



DEPARTMENT OF FINANCIAL SERVICES

Division of State Fire Marshal
Bureau of Fire Standards & Training

RN9572 Florida State-Wide Emergency Response Plan (SERP)

Title: Master Syllabus

Date: July, 2017

Course Title	Florida State-Wide Emergency Response Plan (SERP) Delivery
Course Number	RN9572
Prerequisite(s)	None
Revision Date	July, 2017
College Credit Recommendation	This course has no college recommendation.
Continuing Education Units (CEU's)	6 hours towards Instructor I, II and III, Firesafety Inspector I, and Fire Code Administrator certification renewal.
Class Days/Time	8:00 a.m. – 3:00 p.m.
Instructional Supervisor	Name: Francis J. Ennist Email: frank.ennist@myfloridacfo.com
Program Manager	
Class Location	Varies
Course Description	This course is designed to introduce students to Florida's system, components, benefits, and how the system works. Students will also learn the components and processes for mutual aid and how to run a post incident analysis to assure that needed information is obtained and used to assist with future emergencies.
Student Learning Outcomes	After the successful completion of this course, the student will be able to do the following: 1. Identify the components and procedures for implementing the statewide emergency response plan. (NFPA 1021, 6.6.3, 6.8.1) 2. Discuss mutual aid and its impact within and outside the state. (NFPA 1021, 6.6.3, 6.8.1) 3. Be able to develop and conduct a post incident analysis. (NFPA 1021, 6.6.2)
Textbook used by BFST	<i>Student manual developed by the State of Florida.</i>
Required Materials	None.
Method of Instruction	Classroom
Grading	Participation in the course.
Certification(s)	Pre-certification class required for Officer II certification.
Attendance Policy	You are required to attend the entire course.

<i>Academic Integrity</i>	Academic integrity is crucial to the learning community and indicates respect for the college, the instructor, the course, your classmates and yourself. Any violation of this trust, including but not limited to cheating, plagiarism, collusion, or using or having any content of an un-administered test, will result in immediate dismissal from the course. Under Florida Statute 633, any student dismissed for academic dishonesty can be refused acceptance for any course administered by FSFC.
<i>Students with Disabilities</i>	Any student who has a permanent or temporary disability that may require a reasonable accommodation to participate in the course must present documentation of the disability and requested accommodation no later than the beginning of the course.
<i>Emergency Evacuation Policy</i>	Occupants of buildings on the Florida State Fire College campus are required to evacuate and assemble outside when a fire alarm is activated or an announcement is made. Please be aware of the following policies regarding evacuation. <ul style="list-style-type: none"> • Familiarize yourself with all exit doors of the classroom and the building. • Remember that the nearest exit door may not be the one you used when you entered the building. • If you require assistance to evacuate, inform the instructor on the first day of class. • In the event of an evacuation, follow the guidance of the instructor. • Do not re-enter a building unless you are given instructions by Florida State Fire College personnel to do so.
<i>Requesting Emergency Care</i>	Any request for emergency care should be initiated by calling “911” from any phone on campus of the Florida State Fire College. Phones are located in each classroom. Additionally, in the event of any emergency, immediately contact an instructor or staff member.
<i>Critical Event Procedures</i>	<p>Severe Weather – there is a lightning detection system on campus which has an audible 15 second blast of an air horn. If you are outside, please follow your instructor or move to the closest permanent building. Once the threat is over, there will be three 5 second blasts of the signal.</p> <p>Security – During the daytime, security is handled by full time faculty and staff. There are security guards on duty in the evenings and weekends. Please comply with the requests made of security officers. Failure to do so can result in removal from campus.</p> <p>Student Badges – You will be issued a badge to be worn anytime you are on campus.</p>
<i>Enabling Objectives</i>	Given information from discussion and reading materials, the student will perform the following objectives to a written test accuracy of at least 70% and meet the applicable job performance requirements of NFPA 1041

(2012).

Florida State-Wide Emergency Response Plan (SERP)

1. Discuss the history of the FL SERP.
2. Identify FL State Statute, Chapter 252 as establishing SERP and the four levels of intervention.
3. Explain the purpose of the Comprehensive Emergency Management Plan and the State Emergency Response Team.
4. Describe the Emergency Support Functions and structure.
5. Describe the SERP mission and partnerships and coordination.
6. Identify the 7 regions and their structure.
7. Describe the purpose of the Emergency Response Committee.
8. Identify the SERP liaisons and key positions.
9. Describe the purpose and design of resource typing.
10. Discuss terminology used to define resource grouping.
11. Describe the components and purpose of mission ready packages.
12. Explain the purpose of FL- MutualAidNet.
13. Identify the training requirements and competencies for functions within SERP.
14. Define credentialing.
15. Explain the activation steps for regional and state-wide deployment.
16. Identify the various types of deployments.
17. Identify the importance of documentation.
18. Explain logistical support requirements.
19. Describe MARC units and their purpose.
20. Describe reimbursement procedures.
21. Describe FEMA categories of work.
22. Be familiar with the Florida Fire Chiefs' Association Statewide Emergency Response Plan (SERP).

Mutual Aid

1. Describe the purpose of local mutual aid.
2. Identify agreements made impacting mutual aid.
3. Identify types of deployment.
4. Describe components of agreements.
5. Describe Intrastate Mutual Aid and its relation to SERP.
6. Explain how to activate Intrastate Mutual Aid.
7. Identify what is in the Statewide Mutual Aid Agreement.
8. Describe what Interstate Mutual Aid.
9. Explain what the Emergency Management Assistance Compact (EMAC) incorporates.

Post Incident Analysis

1. Identify what types of incidents should be reviewed.
2. Describe the steps in scheduling the post incident analysis (PIA).
3. Discuss logistical considerations involving the PIA.

	<ol style="list-style-type: none">4. Identify what documentation and information will be needed for the PIA.5. Discuss concerns of holding the PIA including who moderates, rules of behavior, possible videoing, and processes to follow.6. Identify expectations of the PIA.7. Discuss the development of the final report.
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