

## FLORIDA STATE WEEKEND – June 1, 2 & 3, 2018

### WELCOME TO THE ANNUAL FLORIDA STATE WEEKEND AT THE NATIONAL FIRE ACADEMY IN EMMITSBURG, MARYLAND

We hope you will have the opportunity to join us this year! The education you receive from experienced instructors, the networking you do with fellow students, and the sharing of collegial experiences is the success behind the Florida State Weekend program.

Once again, we welcome back our colleagues from Maine! Our course lineup has **four** new courses among the **six** being offered this year.

### REGISTRATION AND INFORMATION

**Registration Fee** for the weekend is **\$90**. This includes a Meal Card valid from Friday night dinner thru lunch on Sunday; a Pub Pass; and your lodging. This fee also includes a Golf Shirt.

**Registration at NFA:** Is in lobby of **Building C-West**. You need to present Federal Government Accepted **photo identification** at the NFA campus entrance, and also at the Registration Desk in Building C-West. (Florida Driver's License is accepted.) If you are driving a vehicle, the license plate number is also required at time of registration. All students are issued an NFA Photo Identification Badge that must be worn at all times when on campus, and always presented to security upon returning to campus.

**Arrival Time:** You are required to arrive at the National Fire Academy between 2:00-5:00 p.m. on **Friday, June 1, 2018 for registration**. If you are unable to arrive between these hours, please call me the National Fire Academy at (301) 447-1048 and ask that a message be delivered to the Florida State Weekend staff.

### STATE WEEKEND PROGRAM

**ORIENTATION: Friday night at 7:00 p.m.** You **MUST** attend.

**CLASS:** Start /End times for class will be at the discretion of each instructor.

**MEMORIAL SERVICE:** Saturday afternoon staff and students are welcome to participate in a memorial service to honor Maine & Florida's Fallen Firefighters who have died in the Line of Duty. This ceremony is held on campus at the **National Fallen Firefighters' Memorial**. Students are asked to wear Class A uniforms or Class B station uniforms, if possible. If you don't have a uniform, we still welcome you to participate with us.

**Flying To/From NFA:** you will need to arrange for your own transportation from the airport to the National Fire Academy. NETC/NFA no longer provides ground transportation to and from the airport.

If your flight is delayed, call the NFA Office (304) 447-1113 immediately.

Dismissal on Sunday will be approximately 4 -5 pm. Make your travel arrangements on Sunday accordingly.

**REGISTRATION: National Fire Academy requires all applications be received six weeks in advance. Therefore, Friday April 20, 2018 is the deadline for submitting your registration.**

**PAYMENT:** Payment is due in full at the time your Registration is submitted. Checks should be made payable to: **NW FL VOL Weekend Council**. In the Memo Area of your payment, write "**2018 Florida State Weekend at the NFA**".

**CANCELLATIONS:** Cancellations will be accepted up to May 18, 2018.

**REFUNDS:** No refunds for cancellations after May 18, 2018.

**EMERGENCY:** If you have an emergency situation arise and cannot attend, you need to contact Patrick Giacobbe or Angie Cain at: (352) 369-2800.

### IMPORTANT: STUDENT IDENTIFICATION NUMBER

Each student must obtain a **Student Identification Number (SID)** in lieu of using your Social Security number for registration. The process is very easy. If you already have an SID, you must use that number. Do not reapply for a new number!

Go to <https://cdp.dhs.gov/femasid/Register.aspx> and register.

You will instantly receive your SID. Use your SID number when completing **FEMA Form 119-25-2, (2/12)**.

**NOTE: Keep your SID number!** Use this SID for all future courses, as well as pre-/post-courses, affiliated with NETC-NFA at the NFA in Maryland or for Florida in-state NFA programs.

## FLORIDA STATE WEEKEND – June 1, 2 & 3, 2018

### **COURSE SELECTION:**

#### **1. (W0290) Training Operations in Small Departments**

This course is designed to provide students with some basic tools and skills to coordinate training in a small fire/EMS organization. A training function in a smaller department typically may include conducting training drills and coordinating training with a nearby larger city or state training function.

##### **Audience:**

- Fire and rescue personnel who coordinate training in small departments.
- Volunteer firefighters and officers who instruct in small fire and rescue departments.
- Fire personnel serving on training committees.
- Training officers in volunteer fire departments.

##### **[Link to Course Syllabus](#)**

NOTE: Students who have taken the National Fire Academy's (NFA's) "Challenges for Local Training Officers" (R0815) through the Volunteer Incentive Program are not encouraged to take the NFA's "Training Operations in Small Departments" (W0290).

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#### **2. (W0349) Fire Service Safety Culture: Who Protects Firefighters from Firefighters?**

This course is designed to assist emergency services personnel in defining and advocating organizational change within the fire service relating to safety. Topics include safety and risk cultures within organizations; influences on safety culture and risk categories; concepts, goals, and processes of risk management; The course incorporates facilitated student-centered methodologies including lecture, small and large group activities, and individual assessments.

##### **Audience:**

Anyone in emergency services with an interest in changing culture in his or her organization. The secondary target audience includes all interested individuals and community people who are responsible for risk management.

##### **[Link to Course Syllabus](#)**

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#### **3. (W0457) Decision Making for Initial Company Operations**

This course is designed to develop the decision-making skills needed by Company Officers (COs) to accomplish assigned tactics at structure fires. All activities and scenarios used in this course are based on structure fires. With the real possibility of being the first to arrive at an incident, the CO's initial decisions will have an impact throughout the entire incident. It is vital that COs be able to make good management decisions that have a favorable impact on the eventual outcome. In addition to a possible role as the initial Incident Commander, the CO may well be assigned a subordinate position within the Incident Command System organization. COs need to have a clear understanding of the system, the position that they are assigned to, and their role in the organization if they are to function effectively and help make the system work.

## FLORIDA STATE WEEKEND – June 1, 2 & 3, 2018

### **Audience:**

Newly appointed COs and for firefighters who may have acting CO responsibilities or who want to become a CO. This course is an excellent review for experienced COs.

### **[Link to Course Syllabus](#)**

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#### **4. (W0549) Emergency Response to Terrorism: Strategic and Tactical Considerations for Supervisors**

This updated course is designed for the responder(s) who may be responsible for initial and expanded command of incidents involving terrorism. The course is intended to build upon the students' existing skills as Incident Commanders (ICs) and practitioners of Incident Command System (ICS), with knowledge of National Incident Management System, the National Response Framework, and terrorism. The class will assist the officers in preparing an effective response to the consequences of terrorism. ICs must be prepared to operate as part of a multiagency, multidiscipline and multijurisdictional response. The course uses lecture supported by case studies and practice scenarios to address the command and control challenges that will likely confront the IC. This will enable the students to apply their knowledge of preincident planning, managing emergency incidents, and operating as part of a Unified Command structure to ensure the safety of responders while bringing the incident to a successful conclusion.

### **Audience:**

Individuals (chief officers, shift supervisors, etc.) who hold command-level positions in their organizations. These people should have command and control responsibilities of incidents involving terrorism, and be familiar with operating in an incident management structure.

### **[Link to Course Syllabus](#)**

### **Prerequisites**

1. ICS-100-level and ICS-200-level training. Preferred courses are Q0462 and Q0463, available through NFA Online at [www.nfaonline.dhs.gov](http://www.nfaonline.dhs.gov).
  2. "NIMS--Incident Command System for the Fire Service" F/W0806 or "NIMS--Incident Command System for Emergency Medical Service" F/W0163.
  3. "Emergency Response to Terrorism: Self-Study" Q0534, "Introduction to Emergency Response to Terrorism" Q0890, or "Emergency Response to Terrorism: Basic Concepts." Q0890 is available through NFA Online at [www.nfaonline.dhs.gov](http://www.nfaonline.dhs.gov).
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#### **5. (W0610) Wildland Urban Interface Firefighting for the Structural Company Officer**

This course identifies operational activities and safety concerns for structural Company Officers (COs) assigned to a wildland urban interface (WUI) incident. Topics covered include introduction to WUI firefighting, interface environment, wildland fire behavior, command and control issues of WUI firefighting, and tactics.

### **Audience:**

COs or chief officers who may be in command of a single resource or Strike Team at the scene of a WUI incident.

### **[Link to Course Syllabus](#)**

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## FLORIDA STATE WEEKEND – June 1, 2 & 3, 2018

### 6. (W0636) Building Organizational Support for Community Risk Reduction

This course is designed to help fire and emergency services learn what community risk reduction is and how to build organizational support for it. This course will address the challenges that fire departments face in shifting their priorities from response to prevention. In many departments, community risk reduction is still considered a low priority. This course will show you how community risk reduction can help you and your department become more of a community player in times of decreased budgets.

#### **Audience:**

- Fire and emergency services personnel who want to learn about community risk reduction.
- Fire and emergency services personnel who are currently involved with fire prevention and have an interest in advancing risk-reduction efforts in their community.

#### **[Link to Course Syllabus](#)**

#### **[Link to Pre-Course Materials](#)**

There is a pre-course assignment to complete before class that should take about one hour to complete.

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### 7. (W0646) Leadership in Supervision: Creating Environments for Professional Growth

This course presents the supervisor with the basic leadership skills and tools needed to perform effectively in the fire service environment. The course includes concepts related to a successful transition to supervisory and leadership roles, including concepts of adaptive leadership; change management; active followership; effective communication, including difficult conversations and advocacy-inquiry based dialogue; ethics; authority; power; decision-making; and active engagement through development of a personal plan.

#### **Audience:**

- First line supervisors in fire and emergency medical services organizations
- Personnel due for promotion/appointment to a first line supervisory position within 18 months
- Personnel who are regularly assigned acting supervisory positions
- Personnel currently enrolled in the NFA Managing Officer will be provided priority selection

#### **[Link to Course Syllabus](#)**

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### 8. (W0762) New Fire Chief: Contemporary Issues

This course will develop the managerial skills, leadership skills, and contemporary issues and awareness necessary for newly appointed or elected fire chiefs to effectively meet their obligations. The course will help to develop knowledge, skills and attitudes necessary for them to perform effectively now and in the future.

#### **Audience:**

- Newly appointed or elected fire chiefs in volunteer, combination or career departments.
- Departmental leaders who aspire to become fire chiefs.

#### **[Link to Course Syllabus](#)**

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**FLORIDA STATE WEEKEND – June 1, 2 & 3, 2018**

**FLORIDA STATE WEEKEND 2018 REGISTRATION FORM**

**REGISTRATION CLOSING DATE: FRIDAY APRIL 20, 2018**

**IMPORTANT:**

- This Registration Form as well as the NFA (FEMA) Application Form 119-25-2, (2/12) must be completed
- FD Chief or their designee must sign the NFA (FEMA) Application Form 119-25-2 (LINE 19a, b, & c)
- Both forms need to be sent with Purchase Order, or Check payable to: NW FL VOL Weekend Council. In the Memo Area of your payment, write “2018 Florida State Weekend at the NFA”.

**MAIL both the Registration & NFA (FEMA) Application along with payment to:**

Florida State Fire College  
Attn: Angie Cain  
11655 NW Gainesville Road  
Ocala, FL 34482

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_

Address: \_\_\_\_\_ City/Town: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Fire/EMS Position: \_\_\_\_\_

**SELECT YOUR COURSE PREFERENCE: PLACE A #1 BY YOUR FIRST CHOICE, THEN #2, AND #3 BY COURSES BELOW. (PLEASE CHOOSE NO MORE THAN 3)**

**YOUR COURSE CHOICE IS BASED UPON FIRST COME / FIRST SERVE UNTIL COURSE IS FILLED.**

- \_\_\_\_\_ **W0290 Training Operations in Small Departments**
- \_\_\_\_\_ **W0349 Fire Service Safety Culture: Who Protects Firefighters from Firefighters?**
- \_\_\_\_\_ **W0457 Decision Making for Initial Company Operations**
- \_\_\_\_\_ **W0549 ERT: Strategic and Tactical Considerations for Supervisors**
- \_\_\_\_\_ **W0610 Wildland Urban Interface Firefighting for the Structural Company Officer**
- \_\_\_\_\_ **W0636 Building Organizational Support for Community Risk Reduction**
- \_\_\_\_\_ **W0646 Leadership in Supervision: Perspectives in Thinking**
- \_\_\_\_\_ **W0762 New Fire Chief: Contemporary Issues**

**HOW WILL YOU BE TRAVELLING TO THE NFA STATE WEEKEND:**

- \_\_\_\_\_ Driving
- \_\_\_\_\_ Flying

**POLO SHIRT**                      **MEN’S** \_\_\_\_ **WOMEN’S** \_\_\_\_

(PLEASE PICK SIZE - POLO SHIRT IS INCLUDED IN REGISTRATION FEE)

- \_\_\_\_\_ SMALL
- \_\_\_\_\_ MEDIUM
- \_\_\_\_\_ LARGE
- \_\_\_\_\_ X-LARGE
- \_\_\_\_\_ 2X
- \_\_\_\_\_ 3X



22a. DISPOSITION

ACCEPTED  REJECTED

22b. SIGNATURE OF REVIEWER

22c. DATE

#### EQUAL OPPORTUNITY STATEMENT

NFA and EMI are Equal Opportunity institutions. They do not discriminate on the basis of age, gender, race, color, religious belief, national origin, or disability in their admissions and student-related procedures. Both schools make every effort to ensure equitable representation of minorities and women in their student bodies. Qualified minority and women candidates are encouraged to apply for all courses.

#### PRIVACY ACT STATEMENT

GENERAL - This information is provided pursuant to Public Law 93-579 (Privacy Act of 1974), Title 5 United States Code (U.S.C.), Section 552a, for individuals applying for admission to NFA Or EMI.

AUTHORITY - Federal Fire Prevention and Control Act of 1974, as amended, Title 15 U.S.C., Sections 2201 et. seq.; Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended, Title 42 U.S.C., Sections 5121, et. seq.; Title 44 U.S.C. Section 3101; Executive Orders 12127, 12148, and 9397; Title VI of the Civil Rights Act of 1964; and Section 504 of the Rehabilitation Act of 1973.

PURPOSES: To determine eligibility for participation in NFA and EMI courses. Information such as age, gender, and ancestral heritage are used for statistical purposes only.

USES: Information may be released to: 1) FEMA staff to analyze application and enrollment patterns for specific courses, and to respond to student inquiries; 2) a physician to provide medical assistance to students who become ill or are injured during courses; 3) Members of the Board of Visitors for the purpose of evaluating programmatic statistics; 4) sponsoring states, local officials, or state agencies to update/evaluate statistics of NFA and EMI participants; 5) Members of Congress seeking first party information; and 6) Agency training program contractors and computer centers performing administrative functions.

EFFECTS OF NONDISCLOSURE - Personal information is provided on a voluntary basis. Failure to provide information on this form, however, may result in a delay in processing your application and/or certifying completion of the course.

#### PAPERWORK BURDEN DISCLOSURE NOTICE

*Public reporting burden for this data collection is estimated to average 6 minutes. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting this form. You are not required to respond to this collection of information unless a valid OMB control number is displayed on this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 1800 South Bell Street, Arlington, VA 20598-3005, Paperwork Reduction Project (1660-0100) NOTE: Do not send your completed form to this address.*