

DATE: September 16, 2008

TO: Agency Addressed (No. 03, 2008-2009)

FROM: Douglas A. Darling, Director
Division of Accounting & Auditing
Department of Financial Services

SUBJECT: Workshop for Coordinating Agency Determination and Responsibilities
(Florida Single Audit Act)

We will host a workshop to identify specific issues related to the State Coordinating Agency determination and its responsibilities. This workshop is designed to gather comments and concerns from state agencies. This is not a training class but an opportunity for each agency to identify their coordinating agency concerns. Agency representatives that are responsible for the Florida Single Audit Act are strongly encouraged to attend.

The workshop will be held on Wednesday, September 24, 2008, from 9:30 to 11:30 AM in room 180 at the Betty Easley Conference Center. Please contact Chris Lee at Christopher.Lee@myfloridacfo.com or Jena Price, Jena.Price@myfloridacfo.com or by phone at 413-3060 if you would like to attend the workshop.