

# FLAIR User Group Object Code Standardization Project Update

# Background

## What is the FLAIR Object Code Standardization Project?

- It is the consolidation and standardization of all revenue and expenditure object codes currently being used by State Agencies.
  - Year 1 – Expenditure object codes
  - Year 2 – Revenue object codes
- This project introduces new Statewide Object Codes to be used by all State Agencies.

# Background

Why is DFS conducting the FLAIR Object Code Standardization Project?

- To enhance statewide reporting of revenue and expenditures.
- To better position the State for transition to a new accounting system.

# Guiding Principles

- Use an approach to easily identify old vs. new codes during transition
- Provide twelve months for Agencies to address their business system impacts
- Minimize impacts to Central and Payroll processing
- Consider 1099 tax reporting requirements
- Create tools to monitor Agencies progress on conversion activities
- Create a conversion approach that allows for the use of existing FLAIR transactions and an audit trail
- Empower agencies to control their own conversion and provide DFS support and training to assist agencies
- Complete conversion before year end processing

# Project Activities

## Agency Support – Tools and Resources

- Draft Crosswalk – maps old object codes to new object codes a starting point for agencies
- Conversion Guide – details steps for agencies to complete the conversion activities
- New reports (12+) to identify records that need to be converted in FLAIR
- Conversion Dashboard – monitor records that need to be converted in FLAIR
  - Red – If 75% or greater of the records have the old object code
  - Yellow – If 1% to 74% of the records have the old object code
  - Green – If 0% of the records have the old object code

# Project Activities

## Agency Support – Communications

- DFS has created a project website:  
<http://myfloridacfo.com/Division/AA/ObjectCodeStandardizationProject.htm>
- Agencies will be able to access Statewide Object Code listing, Project documents, training materials, and a list of key dates.
- DFS has also created a project email address:  
[ObjectCodeProject@myfloridacfo.com](mailto:ObjectCodeProject@myfloridacfo.com)
- Agencies should use the email address to submit questions or request for technical assistance.

# Project Activities

## Completed Activities:

- Held two workshops
  - April 10 – Project Overview
  - April 17 – Conversion Approach
- Published Project Documents:
  - Draft Statewide Object Code listing
  - Object Code Crosswalks
  - Draft Conversion Guide and Dashboard
- Access changes to the Object Code Title File
- Collected Agency Impact Statements

# Project Activities

## Impact Statements:

- Received 37 Impact statements from 26 agencies
  - No issues identified with the timeline
  - Agencies requested over 320 new Statewide Expenditure Object Codes
  - Reporting and MFMP were highlighted as areas of concern
- DFS is focused on finalizing the object code list and may request to meet with some agencies about their impacts



# Project Activities

Need Requested Object Code Definitions from:

1. Legislature
2. State Courts
3. Lottery
4. DEO
5. DACS
6. DOS
7. DOE
8. DVA
9. DOT
10. DCF
11. Elder Affairs
12. APD
13. ACHA
14. DOC
15. HSMV
16. FWC
17. SBA

# Project Activities

## Upcoming Activities:

- Respond to Agency Impact Statements – Feedback will be an iterative process
- Publish an FAQ
- Finalize Statewide Expenditure Object Code listing
- Conduct Workshop in June– Reporting/Crosswalk
- Publish training schedule
- Develop and deploy Conversion Dashboard
- Pilot conversion with one agency

# Project Timeline

## May 31, 2014

- Publish Final Statewide Expenditure Object Code List

## June 2014

- Reporting/Crosswalk Workshop

## October 2014

- New Statewide Object Codes are available in FLAIR and MFMP
- Agencies begin Conversion Activities
- Object Code Conversion Dashboard is deployed

## May 2015

- FLAIR Object Code Conversion for records not converted by agency
- Only new Statewide Object Codes can be used in MFMP and FLAIR

# Contact Information

- Project website:

<http://myfloridacfo.com/Division/AA/ObjectCodeStandardizationProject.htm>

- The following Project Documents have been posted:

- Statewide Object Code List

- Crosswalk

- Draft Object Code Conversion Guide

- Draft Object Code Conversion Dashboard

- Project email address:

[ObjectCodeProject@myfloridacfo.com](mailto:ObjectCodeProject@myfloridacfo.com)

