THE DEPARTMENT OF FINANCIAL SERVICES
Division of the State Fire Marshal

FIREFIGHTERS SUPPLEMENTAL COMPENSATION PROGRAM
REQUEST FOR UPGRADE FROM ASSOCIATE LEVEL TO BACHELOR LEVEL
BUREAU OF FIRE STANDARDS & TRAINING

Please type or print requested information legibly.

NAME OF FIREFIGHTER: LAST FIRST M.I. MAIDEN NAME (If applicable)

HOME ADDRESS CITY STATE ZIP CODE

LAST 4 DIGITS OF SOCIAL SECURITY NUMBER TELEPHONE #

NAME OF FIRE DEPARTMENT

FIRE CHIEF OR CHIEF ADMINISTRATIVE OFFICER DEPARTMENT TELEPHONE #

DEPARTMENT MAILING ADDRESS CITY STATE ZIP CODE

THIS FORM MUST INCLUDE THE FOLLOWING:

1. Applicant’s official job description for current position held.
2. An official transcript indicating the type of Degree held by the applicant.
3. Letter from the Fire Chief or Chief Administrative Officer on department letterhead, certifying that the Bachelor Degree conferred upon this applicant and the course work identified on the official college transcript relates to fire department duties included in the firefighters official position description. Please refer to Administrative Code Rule 69A-37.084.

NAME OF INSTITUTION DEGREE WAS EARNED

TITLE OF DEGREE

SIGNATURE OF APPLICANT POSITION HELD

SIGNATURE OF FIRE CHIEF OR CHIEF ADMINISTRATIVE OFFICER DATE

THIS FORM IS TO BE SUBMITTED TO:
Bureau of Fire Standards & Training
11655 NW Gainesville Road, Ocala, Florida 34482-1486

Bureau Use Only

Effective Date: __________

01 □ 02 □ 03 □ 04 □ 05 □ 06 □

07 □ 08 □ 09 □ 10 □ 11 □ 12 □

Recorded by: __________________________ Date: __________________________

1 USE OF SOCIAL SECURITY NUMBERS: Applicant’s last four digits of the social security numbers are used by the Division of State Fire Marshal for identification purposes, to prevent misidentification, and to facilitate the approval process by the Division. The Department of Financial Services, Division of State Fire Marshal, will not disclose an applicant’s last four digits of the social security number, without consent of the applicant, to anyone outside of the state agencies of Florida, except as required by law.