Fire and Emergency Incident Information System Technical Advisory Panel  
July 8, 2016  
St. Petersburg, FL

ROLL CALL:

<table>
<thead>
<tr>
<th>NAME</th>
<th>REPRESENTING</th>
<th>TERM ENDING</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kasie Crowe</td>
<td>Florida Fire Service</td>
<td>Jan. 31, 2019 (2nd term)</td>
</tr>
<tr>
<td>Greg Gay</td>
<td>State Fire Marshal</td>
<td>June 30, 2018 (2nd term)</td>
</tr>
<tr>
<td>Bill Gulbrandsen</td>
<td>FL Association of Counties</td>
<td>June 30, 2018 (2nd term)</td>
</tr>
<tr>
<td>Bill Klein</td>
<td>State Fire Marshal</td>
<td>Oct. 11, 2018 (2nd term)</td>
</tr>
<tr>
<td>Rand Napoli</td>
<td>Florida League of Cities</td>
<td>Jan. 31, 2019 (2nd term)</td>
</tr>
<tr>
<td>Ron Parrish</td>
<td>Florida Fire Chiefs’ Association</td>
<td>June 30, 2018 (2nd term)</td>
</tr>
<tr>
<td>Jon Pasqualone</td>
<td>Florida Fire Chiefs’ Association</td>
<td>Oct. 31, 2018 (2nd term)</td>
</tr>
<tr>
<td>Gene Prince</td>
<td>Florida Fire Chiefs’ Association</td>
<td>June 30, 2018 (2nd term)</td>
</tr>
<tr>
<td>Lew Simon</td>
<td>State Fire Marshal</td>
<td>June 30, 2018 (2nd term)</td>
</tr>
<tr>
<td>Rick Spence</td>
<td>FL Professional Firefighters</td>
<td>Jan. 31, 2019 (2nd term)</td>
</tr>
<tr>
<td>Joshua Sturms</td>
<td>Bureau of EMS</td>
<td>?</td>
</tr>
<tr>
<td>Laurie Sweeney</td>
<td>FL Professional Firefighters</td>
<td>Oct. 31, 2018 (2nd term)</td>
</tr>
</tbody>
</table>

ABSENT:

<table>
<thead>
<tr>
<th>NAME</th>
<th>REPRESENTING</th>
<th>TERM ENDING</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tim Hyden</td>
<td></td>
<td>Jan. 31, 2019 (2nd Term)</td>
</tr>
<tr>
<td>Joe Palminteri</td>
<td>State Fire Marshal</td>
<td>June 30, 2018 (2nd term)</td>
</tr>
</tbody>
</table>
The Fire and Emergency Incident Information System Technical Advisory Panel meeting was called to order.

**On a motion duly made**, the minutes from the Fire and Emergency Incident Information System Technical Advisory Panel held on March 1, 2016 were approved.

**Motion carried.**

Chairman Rand Napoli welcomed new member Joshua Sturms from the Bureau of EMS to the Council and thanked him for his participation. Mr. Sturms is replacing Steve McCoy.

**REPORT FROM DIVISION:** Director Julius Halas will give his report during the Firefighters Employment, Standards and Training Council immediately following this meeting.

**REPORT FROM FFIRS:** Provided by Wayne Watts, FFIRS Section

*Handout provided*

- **FFIRS Updates**
  - 2016 Reporting – January 1, 2016 to date, 519 departments reported
    - Variances on dates that departments report; monthly, quarterly, and annually
    - Council recommends future updates to include actual dates of reporting data
  - 2015 Florida Fire Annual Report
    - Currently being developed and restructured according to Subcommittees recommendations
    - Expected to go to press by the end of August

- **NFIRS Updates**
  - USFA released NFIRS 5.9.10 in May 2016
  - Changes include
    - “system error” and “fatal error” corrections
    - Offline database issue corrections
    - System Admin Tool permissions assignment and operation corrections
  - FFIRS is reviewing comparisons in reporting of actual incident type from initial dispatched incident type.

- **Getting reporting information out:**
  - Florida Fire Service Today column
  - FFIRS newsletters for A-List

**REPORT FROM EMS:** Joshua Sturms, Bureau of EMS

- Upcoming Advanced Council Meeting in 2 weeks
  - Working on Strategic Plan
  - Addressing rules from EMT/Paramedics
- Trauma Workshop to be held at Orange County Health Department
  - Council members invited to attend
- 182 participants at EMSTAR
  - Changing percentage of emergency runs captured & data collection
OLD BUSINESS:

- Ways to get FFIRS information out
  - Addressed in FFIRS report
- Restructure of Annual Report
  - Addressed in FFIRS report

NEW BUSINESS:

- Director Halas advised of new Investigative Forensic Division
  - Annual report will include their data

AUDIENCE: None

NEXT MEETING: Thursday, October 13, 2016, 10:00 A.M., Florida State Fire College, Ocala, FL

ADJOURN.

*Audio File available upon request*