



# EMPLOYMENT OPPORTUNITIES

## Miami-Dade Fire Rescue



### FIRE PLANS PROCESSOR

|                                |  |
|--------------------------------|--|
| <b>JOB ID:</b>                 | <b>58920</b>   |
| <b>ENTRY RATE:</b>             | <b>\$65, 814.84</b>  |
| <b>LOCATION:</b>               | Doral  |
| <b>FULL/PART-TIME:</b>         | Full-Time  |
| <b>REGULAR/TEMPORARY:</b>      | Regular  |
| <b>MINIMUM QUALIFICATIONS:</b> | <p>Must possess a State of Florida Professional Engineer license, and be certified as a Fire Safety Inspector as specified in Chapter 633, Florida Statutes; OR</p> <p>Must possess a State of Florida Registered Architect license, and be certified as a Fire Safety Inspector as specified in Chapter 633, Florida Statutes; OR</p> <p>Must possess a state certified General Contractor license with five years of experience under the jurisdiction of the Florida Building Code and be certified as a Fire Safety Inspector as specified in Chapter 633, Florida Statutes; OR</p> <p>Must possess a Miami-Dade County Journeyman's certificate of Competency in Fire Sprinklers and/or possess a Florida State Fire Protection Contractors Class A or Class B certificate with a minimum three years of experience in performing the role of a Plans Examiner for fire protection systems, under the jurisdiction of the Florida Fire Prevention Code, and be certified as a Fire Safety Inspector as specified in Chapter 633, Florida Statutes; OR</p> <p>Must possess a Miami-Dade County Journeyman's certificate of Competency in Fire Alarms and/or possess a Florida State Electrical Contractor's license with a minimum three years of experience in performing the role of a Plans Examiner for fire alarm systems, under the jurisdiction of the Florida Fire Prevention Code, and be certified as a Fire Safety Inspector as specified in Chapter 633, Florida Statutes; OR</p> <p>Must possess a National Fire Protection Agency Certified Fire Plans Examiner certification with a minimum three years of experience in performing the role of a Plans Examiner for life safety, and/or fire protection systems, and/or Fire Alarm systems, under the jurisdiction of the Florida Fire Prevention Code, and be certified as a Fire Safety Inspector as specified in Chapter 633, Florida Statutes.</p> <p>Licenses and certifications must be in good standing with their perspective issuing agency, and if appropriate, Miami-Dade County's Contractors License Enforcement Section, and/or the Florida Department of Business and Professional Regulations; and with no pending complaints; except with the State of Florida Professional Engineer and State of Florida Registered Architect, must possess a National Fire Protection Agency Certified Fire Plans Examiner Certification within the first year of employment.</p> |
| <b>CLOSING DATE:</b>           | <b>March 10, 2020</b>  |

## **FIRE RESCUE PROCESSING SPECIALIST 1**

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|--------------------------------|--|
| <b>JOB ID:</b>                 | <b>58385</b>   |
| <b>ENTRY RATE:</b>             | <b>\$15.05/hour</b>  |
| <b>LOCATION:</b>               | Doral  |
| <b>FULL/PART-TIME:</b>         | Part-Time  |
| <b>REGULAR/TEMPORARY:</b>      | Regular  |
| <b>MINIMUM QUALIFICATIONS:</b> | High school diploma or GED. Two years of advanced clerical experience to include public contact.   |
| <b>JOB DESCRIPTION:</b>        | This is advanced clerical work with some administrative responsibility in the coordination of inspection and code enforcement assignments. |
| <b>CLOSING DATE:</b>           | <b>March 10, 2020</b>  |

### **NOTICE**

**If interested in applying to any of the job announcements above, please visit the Miami-Dade County website at [www.miamidade.gov/jobs](http://www.miamidade.gov/jobs).**

The Application Helpline number is (305) 375-5627 (JOBS)