

**Funeral Director Intern
Instructions for licensure**

- A. Complete the application located on the Division's website at <http://www.myfloridacfo.com/Division/funeralcemetery/Licensing/documents/DFS-N1-1722.pdf>.
- B. Provide the Division with an official transcript showing an Associate's Degree, or higher, in Funeral Services. Alternatively, provide the Division with proof of an Associate's Degree or Bachelor's Degree in any other subject area, along with the one year Funeral Service Arts Course. The last alternative is to provide proof of an Associate's Degree or higher as well as proof of current enrollment in an approved Funeral Service Arts program, proof of successful completion of a college level course in Funeral Law, and proof of successfully completing a college level course in Ethics.
- C. Provide the Division with the course completion slip for a two-hour Communicable Disease Course by an approved Florida Provider. To find a list of continuing education providers, please contact the Division at 850-413-3039 and one can be sent to you.
- D. Fingerprint card submissions. Make the payment for processing at <https://www.identogo.com/> . If in the state of Florida, please follow the prompts on the website to locate a site to have the fingerprints taken electronically. If outside the state of Florida, follow the directions at the aforementioned website in order to pay for the processing and have the fingerprint cards sent.

If you would like to get the writeable Microsoft Word version for any of the applications and forms mentioned above please visit the "Licensing" page on our Division's website at <http://www.myfloridacfo.com/Division/funeralcemetery/Licensing/default.htm> . If you have any further questions, please feel free to contact the Division of Funeral, Cemetery and Consumer Services at 850-413-3039.