

BOARD OF FUNERAL, CEMETERY AND CONSUMER SERVICES
TELECONFERENCE MEETING
JULY 15, 2009
9:00 AM TO 11:00 AM

1. Call to Order and Roll Call

Mr. Greg Brudnicki, Chair, called the meeting to order at 9:00 am.

Mr. Doug Shropshire, Executive Director, stated in an effort to fully utilize Assistant Director Miller's extraordinary capabilities, Mr. Miller will preside today if it pleases The Chair.

The Chair concurred.

Mr. Anthony Miller, Assistant Director, requested to make the usual prefatory comments for the record and then take the role.

As a preliminary matter, let me state for the record that my name is Anthony Miller. I am Assistant Director of the Division of Funeral, Cemetery, and Consumer Services. This is a public meeting of the Board of Funeral, Cemetery, and Consumer Services occurring by Teleconference. Notice of this meeting has been duly published in the FAW. An agenda and amended agenda for this meeting have been made available to interested persons. We in Tallahassee are assembled in a conference room in the Alexander Building. Members of the Board are participating by Teleconference. Members of the Public have been invited to listen in via speakerphone with us here in the Alexander Building in Tallahassee and in fact we have some members of the Public here with us. Division Administrative Assistant, Ms LaTonya Bryant, is recording these proceedings.

Persons speaking are requested to identify themselves for the record each time they speak. Participants are respectfully reminded that the Board Chair, Mr. Brudnicki, runs the meeting. Persons desiring to speak should initially ask the Chair for permission. Participants are requested to keep in mind the necessary protocol that only one person may speak at a time. Persons participating by teleconference are reminded that if you try to speak while someone else is speaking on the phone, most phone systems will prevent the Board members and the Public from hearing you.

At this time I will take the roll and Board members will please respond clearly with "present" when I call their name:

PRESENT (via phone):

Greg Brudnicki, Chairman
Jody Brandenburg, Vice-Chairman
Justin Baxley
Ken Jones
Powell Helm
Nancy Hubbell

Gail Thomas-DeWitt
Catherine Zippay

ALSO PRESENT:

Doug Shropshire, Executive Director
Allison Dudley, Board Counsel (via telephone)
Mary K Surles, Department Attorney (via telephone)
Jim Gellepis, Department Staff
LaTonya Bryant, Department Staff

ABSENT:

Tracy Huggins

Mr. Miller advised The Chair of a quorum for the business before the Board.

The Chair advised that Mr. Powell Helm would like to address the Board.

Mr. Helm stated that he would have to leave the call as a personal friend passed away and the service will be held at 10:00a.

The Chair questioned whether there would still be a quorum.

Mr. Miller answered yes.

2. Application(s) for Preneed Sales Agents
A. Informational Item - See Addendum A

The application(s) presented are clean and have been approved by the Division. This item is informational only and does not require Board action.

3. Continuing Education Course Approval(s)
A. Recommended for Approval – Addendum B

- (1) APEX Continuing Education Solutions #4201*
- (2) Cape School #4401*
- (3) FuneralCE #43*
- (4) International Funeral and Cemetery Association #74*
- (5) Matthews Cremation Division #41*
- (6) National Funeral Directors and Morticians Association #120*
- (7) New Jersey Funeral Service Education Corp #7002*
- (8) Pinellas County Funeral Home Association #58*
- (9) Practicum Strategies #65*
- (10) TRS Enterprises #71*

The Continuing Education Committee and the Division have reviewed these courses and recommends approval.

MOTION: Mr. Jody Brandenburg moved to approve the application(s). Mr. Ken Jones seconded the motion, which passed unanimously.

4. Application(s) for Florida Laws and Rules Examination

A. Recommended for Approval - See Addendum C

(1) Funeral Director and Embalmer - by Internship

(a) Armstrong, Latarsha G

(b) Daniels, Earnest A

(c) Kutlesic, Julie K

(d) Roberts, Rachel M

(e) Schad, William J

(f) Thornton, Walter V

(g) Williams, Robert L

(2) Funeral Director and Embalmer-by Endorsement

(a) Kallevig, Barbara E

(b) Strauch, Brian A

(c) Watkins, Beth A

(3) Direct Disposer

(a) Conklin, Randolph

These are clean applications, no criminal or disciplinary record. The Division has withdrawn the application of Latarsha G Armstrong. Once the Applicant has satisfied insufficient funds payment, NSF check, the application will be presented at a later meeting for Board consideration.

The Division recommends approval of the applications excluding Latarsha G Armstrong.

MOTION: Mr. Jones moved to approve the application(s), excluding Latarsha G Armstrong. Mr. Justin Baxley seconded the motion, which passed unanimously.

5. Application(s) for Internship

A. Recommended for Approval-Funeral Director and Embalmer - See Addendum D

(1) Collins, Jeanine D

(2) Covell, Cassidy D

(3) Gomez, Andrea C

(4) Lorne, Kevin M

(5) Postell, Deirdre L

(6) Swann, Ryan J

These are clean applications, no criminal or disciplinary record. The Division recommends approval.

MOTION: Ms. Catherine Zippay moved to approve the application(s). Ms. Nancy Hubbell seconded the motion, which passed unanimously.

6. Application(s) for Embalmer Apprenticeship

A. Recommended for Approval - See Addendum E

(1) Green, Joshua I

(2) Moats, Amanda L

These are clean applications, no criminal or disciplinary record. The Division recommends approval.

MOTION: Ms. Hubbell moved to approve the application(s). Mr. Baxley seconded the motion, which passed unanimously.

7. Application(s) for Training Agency Designation

A. Recommended for Approval - See Addendum F

(1) Aikens Funeral Home (F040441) (Funeral Directing/Embalming)

These are clean application(s). The Division recommends approval.

MOTION: Ms. Gail Thomas-Dewitt moved to approve the application(s). Mr. Brandenburg seconded the motion, which passed unanimously.

8. Application(s) for Funeral Establishment

A. Because We Care Cremation & Funeral Home Inc (Sarasota)

The application for a Funeral Establishment was submitted on May 28, 2009. The application was incomplete when submitted and a deficiency letter was sent to the applicant. All deficient items were returned on June 22, 2009. The fingerprint cards for all principals were submitted and returned without criminal history. The Funeral Director in Charge will be James Klausch (F044291). The establishment passed the inspection on June 29, 2009.

The Division recommends approval.

MOTION: Mr. Baxley moved to approve the application. Ms. Hubbell seconded the motion, which passed unanimously.

B. SCI Funeral Services of Florida Inc d/b/a Fountainhead Funeral Home (Palm Bay)

The application for a Funeral Establishment was submitted on March 9, 2009. The application was incomplete when submitted and a deficiency letter was sent out to the applicant. All deficient items were returned on July 8, 2009. The Funeral Director in Charge will be Kathleen Kauffman (F047386). The fingerprint cards for all principals were submitted and returned without criminal history. The establishment passed its inspection on July 8, 2009.

The Division recommends approval.

Mr. Brandenburg disclosed his affiliation with SCI Funeral Services Inc. and stated this would not impact his decision making ability to render a fair and impartial decision.

MOTION: Mr. Jones moved to approve the application. Mr. Baxley seconded the motion, which passed unanimously.

9. Applications for Cinerator Facility

A. SCI Funeral Services of Florida Inc d/b/a Fountainhead Crematory (Palm Bay)

The application for a Cinerator Facility was submitted on March 11, 2009. The application was incomplete when submitted and a deficiency letter was sent to the applicant. All deficient items were returned on July 8, 2009. The Funeral Director in Charge will be Jeff Oliver (F046894). The

fingerprint cards for all principals were submitted and returned without criminal history. The establishment passed its inspection on July 8, 2009.

The Division recommends approval.

MOTION: Ms. Thomas-Dewitt moved to approve the application. Ms. Zippay seconded the motion, which passed unanimously.

10. Application(s) for a Removal Service

A. All County Removal Services Inc (Lantana)

The application for a Removal Service was submitted on June 10, 2009. The application was complete when submitted and a deficiency letter was not sent to the applicant. The fingerprint cards for all principals were submitted and returned without criminal history. The establishment passed its inspection on June 25, 2009.

The Division recommends approval.

MOTION: Ms. Zippay moved to approve the application. Mr. Jones seconded the motion, which passed unanimously.

B. Guilbert Rohan d/b/a Reliable Solutions PSL (Port St. Lucie)

The application for a Removal Service was submitted on June 19, 2009. The application was complete when submitted and a deficiency letter was not sent to the applicant. The fingerprint cards for all principals were submitted and returned without criminal history. The establishment passed its inspection on July 1, 2009.

The Division recommends approval.

MOTION: Mr. Brandenburg moved to approve the application. Ms. Thomas-Dewitt seconded the motion, which passed unanimously.

C. London Hefner d/b/a Southern Transports (Fort Pierce)

The application for a Removal Service was submitted on March 11, 2009. The application was incomplete when submitted and a deficiency letter was sent to the applicant. All deficient items were returned on April 7, 2009. The fingerprint cards for all principals were submitted and returned without criminal history. The establishment passed its inspection on March 25, 2009.

The Division recommends approval.

MOTION: Ms. Hubbell moved to approve the application. Ms. Zippay seconded the motion, which passed unanimously.

D. Tyler A. Walker d/b/a Walker's Services for Funeral Homes (Pensacola)

The application for a Removal Service was submitted on May 22, 2009. The application was incomplete when submitted and a deficiency letter was sent to the applicant. All deficient items were returned on June 16, 2009. The fingerprint cards for all principals were submitted and returned without criminal history. The establishment passed its inspection on June 24, 2009.

The Division recommends approval.

MOTION: Ms. Thomas-Dewitt moved to approve the application. Ms. Zippay seconded the motion, which passed unanimously.

E. William A. Johnson d/b/a Dignified Mortuary Services (St. Petersburg)

The application for a Removal Service was submitted on June 2, 2009. The application was complete when submitted and a deficiency letter was not sent to the applicant. The fingerprint cards for all principals were submitted and returned without criminal history. The establishment passed its inspection on June 26, 2009.

The Division recommends approval.

MOTION: Ms. Zippay moved to approve the application. Ms. Hubbell seconded the motion, which passed unanimously.

11. Contract(s) or Other Related Form(s)

- A. Alwyn L. Gaines d/b/a Pine Grove Cemetery (Fort Pierce)*
1. At Need Cemetery Contract

Staff recommends approval subject to Department receipt within 60 days of two print-ready copies.

MOTION: Mr. Brandenburg moved to approve the agreement subject to Department receipt within 60 days of two print-ready copies. Ms. Thomas-Dewitt seconded the motion, which passed unanimously.

12. Trust Transfer(s)

- A. Daytona Memorial Park, Inc. d/b/a Daytona Memorial Park (Daytona Beach)*
1. Chapter 497.266 Care & Maintenance funds from Independent Funeral Directors of Florida (IFDF) Master Care & Maintenance Trust (U.S. Bank) to Independent Funeral Directors of Florida (IFDF) Master Care & Maintenance Trust (Regions Bank)

Daytona Memorial Park, Inc., d/b/a Daytona Memorial Park, requests transfer of cemetery care and maintenance funds held by Independent Funeral Directors of Florida, Inc. (IFDF) Care & Maintenance Trust Fund (U.S. Bank) to the Independent Funeral Directors of Florida (IFDF) Master Care & Maintenance Trust (Regions Bank). As the original trust agreement could not be located by the trustee nor by the Division, an affidavit of lost trust agreement has been submitted by the parties.

Staff recommends approval of the above referenced request contingent upon certification of the transfers being received by the Department within 60 days of the Board meeting date.

MOTION: Mr. Baxley moved to approve the request contingent upon certification of the transfers being received by the Department within 60 days. Mr. Jones seconded the motion, which passed unanimously.

13. Adjournment

The meeting was adjourned at 9:15 a.m.