FLORIDA STATE WEEKEND  
March 29, 30, & 31, 2019  
at the National Fire Academy, Emmitsburg, MD

We hope you will have the opportunity to join us this year! The education you receive from experienced instructors, the networking you do with fellow students, and the sharing of collegial experiences is the success behind the Florida State Weekend program.

REGISTRATION INFORMATION

**Registration Forms:** Download and complete the Course Selection Form and the FEMA Registration Form included in this registration packet.

Each student must obtain a Student Identification Number (SID) from the National Fire Academy!

- To register for a SID, go to [https://cdp.dhs.gov/femasid/Register](https://cdp.dhs.gov/femasid/Register). You will instantly receive your SID. If you already have a SID, do not reapply for a new number!

- You must use your SID in Box 6 on the FEMA Form 119-25-2, (2/12). IMPORTANT: LEAVE SECTION 12A BLANK.

**NOTE:** Keep your SID number! Use this SID for all future courses, as well as pre-/post-courses, affiliated with NETC-NFA at the NFA in Maryland or for Florida in-state NFA programs.

**Registration Fee:** $90 payable to “NW FL VOL Weekend Council.”

This includes a Meal Card valid from Friday night dinner thru lunch on Sunday; a Recreation Club Pass; and your lodging. This fee also includes a Golf Shirt.

*If your department is paying your registration fee, the NW FL VOL Weekend Council Federal Identification Number is 20-8989636.*

**Registration Deadline:** February 8, 2019

Payment is due in full at the time your Registration is submitted.

Cancelations will be accepted no later than March 15, 2019! NO REFUNDS will be given after March 15, 2019! The National Fire Academy’s policy on student no-shows is a 2-year ban from campus.

MAIL the completed Course Selection Form and NFA (FEMA) Application, along with payment to:

Florida State Fire College  
Attn: Angie Cain  
11655 NW Gainesville Road  
Ocala, FL  34482
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TRAVEL INFORMATION

Flying To/From NFA: You will need to arrange your own transportation from the airport to the National Fire Academy. NETC/NFA no longer provides ground transportation to and from the airport. If your flight is delayed, call the NFA Office (304) 447-1113 immediately.

Dismissal on Sunday will be approximately 4 -5 pm. Make your travel arrangements on Sunday accordingly.  **PLEASE DO NOT MAKE FLIGHT RESERVATIONS UNTIL YOU RECEIVE CONFIRMATION FROM US!**

NATIONAL FIRE ACADEMY CAMPUS INFORMATION

Registration at NFA: Is in lobby of Building C-West. You need to present Federal Government Accepted photo identification at the NFA campus entrance, and at the Registration Desk in Building C-West. (Florida Driver’s License is accepted.) If you are driving a vehicle, the vehicle registration with license plate number is also required at time of registration. All students will be issued an NFA Photo Identification Badge that must be worn at all times when on campus, and always presented to security upon returning to campus.

Arrival Time: You are required to arrive at the National Fire Academy between 2:00-6:00 p.m. on Friday, March 29, 2019 for registration. If you are unable to arrive between these hours, please call the National Fire Academy at (301) 447-1048 and ask that a message be delivered to the Florida State Weekend staff.

Orientation: Friday night at 7:00 p.m. You MUST attend!

Class: Start /End times for class will be at the discretion of each instructor.

MEMORIAL SERVICE

On Saturday afternoon staff and students are welcome to participate in a memorial service to honor Maine’s, Indiana’s & Florida’s Fallen Firefighters, who have died in the Line of Duty. This ceremony is held on campus at the National Fallen Firefighters’ Memorial. Students are asked to wear Class A uniforms or Class B station uniforms, if possible. If you don’t have a uniform, we still welcome you to participate with us.

EMERGENCIES

If you have an emergency arise and cannot attend, you need to contact Patrick Giacobbe or Angie Cain at: (352) 369-2800.
COURSE SELECTION:

1. (W0142) Residential Sprinkler Plan Review

The scope of this course looks at the following as the primary guidance for the approval of residential sprinkler systems: • National Fire Protection Association (NFPA) 13, Standard for the Installation of Sprinkler Systems. • NFPA 13D, Standard for the Installation of Sprinkler Systems in One- and Two-Family Dwellings and Manufactured Homes. • NFPA 13R, Standard for the Installation of Sprinkler Systems in Low-Rise Residential Occupancies. • International Residential Code Standard P2904. • Manufacturer's Data Sheets. • The ability to read and interpret the design is an essential element of preventive fire safety.

Audience:

This course is appropriate for building and fire code officials whose responsibility it is to review and approve residential sprinkler plans. Such officials include fire inspectors, fire marshals, and building code inspectors with at least one year of experience on the job. The audience should have an understanding of the history of water-based fire protection systems and methods used to verify hydraulic calculation.

Note: Students who have taken the National Fire Academy's (NFA's) "Challenges for Local Training Officers" (R0815) through the Volunteer Incentive Program are not encouraged to take the NFA's "Training Operations in Small Departments" (W0290).

2. (W0376) Incident Command System and Resource Management

This course is designed to assist emergency services personnel in defining and advocating organizational change within the fire service relating to safety. Topics include safety and risk cultures within organizations; influences on safety culture and risk categories; concepts, goals, and processes of risk management; The course incorporates facilitated student-centered methodologies including lecture, small and large group activities, and individual assessments.

Audience:

Anyone in emergency services with an interest in changing culture in his or her organization. The secondary target audience includes all individuals responsible for risk management.

3. (W0379) Fire Investigation for First Responders

This course is designed to develop the decision-making skills needed by Company Officers (COs) to accomplish assigned tactics at structure fires. All activities and scenarios used in this course are based on structure fires. With the real possibility of being the first to arrive at an incident, the CO’s initial decisions will have an impact throughout the entire incident. In addition to a possible role as the initial Incident Commander, the CO may well be assigned a subordinate position within the Incident Command System organization. COs need to have a clear understanding of the system, the position that they are assigned to, and their role in the organization if they are to function effectively and help make the system work.

Audience:

Newly appointed COs and for firefighters who may have acting CO responsibilities or who want to become a CO. This course is an excellent review for experienced COs.
4. (W0455) Strategy and Tactics for Initial Company Operations

This course identifies operational activities and safety concerns for structural Company Officers (COs) assigned to a wildland urban interface (WUI) incident. Topics covered include introduction to WUI firefighting, interface environment, wildland fire behavior, command and control issues of WUI firefighting, and tactics.

**Audience:**

COs or chief officers who may be in command of a single resource or Strike Team at the scene of a WUI incident.

[Link to Course Syllabus](#)

5. (W0497) Introduction to NFIRS 5.0

This course is designed to help fire and emergency services learn what community risk reduction is and how to build organizational support for it. This course will address the challenges that fire departments face in shifting their priorities from response to prevention. In many departments, community risk reduction is still considered a low priority. This course will show you how community risk reduction can help you and your department become more of a community player in times of decreased budgets.

**Audience:**

- Fire and emergency services personnel who want to learn about community risk reduction.
- Fire and emergency services personnel who are currently involved with fire prevention and have an interest in advancing risk-reduction efforts in their community.

[Link to Course Syllabus](#)

6. (W0549) Emergency Response to Terrorism: Strategic and Tactical Considerations for Supervisors

This updated course is designed for the responder(s) who may be responsible for initial and expanded command of incidents involving terrorism. The course is intended to build upon the students' existing skills as Incident Commanders (ICs) and practitioners of Incident Command System (ICS), with knowledge of National Incident Management System, the National Response Framework, and terrorism. The class will assist the officers in preparing an effective response to the consequences of terrorism. ICs must be prepared to operate as part of a multiagency, multidiscipline and multijurisdictional response. The course uses lecture supported by case studies and practice scenarios to address the command and control challenges that will likely confront the IC.

**Audience:**

Individuals (chief officers, shift supervisors, etc.) who hold command-level positions in their organizations. These people should have command and control responsibilities of incidents involving terrorism, and be familiar with operating in an incident management structure.

[Link to Course Syllabus](#)

(see pre-requisites on next page)
Prerequisites
1. ICS-100-level and ICS-200-level training. Preferred courses are Q0462 and Q0463, available through NFA Online at www.nfaonline.dhs.gov.

7. (W0602) Shaping the Future
This course presents the supervisor with the basic leadership skills and tools needed to perform effectively in the fire service environment. The course includes concepts related to a successful transition to supervisory and leadership roles, including concepts of adaptive leadership; change management; active followership; effective communication, including difficult conversations and advocacy-inquiry based dialogue; ethics; authority; power; decision-making; and active engagement through development of a personal plan.

Audience:
- First line supervisors in fire and emergency medical services organizations
- Personnel due for promotion/appointment to a first line supervisory position within 18 months
- Personnel who are regularly assigned acting supervisory positions
- Personnel currently enrolled in the NFA Managing Officer will be provided priority selection

8. (W0634) Youth Firesetter Program Manager
This course will develop the managerial skills, leadership skills, and contemporary issues and awareness necessary for newly appointed or elected fire chiefs to effectively meet their obligations. The course will help to develop knowledge, skills and attitudes necessary for them to perform effectively now and in the future.

Audience:
- Newly appointed or elected fire chiefs in volunteer, combination or career departments.
- Departmental leaders who aspire to become fire chiefs.

9. (W0647) Leadership in Supervision: Perspectives in Thinking
This course will develop the managerial skills, leadership skills, and contemporary issues and awareness necessary for newly appointed or elected fire chiefs to effectively meet their obligations. The course will help to develop knowledge, skills and attitudes necessary for them to perform effectively now and in the future.

Audience:
- Newly appointed or elected fire chiefs in volunteer, combination or career departments.
- Departmental leaders who aspire to become fire chiefs.
10. (W0730) Health and Safety Officer

This course will develop the managerial skills, leadership skills, and contemporary issues and awareness necessary for newly appointed or elected fire chiefs to effectively meet their obligations. The course will help to develop knowledge, skills and attitudes necessary for them to perform effectively now and in the future.

**Audience:**

- Newly appointed or elected fire chiefs in volunteer, combination or career departments.
- Departmental leaders who aspire to become fire chiefs.

[Link to Course Syllabus](#)

11. (W0760) New Fire Chief: Challenging Issues

This course will develop the managerial skills, leadership skills, and contemporary issues and awareness necessary for newly appointed or elected fire chiefs to effectively meet their obligations. The course will help to develop knowledge, skills and attitudes necessary for them to perform effectively now and in the future.

**Audience:**

- Newly appointed or elected fire chiefs in volunteer, combination or career departments.
- Departmental leaders who aspire to become fire chiefs.

[Link to Course Syllabus](#)
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FLORIDA STATE WEEKEND 2019 REGISTRATION FORM

REGISTRATION CLOSING DATE: FRIDAY February 8, 2019

IMPORTANT:
- This Registration Form as well as the NFA (FEMA) Application Form 119-25-2, (2/12) must be completed – IMPORTANT: LEAVE SECTION 12A BLANK.
- FD Chief or their designee must sign the NFA (FEMA) Application Form 119-25-2 (LINE 19a, b, & c)
- Both forms need to be sent with Purchase Order, or Check payable to: NW FL VOL Weekend Council. In the Memo Area of your payment, write “2019 Florida State Weekend at the NFA”.

MAIL both the Registration & NFA (FEMA) Application along with payment to:
Florida State Fire College
Attn: Angie Cain
11655 NW Gainesville Road
Ocala, FL 34482

Name: ___________________________ Telephone: ___________ Cell: _______________
Address: ___________________________ City/Town: ___________________________ State: ___ Zip: ______
Email: ___________________________ Fire/EMS Position: ___________________________

SELECT YOUR COURSE PREFERENCE: PLACE A #1 BY YOUR FIRST CHOICE, THEN #2, AND #3 BY COURSES BELOW. (PLEASE CHOOSE NO MORE THAN 3)

YOUR COURSE CHOICE IS BASED UPON FIRST COME / FIRST SERVE UNTIL COURSE IS FILLED.

_____ W0142 Residential Sprinkler Plan Review
_____ W0376 Incident Command System and Resource Management
_____ W0379 Fire Investigation for First Responders
_____ W0455 Strategy and Tactics for Initial Company Operations
_____ W0497 Introduction to NFIRS 5.0
_____ W0549 Emergency Response to Terrorism: Strategic and Tactical Considerations for Supervisors
_____ W0602 Shaping the Future
_____ W0634 Youth Firesetter Program Manager
_____ W0647 Leadership in Supervision: Perspectives in Thinking
_____ W0730 Health and Safety Officer
_____ W0760 New Fire Chief: Challenging Issues

HOW WILL YOU BE TRAVELLING TO THE NFA STATE WEEKEND:

_____ Driving  ____ Flying

POLO SHIRT
(MEN’S ___ WOMEN’S ___)
(Please pick size – THE COST OF THE POLO SHIRT IS INCLUDED IN REGISTRATION FEE)

_____ SMALL  ____ X-LARGE
_____ MEDIUM  ___ 2X
_____ LARGE  ____ 3X
DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY
GENERAL ADMISSIONS APPLICATION SHORT FORM

SECTION I - GENERAL INFORMATION
1. DATE OF BIRTH (Mo, Day, Yr.)
2. GENDER
   - FEMALE
   - MALE
3. U.S. CITIZEN
   - YES
   - NO
4. RACE (Please check all that apply)
   - 1. AMERICAN INDIAN OR ALASKAN NATIVE
   - 2. ASIAN
   - 3. BLACK OR AFRICAN AMERICAN
   - 4. WHITE
   - 5. NATIVE HAWAIIAN OR PACIFIC ISLANDER
4a. ETHNICITY
   - HISPANIC OR LATINO
   - NOT HISPANIC OR LATINO
5. PLEASE PRINT YOUR NAME (Last, First, Middle, Suffix)
6. STUDENT IDENTIFICATION (SID) NUMBER
7. HOME MAILING ADDRESS (Street, avenue, road no., P.O. box/city or town, and zip code)
8. WORK PHONE NUMBER
9. HOME PHONE NUMBER
10. FAX NUMBER
11. E-MAIL ADDRESS
12a. ENTER COURSE CODE AND TITLE
12b. COURSE LOCATION
     National Fire Academy
     Emmitsburg, MD
12c. DATE
     March 30 - 31, 2019
13. DO YOU HAVE ANY DISABILITIES (including special allergies or medical disabilities) WHICH WOULD REQUIRE SPECIAL CONSIDERATION DURING YOUR ATTENDANCE IN TRAINING?
   - NO
   - YES
   (If yes, indicate & describe any special considerations required on a separate sheet)

SECTION II - EMPLOYMENT INFORMATION
14a. NAME AND COMPLETE ADDRESS OF ORGANIZATION BEING REPRESENTED
14b. NF-IRS # (NFA ONLY)
15. CURRENT POSITION AND NUMBER OF YEARS IN POSITION
16a. JURISDICTION
   - 1. STATEWIDE
   - 2. COUNTY GOVERNMENT
   - 3. CITY/TOWN/VILLAGE
   - 4. SPECIAL DISTRICT/TOWNSHIP
   - 5. FEDERAL/MILITARY (non-DHS)
   - 6. INDUSTRY/BUSINESS
   - 7. FOREIGN
16b. ORGANIZATION
16c. CURRENT STATUS
   - 1. PAID FULL TIME
   - 2. PAID PART TIME
   - 3. VOLUNTEER
   - 4. DISASTER RESERVIST

SECTION III - ENDORSEMENT AND CERTIFICATION
17a. I certify that the information recorded on this application is correct. Falsification of information will result in denial of a course certificate and stipend (U.S.C. 1001).
17b. I hereby authorize the release of any and all information concerning my enrollment in this course to the chief officer in charge, or designee, of my organization. All requests for information shall be in writing from said chief officer or designee.
17c. Further, I understand that the National Emergency Training Center (NETC), the NWS Weather Emergency Operations Center (MWEOC), and the Noble Training Facility (NTF) are not authorized to provide medical or health insurance for students. I maintain appropriate insurance on an individual basis.
17d. I agree to abide by the rules, policies, and regulations of NETC, MWEOC, and NTF. Failure to do so will result in denial of the student stipend, expulsion from the course, and possible barring from future National Fire Academy (NFA) and Emergency Management Institute (EMI) courses.
18a. SIGNATURE OF APPLICANT
18b. DATE
19. APPROVAL BY THE HEAD OF THE SPONSORING ORGANIZATION (NOT REQUIRED FOR SELF STUDY PROGRAMS)
   By signing this application, I certify that my organization does not discriminate on the basis of age, gender, race, color, religion, national origin, economic status, or disability in providing educational opportunities for its employees.
19a. SIGNATURE
19b. PRINTED NAME AND TITLE
19c. DATE
20. ADDITIONAL ENDORSEMENTS FOR APPLICATION TO THE EMERGENCY MANAGEMENT INSTITUTE (NOT REQUIRED FOR SELF STUDY PROGRAMS)
20a. SIGNATURE AND DATE (State Office)
20b. SIGNATURE AND DATE (FEMA Regional Office)
21. SUBMIT APPLICATION TO APPROPRIATE SPONSOR

FEMA Form 119-25-2, (2/12) PREVIOUS EDITION FF75-5A OBSOLETE
EQUAL OPPORTUNITY STATEMENT

NFA and EMI are Equal Opportunity institutions. They do not discriminate on the basis of age, gender, race, color, religious belief, national origin, or disability in their admissions and student-related procedures. Both schools make every effort to ensure equitable representation of minorities and women in their student bodies. Qualified minority and women candidates are encouraged to apply for all courses.

PRIVACY ACT STATEMENT

GENERAL - This information is provided pursuant to Public Law 93-579 (Privacy Act of 1974), Title 5 United States Code (U.S.C.), Section 552a, for individuals applying for admission to NFA or EMI.


PURPOSES: To determine eligibility for participation in NFA and EMI courses. Information such as age, gender, and ancestral heritage are used for statistical purposes only.

USES: Information may be released to: 1) FEMA staff to analyze application and enrollment patterns for specific courses, and to respond to student inquiries; 2) a physician to provide medical assistance to students who become ill or are injured during courses; 3) Members of the Board of Visitors for the purpose of evaluating programmatic statistics; 4) sponsoring states, local officials, or state agencies to update/evaluate statistics of NFA and EMI participants; 5) Members of Congress seeking first party information; and 6) Agency training program contractors and computer centers performing administrative functions.

EFFECTS OF NONDISCLOSURE - Personal information is provided on a voluntary basis. Failure to provide information on this form, however, may result in a delay in processing your application and/or certifying completion of the course.

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this data collection is estimated to average 6 minutes. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting this form. You are not required to respond to this collection of information unless a validOMB control number is displayed on this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 1800 South Bell Street, Arlington, VA 20598-3005. Paperwork Reduction Project (1660-0100) NOTE: Do not send your completed form to this address.
How to Register for a Student Identification Number

National Fire Academy students interested in applying for on-campus (10-/6-/2-day), off-campus (10-/6-/2-day) and NFA Online courses need to register for a FEMA Student Identification Number (SID). This number is used in place of a Social Security Number and is obtained through the Center for Domestic Preparedness (CDP).

Applications for NFA courses that do not include a SID will not be processed.

To obtain a SID

1. Register at https://cdp.dhs.gov/femasid

2. Select "Need a FEMA SID?" on the right side of the screen.

3. Follow the instructions to create your account.

4. You will receive an email with your SID. Save this number in a secure location.

Use the SID in place of the SSN on the General Admissions Application Form (FEMA Form 119-25-1) and General Admissions Application Short Form (FEMA Form 119-25-2).

If you have a FEMA SID, but forgot the number

Contact the FEM Help Desk at: 866—291-0696 or email the Help Desk at: femasidhelp@cdpemail.dhs.gov.