

Date: June 25, 2009

TO: Agency Addressed (No. 20, 2008-2009)

From: Kimberly D. McMurray, Director
Division of Accounting & Auditing
Department of Financial Services

Subject: Florida Single Audit Act Annual Certification –
Fiscal Year Ending June 30, 2009

Each agency is requested to certify the accuracy and completeness of its State Projects included in the Catalog of State Financial Assistance for Fiscal Year 08-09. Please complete the ***Agency Certification*** form and identify any additions, deletions or changes applicable to Fiscal Year 08-09. The certification form is available at <https://apps.fldfs.com/fsaa/documents/agencycertification.doc>. The completed form and documentation of any changes should be submitted by July 31, 2009 to:

Chris Lee
Department of Financial Services
Bureau of Auditing
200 East Gaines Street
Tallahassee, Florida 32399-0355

Agencies should also submit any identified Catalog and Compliance Supplement updates applicable to Fiscal Year 09-10 as soon as possible. This will ensure that the Catalog and Compliance Supplement contains current information.

Please contact Chris Lee or Bill Knight at (850) 413-3060 if you have any questions. Email correspondence should be directed to Christopher.Lee@myfloridacfo.com.