

**MINUTES**  
**BOARD OF FUNERAL, CEMETERY AND CONSUMER SERVICES**  
**TELECONFERENCE MEETING**  
**May 2, 2019 - 10:00 A.M.**

**1. Call to Order, Preliminary Remarks, and Roll Call**

Mr. Jody Brandenburg, Chair – Good morning, everyone. If you're not speaking, please mute your phones. Welcome to the Board of Funeral, Cemetery, and Consumer Services Teleconference meeting. It's May 2, 2019. Ms. Simon, will you please make your preliminary remarks and do the roll call?

Ms. Ellen Simon – Yes sir, Mr. Chairman. My name is Ellen Simon. I am Assistant Director for the Division of Funeral, Cemetery, and Consumer Services. Today is Thursday, May 2, 2019, and it is 10:00 A.M. This is a public meeting of the Board of Funeral, Cemetery, and Consumer Services. This meeting is being held by teleconference and notice of this meeting has been duly published in the Florida Administrative Register. An agenda for this meeting has been made available to all interested persons. The call-in number was placed on the agenda. The Board staff present for this meeting are in the Claude Denson Pepper Building in Tallahassee FL. Ms. LaTonya Bryant is recording the meeting and minutes will be prepared. Persons speaking are requested to identify themselves for the record each time they speak. Participants are respectfully reminded that the Board's Chair, Mr. Brandenburg, runs the meeting. Persons desiring to speak should initially ask the Chair for permission. At this time, Mr. Chairman, I will take the roll:

Joseph "Jody" Brandenburg, Chair  
Keenan Knopke, Vice Chair  
Jean Anderson  
Francisco "Frank" Bango  
Andrew Clark  
Lewis "Lew" Hall  
Powell Helm  
Ken Jones  
Darrin Williams

**Also noted as present:**

Mary Schwantes, Executive Director  
Tom Barnhart, Board Legal Advisor (via phone)  
LaTonya Bryant, Department Staff  
Jasmin Richardson, Department Staff  
Misty Burch, Department Staff

Ms. Simon – Mr. Chairman, we have a quorum for the business of the Board.

Chair – Thank you. Next item?

**2. Old Business**

**A. Funeral Establishment**

**(1) Recommended for Approval with Conditions**

**(a) Genesis Funeral Home and \$495 Cremation Center Inc. (Hollywood)**

Ms. Simon – An application for a Funeral Establishment license due to a Change of Ownership was received by the Division on January 25, 2019. The application was incomplete when received. The application was deemed completed on February 25, 2019. The Funeral Director in Charge will be Paul Ray (F042763). A background check of the principals revealed no relevant criminal history. This funeral establishment is not the qualifying entity for a preneed license. The application was reviewed at the April 18, 2019 Board meeting and deferred to this conference call for questions by a member of the Board. The Division is recommending approval subject to the condition(s) as follows:

- 1) That the closing on the transaction to acquire ownership shall occur within 60 days of the date of this Board meeting.
- 2) That the closing on the transaction shall be substantially on terms and conditions as represented to the Board at this Board meeting.

- 3) That Applicant shall assure receipt by the Division within 75 days of the Board meeting, of a letter signed by applicant or applicant's attorney, addressed to the Division, certifying that closing has occurred and stating the date of closing, and stating that closing occurred on terms and conditions not inconsistent with those as represented to the Board at this Board meeting, and providing a copy of the fully executed Bill of Sale, Asset Purchase Agreement, or other document by which the acquisition transaction is consummated, executed by all parties, and any and all amendments, schedules, and other attachments thereto, also fully executed.
- 4) That the Director of the Division of Funeral, Cemetery, and Consumer Services may extend any deadline set out in these conditions, by up to 90 days, for good cause shown. The Director shall report any such extensions to the Board as an informational item.
- 5) That all representations by the applicant in the application and related materials provided to the Board or FCCS Division by the applicant, in support of the application(s), are deemed material to the Board's action herein.
- 6) That the establishment passes an inspection by a member of Division Staff

Chair – Is there anyone here representing this funeral establishment?

Paul Ray – Yes, Paul Ray.

Chair – Thank you, Mr. Ray. Would you be able to answer any questions the Board members may have?

Mr. Ray – Yes sir.

Chair – Ms. Simon, would you please swear in Mr. Ray?

Ms. Simon – Yes sir. Mr. Ray, please raise your right hand to be sworn in. Do you swear to tell the truth, the whole truth and nothing but the truth, so help you God?

Mr. Ray – Yes ma'am.

Ms. Simon – Please state your name for the record. Your full name.

Mr. Ray – Paul E. Ray, Jr.

Chair – Thank you, Mr. Ray. Do you want to make an opening statement or are you just here to answer questions from the Board?

Mr. Ray – I'm here to answer any questions the Board might have, sir.

Chair – Thank you, Mr. Ray. Board members?

Keenan Knopke – Mr. Chairman? Keenan Knopke.

Chair – Mr. Knopke, go right ahead.

Mr. Knopke – Thank you, sir. Mr. Ray, I was the one who had questions about, not the application, but the name of the business. In looking at your website, it appears the name is Genesis Funeral Home and \$495 Cremation Center. In looking through the descriptions of the different packages, I didn't see an alternative container contained in the direct cremation package for \$495. Is there one, or is there not one?

Mr. Ray – Yes, sir. There certainly is.

Mr. Knopke – Okay. I would ask that you consider adding that to the package listing just so it's clear. The other thing that I had a question about was the fees for ME, as well for the ME approval. I'm looking at your website, I see at the bottom of the thing it says, "*County Medical Examiner Fees and Death Certificates Are Not Included.*" It might be worthwhile to asterisk that throughout your cremation packages just so people know to go look for something, to make it clear so the Department can

better understand it. When I first read it, I read it to believe that you were doing it electronically or whatever, but at some point you are going to ask them for additional money.

Mr. Ray – Each package includes a printout of the costs involved. They're clearly given the costs of each counties' fees with each package.

Chair – May I interrupt you for just a second, Mr. Ray and Mr. Knopke? Let me make one more plea, because we're getting such feedback and such echoing. Will all of you be diligent if you're not speaking, please mute the call? Perhaps, that would help because it is very distracting.

Ms. Simon – Mr. Brandenburg?

Chair – Yes?

Ms. Simon – If we can ask that you do the same on your phone, as well.

Chair – Say that again?

Ms. Simon – When you're not speaking, if you can actually mute your phone, as well, that might help too.

Chair – Thank you. I'm sorry, Mr. Knopke, Mr. Ray, go right ahead.

Mr. Knopke – I was offering a suggestion. I understand that you print out the package, from what you've said, but when you're looking at your website, it doesn't say anything about an alternative container. It says the "*County Medical Examiner Fees and Death Certificates Are Not Included.*" It might just be nice to asterisk that up in the part that's online to refer down there. That's all.

Mr. Ray – That's not a problem {inaudible} easily corrected. We've had it like that for years and it's never been an issue. I'll gladly asterisk it if you feel that it is necessary, okay?

Mr. Knopke – Yes, thank you sir.

Chair – Mr. Knopke, at a previous Board meeting, you had a question about the name and what happens if the price is raised. How would the owners address the price of \$495 if it's raised? Mr. Ray, could you address that, please?

Mr. Ray – What is the question?

Mr. Knopke – If you ever raise the price from \$495, you'll have to change the name of your firm. This is a wonderful opportunity when there's a change of ownership to adjust something if you might want to.

Mr. Ray – I hadn't considered raising the price, so that hadn't become a point of concern. If it does become a point of concern in the future, we'll do just that. We'll make an adjustment to the name.

Mr. Knopke – And you probably will have to apply for a name change or at least advise the Department of the name change.

Mr. Ray – I'd be glad to.

Chair – Thank you. Any other questions or comments?

Powell Helm – Yes, this is Helm, Mr. Brandenburg. I have a question.

Chair – Mr. Helm, go right ahead.

Mr. Helm – Mr. Ray, what does the sign in front of your funeral home read?

Mr. Ray – Genesis Funeral Home and \$495 Cremation Center.

Mr. Helm – It has \$495 on the sign?

Mr. Ray – Yes, sir.

Mr. Helm – Okay. Thank you.

Mr. Ray – Should I not have that? Is that what you're saying?

Mr. Helm – No, I was just asking.

Mr. Ray – Oh, I see.

Mr. Helm – Thank you.

Ken Jones – Mr. Chair, this is Mr. Jones.

Chair – Yes, Mr. Jones?

Mr. Jones – Based on the explanation Mr. Ray gave and the understanding that if his price increases he would need to change his name, I make the recommendation.

**MOTION:** Mr. Hall moved to approve the applications subject to the conditions recommended by the Division. Mr. Darrin Williams seconded the motion, which passed unanimously.

Chair – Thank you, Mr. Ray.

Mr. Ray – Thank you, ladies and gentlemen.

**3. Application(s) for Preneed Sales Agent**  
**A. Informational Item (Licenses Issued without Conditions) – Addendum A**

Ms. Simon – Thank you, sir. This item is informational only. Pursuant to s. 497.466, F.S., the applicants have been issued their licenses and appointments as preneed sales agents.

**4. Application(s) for Continuing Education Course Approval**  
**A. Recommended for Approval without Conditions – Addendum B**  
**(1) Didasko Communications, LLC (15808)**  
**(2) SCI Management - Dignity University (99)**

Ms. Simon – Pursuant to s. 497.147, F.S., and Board Rule 69K-17.0041, F.A.C., the courses presented have been reviewed by the CE Committee and the Committee, as well as the Division, recommends approval of the applications for the number of hours indicated.

**MOTION:** Mr. Knopke moved to approve the applications. Ms. Jean Anderson seconded the motion, which passed unanimously.

**5. Application(s) for Florida Law and Rules Examination**  
**A. Informational Item (Licenses Issued without Conditions) – Addendum C**  
**(1) Funeral Director (Internship and Exam)**  
**(a) Centeno-Bermudez, C**  
**(2) Funeral Director and Embalmer (Endorsement)**  
**(a) Gordon, Katharine A**  
**(b) Lewman, Sheri S**

- (c) *Polascak, Lisa M*
- (3) *Funeral Director and Embalmer (Internship and Exam)*
  - (a) *Parrott, Nicole*
  - (b) *Stone, Maria G*

Ms. Simon – This is an informational item. Pursuant to Rule 69K-1.005, F. A. C., the Division has previously approved these applications.

**6. Application(s) for Internship**

**A. Informational Item (Licenses Issued without Conditions) – Addendum D**

- (1) *Funeral Director*
  - (a) *Holsbeke, Travis V (F351017)*
  - (b) *Peterson, Jeannette (F351278)*
  - (c) *Zipperer, Sarah (F351333)*
- (2) *Funeral Director and Embalmer*
  - (a) *Jackson, Eugenia E (F082521)*
  - (b) *Munoz, Cheryl L (F322045)*
  - (c) *Sikes, Jordan (F351187)*
  - (d) *Smith, Alison K (F350890)*
  - (e) *Sullivan, Alexis (F353520)*

Ms. Simon – This is an informational item. Pursuant to Rule 69K-1.005, F. A. C., the Division has previously approved these applications.

**B. Recommended for Denial**

- (1) *Funeral Director and Embalmer*
  - (a) *Vinci, Laura M*

Ms. Simon – This item was withdrawn from the agenda, and we expect it to be on next month’s agenda.

**7. Application(s) for Embalmer Apprentice**

**A. Informational Item (Licenses Issued without Conditions) – Addendum E**

- (1) *Buxton, Morgan A (F353544)*
- (2) *Flagler, Daiquan A (F350435)*

Ms. Simon – This is an informational item. Pursuant to Rule 69K-1.005, F. A. C., the Division has previously approved these applications.

**8. Notification(s) of Change in Location**

**A. Informational Item – Addendum F**

- (1) *Jacob Funeral Services LLC d/b/a Boca Raton Funeral Home and Cremation Service (F091562) (Boca Raton)*

Ms. Simon – This item is informational only. Pursuant to ss. 497.380(12)(b), 497.604(7), 497.606(7), F. S., the establishment has applied for approval of a change of location of their businesses. The Board has requested to be notified of these changes in location. The only criteria for approval is that the new location pass inspection by the Division of Funeral, Cemetery, and Consumer Services. The inspection has not yet been conducted, but when it is, and if it passes, the change of location will be approved by the Division.

**9. Application(s) for Change of Ownership (Collective Coversheet)**

**A. Recommended for Approval with Conditions**

- (1) *Foundation Partners of Florida LLC (Punta Gorda)*
  - (a) *Application(s) for Cinerator Facility*
  - (b) *Application(s) for Funeral Establishment*
  - (c) *Application(s) to Acquire Control of an Existing Cemetery Company*

Ms. Simon – Foundation Partners of Florida, LLC (Foundation), a limited liability company, seeks approval of the following applications based upon a change of ownership: an application for funeral establishment licensure; an application for cinerator facility licensure, and an application to acquire control of a cemetery company. More specifically, the entities that are being acquired are as follows:

- 1) Charlotte Funeral Services, LLC d/b/a Charlotte Memorial Funeral Home and Cemetery, a licensed funeral establishment, license #F073161, physical address: 9400 Indian Spring Cemetery Rd, Punta Gorda
- 2) Charlotte Funeral Services, LLC d/b/a Charlotte Memorial Funeral Home and Cemetery, a licensed cinerator facility, license #F073788, physical address: 9400 Indian Spring Cemetery Rd, Punta Gorda
- 3) Charlotte Funeral Services, LLC d/b/a Charlotte Memorial Cemetery, a licensed cemetery company, license #F073152, physical address: 9400 Indian Spring Cemetery Rd, Punta Gorda

Enclosed within your Board package are the separate applications regarding the above listed properties and the application for preneed branch office licensure. If approved, Applicant is acquiring all preneed assets and liabilities for these locations and is assuming responsibility for any outstanding preneed contracts that have previously been issued by or for fulfillment at the above referenced locations. The Division has no record of disciplinary action regarding Foundation. A background check for Robert Bakula, listed sole member and owner of the LLC for Foundation, revealed no criminal history.

The Division is recommending approval subject to the following conditions:

- 1) That the closing on the transaction to acquire ownership occur within 60 days of the date of this Board meeting.
- 2) That the closing on the transaction be substantially on terms and conditions as represented to the Board at the May Board meeting.
- 3) That the Applicant shall assure receipt by the Division within 75 days of the Board meeting, of a letter signed by applicant or applicant's attorney, addressed to the Division, certifying that closing has occurred and stating the date of closing, and stating that closing occurred on terms and conditions not inconsistent with those as represented to the Board at this Board meeting, and providing a copy of the fully executed Bill of Sale, Asset Purchase Agreement, or other document by which the acquisition transaction is consummated, executed by all parties, and any and all amendments, schedules, and other attachments thereto, also fully executed.
- 4) That the Director of the Division of Funeral, Cemetery, and Consumer Services may extend any deadline set out in these conditions, by up to 90 days, for good cause shown. The Director shall report any such extensions to the Board as an informational item.
- 5) That all representations by the applicant in the application and related materials provided to the Board or FCCS Division by the applicant, in support of the application(s), are deemed material to the Board's action herein.
- 6) That the establishments under the three applications pass an onsite inspection by a member of Division Staff.
- 7) That the Applicant (new owner or controlling party) assume all existing preneed liabilities of the location(s) being acquired.

Andrew Clark – Mr. Chairman?

Chair – Yes, Mr. Clark?

Mr. Clark – I would just like to state for the record my affiliation with Foundation Partners Group of Florida and I will recuse myself from this vote, as well as the associated item on this agenda, 11. A. I'm certainly available for questions should any arise.

Chair – Thank you, Mr. Clark. Board?

Mr. Knopke – Mr. Chairman, Mr. Knopke, please?

Chair – Mr. Knopke, go right ahead.

Mr. Knopke – A question for Ms. Simon. Is this funeral home an approved training agency?

Ms. Simon – I would need to check.

Chair – Mr. Clark, would you be able to answer that question?

Mr. Clark – I’m not certain. I’m looking it up as well.

Ms. Simon – It is.

Mr. Knopke – Okay. Have they made an application under this to make sure nobody who was under training loses any time or is that something that needs to be submitted?

Ms. Simon – I would suspect that that would be on the next Board agenda, if they submit it.

Wendy Wiener – Ms. Simon, Mr. Knopke, this is Wendy Wiener. I represent Foundation Partners Group. It has been the typical practice to submit that following the approval by the Board so that the appropriate representations can be made in the petition.

Mr. Knopke – Okay. Wendy thank you. I know that’s what we’ve done in the past, but I just wondered why we don’t do it all at one time. It doesn’t matter I just wanted to make sure that if it wasn’t that everybody knew what was going on. Thank you.

Ms. Wiener – Thank you.

Chair – Good point, Mr. Knopke. If that was submitted subsequent to the application being approved we could certainly handle it at the same Board meeting. Good suggestion. Board?

**MOTION:** Mr. Knopke moved to approve the applications subject to the conditions recommended by the Division. Mr. Helm seconded the motion, which passed unanimously.

**10. Application(s) for Preneed Main License**  
**A. Recommended for Approval without Conditions**  
**(1) Sims Funeral Home, Inc (F019376) (Bonifay)**

Ms. Simon – The Department received the application on March 26, 2019 and all deficiencies were resolved as of April 23, 2019. This application for a new preneed license is being filed due to the death of David Sims, former owner. All ownership is now being transferred to Rose M. Sims. A completed background check of officers revealed no relevant criminal history.

Applicant will assume responsibility of all preneed contracts written under the former preneed licensee (F019376), if approved. Applicant will continue to sell insurance-funded preneed contracts through Homesteaders Life Company Inc., and utilize their approved pre-arranged funeral agreement(s). An application for a change of ownership of the qualifying entity was approved subject to conditions at the March 7, 2019 Board meeting; the new license number is F346278. The Division is recommending approval without conditions.

**MOTION:** Mr. Jones moved to approve the application. Mr. Clark seconded the motion, which passed unanimously.

Mr. Helm – Mr. Brandenburg?

Chair – Yes?

Mr. Helm – I do have a question. Did we just vote on preneed? Ms. Simon?

Ms. Simon – Yes sir. A preneed main license.

Mr. Helm – Okay. I’m trying to figure out why it said funeral establishment license.

Ms. Simon – I believe that the application for the change of ownership of the funeral establishment was approved at the March 7<sup>th</sup> meeting. At least I believe that’s what happened.

Mr. Helm – That’s what I thought. It was just confusing me a little bit. Sorry. Instead of saying the preneed license it says funeral establishment license.

Chair – I think they were just further defining the qualifying license. I can see where that could be confusing, Mr. Helm, but I believe that’s the case here.

Mr. Helm – I don’t have any problem with it. I was just trying to make sure everything was right.

Chair – Thank you. I appreciate your diligence.

**11. Application(s) for Preneed Branch License**  
**A. Recommended for Approval with Conditions – Addendum G**

Ms. Simon – Pursuant to s. 497.453, F. S., the applicant listed has applied for a preneed branch license. All Division records indicate that the applicant qualify for branch licensure. The Division is recommending approval.

**MOTION:** Mr. Knopke moved to approve the application(s). Ms. Anderson seconded the motion, which passed unanimously.

**12. Executive Director’s Report**  
**A. Operational Report (Verbal)**

Ms. Simon – For the Operational Report, Ms. Mary Schwantes, Division Director.

Ms. Schwantes – Good morning. I’m going to give you an update on legislation first. The Department’s Agency Bill has passed through both Houses. The Senate Bill (1704) was filed by Senator Tom Wright on March 1, 2019. House Bill (1393) was filed by Representative Charles Clemons was substituted for the Senate Bill, passed through the Senate earlier this week and, with its amendments, passed through the House again yesterday. It will be finalized and sent to the Governor’s Office next. If you are looking for the most recent version, search for HB1393. After much debate, and several visits through both the House and Senate, the bill as passed contains five (5) items relating to Chapter 497:

- 1) Provisions establishing an internship for the combination license as funeral director and embalmer which will allow mortuary school students to begin their internships for this licensure while still in school as long as they have successfully completed a specified portion of their education and met other criteria.
- 2) Provisions allowing an FDIC to oversee multiple locations. As passed, the final number of locations is two (2), as long as they are within 75 miles, as measured in a straight line. There are other limitations, for example a funeral director only (one who does not have an embalming license) may serve as a funeral director in charge only if the facilities overseen do not have prep rooms/embalming facilities.
- 3) Provisions allowing out of state trust companies to service a funeral or cemetery’s care and maintenance trust fund.
- 4) Provisions requiring certain preneed licensees, those which sold 15,000 or more preneed contracts in Florida, in the preceding year, to annually submit a report on the preneed operations and the statutory compliance of the licensee’s trust accounts from an independent certified public accountant.
- 5) Provisions setting out the requirement notices for trustees/licensees to follow when a preneed contract is unfulfilled and certain requirements are met. For example, if it has been fifty (50) years since the preneed contract was entered into and the preneed contract remains unfulfilled.

I’ve gone over the provisions in a little bit more detail and by way of a heads up. These changes would go into effect on July 1, 2019. They will require multiple changes to rules, to forms, and to our processes, which we are reviewing now, and will be coming back to the Board on these issues.

Another update has to do with our funding for the Division’s systems. I just found out this morning, staff does not even know yet, but I am very excited to tell you that the \$1.2 million, which was appropriated for the Division’s use in replacing its outdated systems has been re-appropriated for 2019-2020. An additional \$250,000 was appropriated for the Department to conduct a study on an enterprise or Department-wide solution. As mentioned before, a lot of our processes are similar to those used by other Divisions, which also have systems in need of update in the next coming years. An enterprise solution will best enable us to leverage off of the needs of each of the affected Divisions, and hopefully obtain the best software



available. The study on the enterprise solution will be completed first, with our Division being the first to obtain any chosen software or services. Obviously, we will be working very closely with our Department's Office of Information Technology on these matters over the next fiscal year.

I want to take a brief moment to brag on Division staff. I don't have some of the April figures in yet, so most of the following is based on March data, but I am pleased to report the following progress to the Board for this fiscal year (through March). Three (3) licensing specialists have processed over 2,580 applications; and five (5) inspectors have conducted 1,368 inspections. To date, there are less than forty-five (45) non-cemetery entities (such as funeral homes) to be inspected. These are inspected on a fiscal year basis, and the team has already completed 28% of the cemetery inspections, which are completed on an annual year basis (calendar year).

Due to staff attrition, we had three (3) vacancies on our exam team over the last year. All three (3) positions, including that of the supervisor, were filled within the last five (5) months. Even with staff changes, our four (4) member exam team completed forty-seven (47) exams, including that of a major corporation, which is only listed as one (1) exam. Our investigation team of four (4) completed over 210 investigations, including follow up on the Hurricane Michael damage, investigations on Work & Son issues, and a few others that involved very complicated matters. I will be reporting the fiscal year end numbers at a later meeting.

Our next Board meeting will take place in conjunction with the Annual Conference for the Florida Morticians' Association, in Orlando on Tuesday, June 18<sup>th</sup>. We look forward to seeing everyone there. And also, as a final note, we will be looking into a different conference call system, which will perhaps eliminate some of the technological difficulties. Again, we appreciate your patience on this. This ends the Operational Report. Thank you, Mr. Chair.

**B. Report: Payment of Disciplinary Fines and Costs (Informational)**

Ms. Simon – This item is informational only. Are there any questions?

Monthly Report of Fines and Costs Assessed and Paid  
 Division of Funeral, Cemetery and Consumer Services  
 May 2, 2019 Board Meeting  
 Date of Report: April 23, 2019

Licensee	Board Meeting	Case No.	Total Fine & Cost Due	Date Due	Paid in Full?	Comments
Manker Funeral Home	Apr-19	200632-16-FC	\$10,000			
William Manker	18-Apr-19	200600-16-FC	\$10,000			
William Long	7-Feb-19	187365-16-FC	\$3,000	29-Apr-19	D	
Willie J. Owens	7-Feb-19	195918-16-FC; 198403-16-FC; 204672-17-FC	\$3,500	1-Jun-19	D	
Reynaldo Lampkins	12/6/2018	200645-16-FC	\$4,000	2/21/2018	A	
Don Alan Moore	12/6/2018	196720-16-FC	\$4,000	1/14/2018	B	Paid in full
D Alan Moore Licensed Funeral Director	12/6/2018	196721-16-FC	\$4,000	1/14/2018	B	paid in full
Elijah Bell	12/6/2018	222792-18-FC	\$1,000	2/2/2019	B	Paid in full
Elijah Bell's Funeral Services	12/6/2018	222794-18-FC	\$2,000	2/2/2019	B	Paid in full
A. When payment in full becomes past due, the FCCS Division works with the DFS Office of the General Counsel to enforce payment. B. Once fines and costs are paid in full, licensee kept on this report 3 months, showing Paid in Full, and then dropped off report; also licensee dropped off report after disciplinary action filed due to nonpayment of the fine and costs. C. The Order re this case is still in process, so no Due date is not yet established. D. Due date has not passed, as of the date of this report. E. As of the date of this report, monthly payments were current.						

**13. Chairman's Report (Verbal)**

Chair – At the last Board meeting, there was an ad hoc Committee appointed to address {inaudible} concerns. Ms. Simon, do you have anything to report on the formation of the Committee and subsequent meeting?

Ms. Simon – I have spoken with the Chairperson of the meeting, Mr. Hall, and we have been contemplating a date. The most current contemplated date is May 30<sup>th</sup>, in Tallahassee from 1:00p to 5:00p. We have not confirmed that yet.

Ms. Schwantes – It will be published.

Chair – Mr. Hall?

Mr. Hall – Yes?

Chair – Does that date seem to be satisfactory with you?

Mr. Hall – I spoke with Ms. Simon yesterday and just trying to check some travel that we had to make sure. We had discussed everything from the possibility of Central Florida to moving it to Tallahassee, in an effort to keep costs down for staff. I'm hoping to be able to have some dates later, on the travel time. I should be able to confirm that later today.

Chair – Mr. Williams, how does that date look for you.

Mr. Williams – So far that date looks pretty good.

Chair – Thank you. Mr. Knopke?

Mr. Knopke – Mr. Chair, it works fine for me.

Chair – Thank you. I have nothing else to report.

#### **14. Public Comments (Verbal)**

Ms. Simon – Are there any public comments to be made at this time on any items on this agenda?

Mr. Hall – Mr. Chair?

Chair – Yes?

Mr. Hall – I just did go back to the website on the first case, Genesis, and I think somebody brought it up in the last meeting. Signage and the signage on the building do not match the legal name. I'm assuming the Division could handle that on the next inspection. Is that correct, Ms. Simon?

Ms. Simon – Well when you say that we can handle it at the next meeting...

Mr. Hall – I mean address that with them, because I think it was brought up at the last meeting too. None of it matches their legal name.

Ms. Simon – I was under the impression that the gentleman that was on the phone representing the entity said that it did match, but yes, on the next inspection, that will be something we can look at.

Mr. Hall – Okay.

Chair – Let me just check on thing please. One of the conditions was that the establishment passes an inspection by a member of Division staff, so if you would bring our concerns particularly to that inspector, I'm sure the Board would appreciate it.

Ms. Simon – Yes sir.

15. Office of Attorney General’s Report (Verbal)

A. Attorney General’s Rules Report

Ms. Simon – Mr. Barnhart?

Mr. Tom Barnhart – Yes. Board members, I apologize in advance for the noise in my office, so I’ll try to keep this short. The only change to the Rules Report is the notice of change we filed on Monday with the Florida Administrative Register. That should sail through now with no further problems. That’s the only update to the report. Do you have any questions about the report?

Chair – Thank you.

**BOARD OF FUNERAL, CEMETERY AND CONSUMER SERVICES RULES REPORT  
May 2019**

Rule Number	Rule Title	Date Rule Language Approved by Board	Date Sent to OFARR	Rule Development Published	Notice Published	Adopted	Effective
69K-1.003	Miscellaneous Fees; Name Changes and Duplicate Licenses	12/6/2018	6/11/2018 (RD) 12/21/18 (RN)	6/19/2018 Vol. 44/119	12/31/18-Vol. 44/252	1/31/19	2/20/19
69K-1.004	Exemption of Spouses of Members of Armed Forces from Licensure Renewal Provisions	12/6/2018 (voted to repeal)	6/11/2018 (RD) 12/20/18 (RN)	6/19/2018 Vol. 44/119	12/28/18-Vol. 44/251	1/29/19	2/18/19
69K-1.005	Licensure Application Procedures		6/11/2018 (RD)	6/19/2018 Vol. 44/119			
69K-5.003	Application for Preneed Sales Agent License and Appointment		6/11/2018 (RD)	6/19/2018 Vol. 44/119			
69K-5.012	Application and Renewal Procedures for Broker of Burial Rights License		6/11/2018 (RD)	6/19/2018 Vol. 44/119			
69K-17.002	Application Fees; Licensure by Endorsement for Embalmers and Funeral Directors	12/6/2018	6/11/2018 (RD) 12/20/18 (RN)	6/19/2018 Vol. 44/119	12/28/18-Vol. 44/251	1/29/19	2/18/19
69K-17.0030	Direct Disposer/Establishment; Fees	12/6/2018	6/11/2018 (RD) 12/20/18 (RN)	6/19/2018 Vol. 44/119	12/28/18-Vol. 44/251	1/29/19	2/18/19
69K-18.001	Embalmer Intern Training Program	12/6/2018	6/11/2018 (RD) 12/21/18 (RN)	6/19/2018 Vol. 44/119	12/31/18-Vol. 44/252	1/31/19	2/20/19
69K-18.002	Funeral Director Intern Training Program	12/6/2018	6/11/2018 (RD) 12/21/18 (RN)	6/19/2018 Vol. 44/119	12/31/18-Vol. 44/252	1/31/19	2/20/19
69K-18.003	Concurrent Internships	12/6/2018	6/11/2018 (RD) 12/21/18 (RN)	6/19/2018 Vol. 44/119	12/31/18-Vol. 44/252	1/31/19	2/20/19
69K-25.001	Licensure by Endorsement; Embalmers		6/11/2018 (RD)	6/19/2018 Vol. 44/119			

69K-25.002	Licensure by Endorsement; Funeral Directors		6/11/2018 (RD)	6/19/2018 Vol. 44/119			
69K-25.0025	Licensure by Military Experience; Funeral Directors, Embalmers, and Direct Disposers; Licensure Renewals of Spouses of Armed Forces Members	10/4/2018	10/19/2018  1/3/2019 (Notice of Change)  3/7/19 (Second Notice of Change)	10/29/2018 Vol. 44/211	11/14/2018 – Vol. 44/222 11/20/2018 – JAPC letter rec'd 12/11/2018 - JAPC response 12/7/2018 – JAPC letter rec'd 12/27/2018 - JAPC response 1/16/2019 Notice of Change – Vol. 45/11 1/15/19 JAPC letter rec'd 1/18/19 – JAPC response 1/18/19 – Rule TOLLED 3/15/19 – Second Notice of Change published Vol. 45/52 3/22/19 – JAPC letter rec'd 3/28/19 – JAPC response		
69K-25.003	Licensure as Temporary Embalmer or Temporary Funeral Director; Manner of Requesting and Fee; Practice Limitations; Expiration	12/6/2018	6/11/2018 (RD) 12/20/18 (RN)	6/19/2018 Vol. 44/119	12/28/18-Vol. 44/251	1/29/19	2/18/19
69K-27.001	Embalmer Apprentice Program	12/6/2018	6/11/2018 (RD) 12/21/18 (RN)	6/19/2018 Vol. 44/119	12/31/18-Vol. 44/252	1/31/19	2/20/19

**16. Upcoming Meeting(s)**

- A. June 18<sup>th</sup> (Orlando – Rosen Plaza Hotel, 9700 International Drive)
- B. July 11<sup>th</sup> (Teleconference)
- C. August 1<sup>st</sup> (Tallahassee – Betty Easley Conference Center, 4075 Esplanade Way, Room 166)
- D. September 5<sup>th</sup> (Teleconference)
- E. October 3<sup>rd</sup> (St. Petersburg/Pinellas Park – St. Petersburg College, Health Education Center, 7200 66th St. N)
- F. November 7<sup>th</sup> (Teleconference)
- G. December 5<sup>th</sup> (Jacksonville – Embassy Suites by Hilton Jacksonville Baymeadows, 9300 Baymeadows Road)

**17. Adjournment**

Chair – Board members? Any questions or comments? Thank you for your attentiveness difficult coping through this conference call with the distractions. In hind sight, I probably should have requested that everyone hang up and call back in. If this happens in the future, we'll definitely do that because we can't move forward. Thank you Ms. Schwantes for your commitment to address it.

Ms. Schwantes – Absolutely, sir.

Chair – Any other questions or comments? Again, thank you everyone.

The meeting was adjourned at 10:43 a.m.