

**NOTICE REGARDING 2017 APPOINTMENT PROCESS FOR APPOINTMENT TO  
THE BOARD OF FUNERAL, CEMETERY AND CONSUMER SERVICES**

*Application Receipt Deadline: Wednesday, August 16, 2017*

The Board of Funeral, Cemetery and Consumer Services (the “Board”) is created by section 497.101, Florida Statutes. In partnership with the Florida Department of Financial Services, Division of Funeral, Cemetery and Consumer Services, the Board implements regulation of the death care industry in Florida under Chapter 497, Florida Statutes. The Board consists of 10 persons; the criteria for appointment are specified in section 497.101, Florida Statutes. Pursuant to this section, when a vacancy on the Board occurs, the Chief Financial Officer of the State (Jimmy Patronis) provides nominations to the Governor, and the Governor selects from among the CFO’s nominees.

The current term of appointment of the following five members of the Board is scheduled to expire on September 30, 2017:

<b>Name</b>	<b>Satisfies Specified Board Position Criteria</b>
Jody Brandenburg	Licensed funeral director associated with a licensed funeral establishment who owns/operates a cinerator facility
James Davis	A consumer member licensed as a CPA
Lewis Hall, Jr.	Primary occupation is associated with a cemetery company licensed pursuant to chapter 497
Keenan Knopke	Licensed funeral director associated with a licensed funeral establishment
Vanessa Oliver	Consumer member; resident of Florida; never licensed as a funeral director or embalmer, not connected with a cemetery or cemetery company licensed under chapter 497; not connected with the death care industry or the practice of embalming, funeral directing, or direct disposition

Each member whose term is expiring may seek reappointment. Pursuant to section 497.101, Florida Statutes, however, all applicants for the expiring positions will be considered.

Persons interested in applying for appointment or reappointment to the Board must follow the application process outlined below.

**Step #1:** Download, complete, scan and save the Governor’s “Appointments Questionnaire” found at: [http://flgov.com/wp-content/uploads/pdfs/Board Appointments Application v1.pdf](http://flgov.com/wp-content/uploads/pdfs/Board_Appointments_Application_v1.pdf). You will need the saved Questionnaire to complete each of the next steps.

**Step #2:** Complete the “Application for Appointment to Board of Funeral, Cemetery and Consumer Services” which is attached to this document. A copy of your completed “Appointments Questionnaire” must be submitted with your completed Application to the Florida Department of Financial Services, Division of Funeral, Cemetery and Consumer Services as indicated below.

Division of Funeral, Cemetery and Consumer Services  
ATTN: LaTonya Bryant  
200 East Gaines St.  
Tallahassee FL 32399-0361  
Phone: 850-413-4957  
Email: [LaTonya.Bryant@MyFloridaCFO.com](mailto:LaTonya.Bryant@MyFloridaCFO.com)

**The deadline for the Division's receipt of the applications is close of business on Wednesday, August 16, 2017. To best meet this receipt deadline, the Division recommends that submissions be sent by email to Ms. Bryant in advance of the deadline.**

**Step #3:** You will need to complete the rest of your application online. Visit the Governor's Appointments Office at: <http://www.flgov.com/appointments> and follow the directions for "Steps 2 through 5" which are set out at that site. You will need to complete an online "Board Seat Application" to input your demographic and personal information and finalize your application. You will be asked to attach a copy of your completed "Appointments Questionnaire" to your online application. Detailed instructions regarding the online process, including how to attach your completed "Appointments Questionnaire," are provided on the referenced website. The online application process should also be completed by the application deadline of Wednesday, August 16, 2017.

Questions regarding any of the application process should be directed to LaTonya Bryant at the number provided above or to Mary Schwantes, Director of the Division of Funeral, Cemetery and Consumer Services at 850-413-4984.

Please distribute this notice further to any known persons who may be potentially interested in serving on the Board.

Thank you.