

**MINUTES**  
**BOARD OF FUNERAL, CEMETERY AND CONSUMER SERVICES**  
**TELECONFERENCE MEETING**  
**January 7, 2016 - 10:00 A.M.**

**1. Call to Order, Preliminary Remarks and Roll Call**

Mr. Jody Brandenburg, Chair – Good morning everyone; welcome to the Board of Funeral, Cemetery and Consumer Services' Teleconference meeting. It is January 7, 2016. Mr. Doug Shropshire, are you prepared to make your preliminary and do the roll call?

Mr. Doug Shropshire – Yes sir, I am. My name is Doug Shropshire. I am Director of the Division of Funeral, Cemetery, and Consumer Services. May I say all persons participating by phone please put your phone on mute when not speaking. We're getting a lot of feedback. Again all persons participating by phone please put your phone on mute. We're getting a lot of feedback. Today is Thursday, January 7, 2016. The time is approximately 10:00am. This is a public meeting of the Board of Funeral, Cemetery and Consumer Services. Notice of this meeting has been duly published in the Florida Administrative Register. An agenda for this meeting had been made available to interested persons. The meeting is occurring by Teleconference with some members of the public here with the Division staff here in the Pepper Building, in Tallahassee, Florida. The call in number has also been made available to the public. Members of the Board are participating by phone. My assistant, LaTonya Bryant, will take minutes of the meeting, which is being recorded. Board Counsel is also appearing by teleconference.

Persons speaking are requested to identify themselves for the record each time they speak. Persons speaking are requested to put their phones on mute and to identify themselves for the record each time they speak. Participants are respectfully reminded that the Board Chair, Mr. Brandenburg, runs the meeting. Persons desiring to speak should initially ask the Chair for permission. Again persons please keep your phones on mute when you are not talking. We get a lot of feedback otherwise.

Mr. Brandenburg, I'll take the roll and Board members will please respond clearly with "present", as preferred, when I call their name:

**PRESENT (via phone):**

Joseph "Jody" Brandenburg, Chairman  
Keenan Knopke, Vice-Chairman  
Jean Anderson  
Andrew Clark  
James "Jim" Davis (delayed)  
Lewis "Lew" Hall  
Powell Helm  
Ken Jones  
Richard "Dick" Mueller  
Vanessa Oliver

**Also noted as present:**

Tom Barnhart, Board Legal Advisor (via phone)  
Ellen Simon, Assistant Division Director  
LaTonya Bryant, Department Staff  
Jasmin Richardson, Department Staff  
LaShonda Morris, Department Staff

Mr. Shropshire – Mr. Chairman there is a quorum for the business of the Board.

Chair – Board members, I trust that everyone received their Agenda and their Agenda packets and were able to review it?

Board Members – Yes

**2. Action on the Minutes**

**A. December 3, 2015**

Chair – Is there a motion on the minutes for the December 3, 2015 meeting?

**MOTION:** Mr. Ken Jones moved to adopt the minutes of the meeting. Mr. Keenan Knopke seconded the motion, which passed unanimously.

**3. Application(s) for Preneed Sales Agent**

**A. Informational Item (Licenses Issued without Conditions) – Addendum A**

Mr. Shropshire – The applications presented are clean with no indication of a criminal or disciplinary history and have been approved by the Division pursuant to delegation by the Board. This item is informational only and does not require Board action.

**4. Application(s) for Continuing Education Course**

**A. Recommended for Approval without Conditions – Addendum B**

- (1) *Cremation Association of North America (16008)*
- (2) *Florida Cemetery, Cremation & Funeral Association (75)*
- (3) *International Cemetery, Cremation and Funeral Association (22808)*
- (4) *International Order of the Golden Rule (2201)*
- (5) *National Funeral Directors and Morticians Association, Inc. (15608)*
- (6) *National Funeral Directors Association (136)*

Mr. Shropshire – These are applications for Continuing Education Course approval. These submissions have been reviewed by your Continuing Education Committee. The majority of the Continuing Education Committee and the Division recommends approval of the applications for the number of hours indicated on Addendum B in the right hand corner entitled “Hours.”

**MOTION:** Mr. Andrew Clark moved to approve the applications. Mr. Jones seconded the motion, which passed unanimously.

Mr. Powell Helm – Just a brief question. How come there are so many of those this time? Is there a reason?

Mr. Shropshire – LaTonya processes these. LaTonya do you have any sense of why?

Ms. LaTonya Bryant – They were probably expiring so they just sent them all at one time.

**5. Application(s) for Florida Law and Rules Examination**

**A. Informational Item (Licenses Issued without Conditions) – Addendum C**

- (1) *Funeral Director – by Internship and Exam*
  - (a) *Barbone, Laura*
  - (b) *Boza, Justin M*
  - (c) *Flagg – Wright, Karla N*
- (2) *Funeral Director and Embalmer (Endorsement)*
  - (a) *Gregory, Lori J*
  - (b) *Merlau, Richard F*
  - (c) *Meyers, Kimberly R*
  - (d) *Rooks, Charles E*
  - (e) *Sacchetti, Harry E*
- (3) *Funeral Director and Embalmer (Internship and Exam)*
  - (a) *Bankerd, Erika A*
  - (b) *Brown, Mario J*
  - (c) *Burdick, Jennae E*

- (d) *Edmond, Jean-Baptiste*
- (e) *Johnson, Casey M*
- (f) *Lewis, Samuel C*

Mr. Shropshire – The applications presented are clean with no indication of a criminal or disciplinary history and have been approved by the Division pursuant to delegation by the Board. This item is informational only and does not require Board action.

**6. Application(s) for Internship**

**A. Informational Item (Licenses Issued without Conditions) – Addendum D**

- (1) *Funeral Director and Embalmer*
  - (a) *Augustine, Cedene S (F087607)*
  - (b) *Brown, Rachel L (F087669)*
  - (c) *Gardner, Akhelia S (F087583)*
  - (d) *Hague IV, Charles A (F060869)*
  - (e) *Lawrence, Tricia L (F087796)*
  - (f) *Pierre, Guy-Wesly (F087843)*
  - (g) *Swanberg, Joseph E (F087606)*

Mr. Shropshire – The applications presented are clean with no indication of a criminal or disciplinary history and have been approved by the Division pursuant to delegation by the Board. This item is informational only and does not require Board action.

**7. Application(s) for Embalmer Apprenticeship**

**A. Informational Item (Licenses issued without Conditions) – Addendum E**

- (1) *Hallquist, George (F079391)*
- (2) *Sablan, John P (F087668)*
- (3) *Slagle, Meghan A (F087919)*

Mr. Shropshire – The applications presented are clean with no indication of a criminal or disciplinary history and have been approved by the Division pursuant to delegation by the Board. This item is informational only and does not require Board action.

**8. Application(s) for Registration as a Training Agency**

**A. Informational Item (Licenses issued without Conditions) – Addendum F**

- (1) *Miami Memorial LLC d/b/a Funeraria Memorial Plan Westchester (F081148) (Miami)*
- (2) *Premier Care of Florida Inc d/b/a ALifeTribute FuneralCare (F069901) (Tampa)*

Mr. Shropshire – The applications presented are clean with no indication of a criminal or disciplinary history and have been approved by the Division pursuant to delegation by the Board. This item is informational only and does not require Board action.

**9. Consumer Protection Trust Fund Claims**

**A. Recommended for Approval without Conditions – Addendum G**

Mr. Shropshire – The Division recommends approval of the claims for the amount indicated on the Addendum entitled “Amount Recommended.”

**MOTION:** Mr. Dick Mueller moved to approve the claims for the amount indicated on the Addendum entitled “Amount Recommended.” Mr. Lew Hall seconded the motion, which passed unanimously.

**10. Application(s) for Broker of Burial Rights License**

**A. Recommended for Approval without Conditions**

- (1) *Tomas Steg (Coral Springs)*

Mr. Shropshire – The application was received on November 4, 2015 and no deficiencies were noted on the application. The Department completed a background check of Applicant which revealed no criminal history.

Mr. Knopke – Mr. Chairman, I have a question for staff on this application. Doug, I see where he is currently a preneed sales agent on his application. Will his current employer be notified if he's employed as a preneed agent that he's now a broker?

Mr. Shropshire – No. Not routinely sir. There is no requirement in the law and rules that I know of or authorization for the Division to make that notification.

Mr. Knopke – Okay. It was a curiosity question as much as anything. Thank you very much.

**MOTION:** Mr. Knopke moved to approve the application. Mr. Hall seconded the motion, which passed unanimously.

**11. Application(s) for Change of Ownership and Related Item(s) (Boca Memorial Holdings, LLC)**

**A. Recommended for Approval with Conditions**

**(1) Application(s) to Acquire Control of an Existing Cemetery Company and Application(s) for Preneed License – Collective Cover Sheet**

**(a) Boca Memorial Holdings, LLC (Boca Raton)**

**(b) DFG Group, LLC d/b/a The Gardens (F039423) (Boca Raton)**

Mr. Shropshire – Boca Memorial Holdings, LLC (BMHL), herein submits an application for Change of Control of an Existing Cemetery Company for the above named cemetery property, and an Application for a Preneed License to operate as a preneed main licensee. The cemetery company and preneed location being acquired are licensed as named at the above specified location. The application was received by the Division on December 11, 2015, and all deficiencies were resolved as of December 18, 2015. A completed background check of all officers revealed no criminal history. The current principal and officers will be: Matthew H. Maschler, owner and managing member, and Garret Jacobs, Cemetery Manager. The change of control will be accomplished via an asset purchase agreement, wherein BMHL will acquire all of the assets and liabilities for the above named cemetery and preneed location from DFG Group, LLC. If this application for a change of control is approved, BMHL will operate the following cemetery location as above specified: The Gardens (F039423).

While it is not specifically mentioned in the Asset Purchase Agreement, John Rudolph, attorney for Boca Memorial Holdings, LLC, has confirmed that his client will assume all liabilities resulting from preneed contracts for which DFG Group, LLC d/b/a The Gardens is currently responsible. Additionally, he has indicated that within sixty days following this board meeting, his client will provide the listing of all contracts currently being held by DFG Group, LLC, d/b/a The Gardens, for which his Boca Memorial Holdings, LLC will thereafter be responsible.

The care and maintenance trustee report for CY 2014 is attached. The cemetery report appears to be in line with the reported gross sales for CY 2014 for the listed property being acquired. The Applicant's financial statement as of December 10, 2015 reflects the following:

Required Net Worth	= \$	50,000
Reported Net Worth	= \$	150,000

The Division recommends approval subject to conditions as follows:

- 1) The Board approval of change of control does not include approval of any development plans. If after approval of the change in control the new controlling person intends to develop the cemetery, the new controlling person shall cause development plans to be submitted to the Board for approval prior to implementing same.
- 2) That closing occurs within 60 days of the date of this Board meeting, and without material change in the terms and conditions of the transaction as described to the Board in this cover sheet and the materials provided to the Board herewith.
- 3) That the Applicant (new owner or controlling party) shall assume all existing preneed liabilities of the location being acquired.
- 4) Receipt by the Division within 75 days of this Board meeting, of a letter signed by applicant or applicant's attorney, addressed to the Division, certifying that closing has occurred and without material change in the terms and conditions of the transaction as described to the Board in this cover sheet and the materials provided to the Board herewith.

- 5) Receipt by the Division within 75 days of this Board meeting, of a copy of the Asset Purchase Agreement, executed by all parties, and any and all amendments thereto, also fully executed.

**MOTION:** Mr. Mueller moved to approve the applications subject to the conditions recommended by the Division. Ms. Vanessa Oliver seconded the motion, which passed unanimously.

Mr. Jim Davis – This is Jim Davis. I’m sorry I’m late.

Chair – Mr. Davis we will note that you are present.

Mr. Shropshire – Mr. Davis we are on Item 11(2).

**(2) *Preneed Sales Agreement***  
**(a) *Boca Memorial Holdings, LLC (Boca Raton)***

Mr. Shropshire – Boca Memorial Holdings, Inc (BMHI) submits the attached preneed sales agreement form for approval. If the form is approved, it is to be used for the sale of trust-funded preneed contracts by the above named and its related preneed branches. In addition, BMHI also has submitted an Application to Acquire Control of an Existing Cemetery for The Gardens, and an Application for Preneed License that is also being presented at this board teleconference meeting.

The Division recommends approval subject to conditions as follows:

- 1) That the Board approves Applicant’s Application to Acquire Control of an Existing Cemetery Company, and Application for Preneed License subject to stated conditions as specified herein.
- 2) That two full sized print-ready copies of each contract are received by the Department within 60 days of this board meeting.

Mr. Mueller – Mr. Chairman, on page 3 of 4 in the electronic package, the second page of the contract itself...

Mr. John Rudolph – Item 4? This is John Rudolph.

Chair – Mr. Rudolph, do you represent...

Mr. Rudolph – Boca Memorial Holdings? Yes I do. If it’s Item 4 that has to do with the guarantee, we are already making the change to that.

Chair – Mr. Mueller, was that your question?

Mr. Mueller – Yes it was. Mr. Shropshire, will you include me, please in the corrected contract when it is submitted to you?

Mr. Shropshire – Yes sir, we will.

Mr. Rudolph – Thank you Mr. Mueller for bringing that up.

**MOTION:** Mr. Helm moved to approve the agreement subject to the conditions recommended by the Division. Mr. Mueller seconded the motion, which passed unanimously.

**12. *Application(s) for Change of Ownership (Zadak, Inc.)***  
**A. *Recommended for Approval with Conditions – Collective Cover Sheet***  
**(1) *Application(s) to Acquire Control of an Existing Cemetery Company***  
**(a) *Zadak, Inc. d/b/a Foreverglades Mausoleum Gardens (F039655) (Belle Glade)***  
**(b) *Zadak, Inc. d/b/a Glenwood Memorial Cemetery (F039654) (Riviera Beach)***

Mr. Shropshire – Zadak, Inc (Zadak) herein submits two (2) applications for Change of Control of an Existing Cemetery Company for the above named cemetery properties. The cemetery locations being acquired are licensed as named at the

above specified locations. The application was received by the Division on November 4, 2015, and deficiencies were noted on the application. A deficiency letter was sent to the Applicant, and all deficiencies were resolved as of December 4, 2015. A completed background check of all officers revealed no criminal history. The change of control will be accomplished via a stock purchase agreement, wherein the current principal and owner, Zsolt Takacs, is relinquishing 50% ownership to Michael D. Ondina, who will ultimately be acquiring 100% sole ownership of Zadak Inc. Zadak will acquire all of the assets and liabilities and continue to operate the above named cemetery locations under the existing names. If these applications for change of control are approved, Zadak will continue to operate the following cemetery locations as above specified: Foreverglades Mausoleum Gardens (F039655) and Glenwood Memorial Cemetery (F039654). The care and maintenance trustee report for CY 2014 is attached. The cemetery report appears to be in line with the reported gross sales for CY 2014 for the listed property being acquired. The Applicant's financial statement as of December 31, 2014 reflects the following:

Required Net Worth	= \$	100,000
Reported Net Worth	= \$	367,561

The Division recommends approval subject to conditions as follows:

- 1) The Board approval of change of control does not include approval of any development plans. If after approval of the change in control the new controlling person intends to develop the cemetery, the new controlling person shall cause development plans to be submitted to the Board for approval prior to implementing same.
- 2) That closing occurs within 60 days of the date of this Board meeting, and without material change in the terms and conditions of the transaction as described to the Board in this cover sheet and the materials provided to the Board herewith.
- 3) Receipt by the Division within 75 days of this Board meeting, of a letter signed by applicant or applicant's attorney, addressed to the Division, certifying that closing has occurred and without material change in the terms and conditions of the transaction as described to the Board in this cover sheet and the materials provided to the Board herewith.
- 4) Receipt by the Division within 75 days of this Board meeting, of a copy of the Stock Purchase Agreement, executed by all parties, and any and all amendments thereto, also fully executed.

**MOTION:** Mr. Mueller moved to approve the applications subject to the conditions recommended by the Division. Mr. Hall seconded the motion, which passed unanimously.

### **13. Application(s) for Cinerator Facility**

#### **A. Recommended for Approval with Conditions**

- (1) Faith Funeral Home Inc d/b/a Florida/Georgia Crematory (Havana)

Mr. Shropshire – An application for a Cinerator Facility was received on December 3, 2015. The application was incomplete when submitted. All deficient items were returned on December 15, 2015. The fingerprint cards for all principals were returned with no criminal history. The Funeral Director in Charge will be Kimis Whitehead (F026466).

The Division recommends approval subject to condition that the establishment passes an onsite inspection by a member of Division Staff.

**MOTION:** Mr. Jones moved to approve the application subject to the condition that the establishment passes an onsite inspection by a member of Division Staff. Mr. Davis seconded the motion, which passed unanimously.

### **14. Application(s) for Funeral Establishment**

#### **A. Recommended for Approval with Conditions**

- (1) Joe Morris & Son Funeral Home Inc (Pensacola)

Mr. Shropshire – Joe Morris & Son Funeral Home Inc (principal- David Hawkins) applies herein for approval to acquire ownership of Joe Morris & Son Funeral Home Inc (principal-Gladys Morris) (F041285). Deficiencies on the application received on November 16, 2015, were noted. All deficiencies were resolved on December 1, 2015.

If approved, the Funeral Director in Charge will be Alfred Stallworth (F047235). All fingerprint information was returned without criminal history. As stated in the letter from David Hawkins, dated December 1, 2015, Joe Morris & Son Funeral

Home Inc will assume all existing preneed liabilities of this location. The establishment passed its inspection on December 15, 2015.

The Division is recommending approval subject to the condition(s) as follows:

- 1) That the closing on the transaction to acquire ownership shall occur within 60 days of the date of this Board meeting.
- 2) That the closing on the transaction shall be substantially on terms and conditions as represented to the Board at this Board meeting.
- 3) That Applicant shall assure receipt by the Division within 75 days of the Board meeting, of a letter signed by applicant or applicant's attorney, addressed to the Division, certifying that closing has occurred and stating the date of closing, and stating that closing occurred on terms and conditions not inconsistent with those as represented to the Board at this Board meeting, and providing a copy of the fully executed Bill of Sale, Asset Purchase Agreement, or other document by which the acquisition transaction is consummated, executed by all parties, and any and all amendments, schedules, and other attachments thereto, also fully executed.
- 4) That the Director of the Division of Funeral, Cemetery, and Consumer Services may extend any deadline set out in these conditions, by up to 90 days, for good cause shown. The Director shall report any such extensions to the Board as an informational item.
- 5) That all representations by the applicant in the application and related materials provided to the Board or FCCS Division by the applicant, in support of the application(s), are deemed material to the Board's action herein.
- 6) That the Applicant (new owner or controlling party) shall assume all existing preneed liabilities of the location(s) being acquired.
- 7) That there be receipt by the Division, within 45 days of this Board meeting, proof of Fictitious Name Registration by Applicant with the Florida Department of State.

**MOTION:** Mr. Knopke moved to approve the application subject to the conditions recommended by the Division. Mr. Mueller seconded the motion, which passed unanimously.

***B. Recommended for Approval without Conditions***  
***(1) James C Boyd Funeral Home Inc. (Fort Lauderdale)***

Mr. Shropshire – The principals pending approval of this application are Corine H. Boyd, deceased, and her children. The proposed new owner principal would be James C. Boyd Funeral Home, Inc. but as controlled by the principal being Ms. Avis Boyd Gaines. There is no prior disciplinary or reportable criminal history concerning Ms. Gaines. The establishment has passed its inspection. The Division recommends approval of the application without conditions.

**MOTION:** Mr. Clark moved to approve the application. Mr. Helm seconded the motion, which passed unanimously.

Mr. Helm – Is Ms. Gaines on the telephone?

Ms. Avis Boyd Gaines – I'm here.

Mr. Helm – Ms. Gaines, I just wanted to wish you good luck.

Ms. Boyd Gaines – Thank you so very much sir and Happy New Year to you all.

Board Members – Thank you.

**15. Application(s) for Preneed Main License**

***A. Recommended for Approval without Conditions***  
***(1) Jack Spangler & Associates, LLC d/b/a Spangler Cremation Service (Lakeland)***

Mr. Shropshire – The Department received the application on November 3, 2015, and deficiencies were noted on the application. All deficiencies were resolved as of December 11, 2015. The sole principal and owner of the LLC will be: John F. Spangler, Jr. A completed background check of all officers revealed no criminal history. Applicant obtained its current qualifying direct disposal establishment license (#F086407) as of September 11, 2015. If approved, Applicant will sell

insurance-funded preneed through Columbian Life Insurance Company and utilize its approved pre-arranged funeral agreement. The Applicant's financial statements as of November 9, 2015, reflect the following:

Outstanding Preneed Contracts	= \$	0
Required Net Worth	= \$	10,000
Reported Net Worth	= \$	18,976

The Division recommends approval of the application without conditions.

**MOTION:** Mr. Jones moved to approve the application. Mr. Helm seconded the motion, which passed unanimously.

**16. Contract(s) or Other Related Form(s)**

**A. Recommended for Approval with Conditions**

**(1) Pre-Construction Trust Agreement**

**(a) Venice Memorial Gardens, Inc. (F039569) (Venice)**

Mr. Shropshire – In accordance with s. 497.272, Florida Statutes, Venice Memorial Gardens, Inc (License # F039569) submits a request for approval of the garden mausoleum project as below summarized. Venice Memorial Gardens will utilize the approved FSI Master Pre-Construction Trust Agreement for the construction of this garden mausoleum to be located at 1950 Center Rd, Venice, FL 34292. The mausoleum project is summarized as follows:

- Project: St. Paul Garden Mausoleum
- 120 single casket spaces
- 264 cremation niche spaces
- Project Amount: \$265,200

**MOTION:** Mr. Knopke moved to approve the agreement. Mr. Hall seconded the motion, which passed unanimously.

**17. Executive Director's Report**

**A. Rulemaking Cleanup Project (Informational)**

Mr. Shropshire – This is an informational item concerning the continuing rulemaking cleanup project in which the Department's Legal staff is making non-substantive changes to various rules to clean them up and get them in better compliance with the rulemaking requirements of Chapter 120, F.S.

**B. Report: Payment of Disciplinary Fines and Costs (Informational)**

Monthly Report of Fines and Costs Assessed and Paid  
 Division of Funeral, Cemetery and Consumer Services  
 January 7, 2016 Board Meeting  
 Date of Report: December 21, 2015

Licensee	Board Meeting	Case No.	Total Fine & Cost Due	Date Due	Paid in Full?	Comments
Roy Vance Prestwood Jr.	Jun-15	139087-13-FC & 139091-13-FC	\$750 & \$2,000 respectively	11/10/2015	Note B	Paid in full.
Prestwood Funeral Home	Jun-15	139085-13-FC & 139093-13-FC	\$750 & \$2,000, respectively & Restitution of \$252.34	10/10/2015	Note B	Paid in full.
Buy and Sell Cemetery	Dec-14	154941-14-FC	\$62.50 \$62.50 \$62.50 \$62.50 \$62.50 \$62.50 \$62.50 \$62.50 \$62.50 \$62.50	\$62.50 Initial payment/ \$62.50 First installment payment (paid)	On time	



Delvis Rogers	Dec-14	150001-14-FC	\$3,500	January 23, 2015	No	The license was suspended as of July 27, 2015 (by emergency order)
John Gallaber	Apr-15	157224-14-FC	\$3,166	7/8/2015	Note A	The Division is reviewing the matter and expects closure within the next two months. The licensee has paid \$250
Ronald Noble	Aug-15	134801-13-FC	\$2,500	8/1/2017	Note D	
Patrick Fulton	Oct-15	159818-14-FC	\$1,500	11/4/2015	Note B	
Granlow Funeral Home & Crematory, Inc.	Oct-15	159812-14-FC	\$1,500	11/4/2015	Note B	
Carol Y. Washington d/b/a Washington Funeral Home	Dec-15	162139-14-FC	\$600	1/4/2016	Note D	
Mullins Memorial Funeral Home & Cremation Service, LLC	Dec-15	179182-15-FC	\$1,500		Note D	
Shannon David Mullins	Dec-15	179184-15-FC	\$1,500		Note D	
Omega Discount Funeral & Cremation Services, Inc.	Dec-15	179191-15-FC	\$1,000		Note D	
Funeraria Latina Emanuel		150334-14-FC			Note D	
Dwayne Matt	Dec-15	128718-14-FC	\$500	1/ 5/2016	Note D	
Zion Hill Mortuary, Inc.	Dec-15	158720-14-FC	\$500	1/ 5/2016	Note D	

A. When payment in full becomes past due, the FCCS Division works with the DFS Legal Division to enforce payment.  
B. Once fines and costs are paid in full, licensee kept on this report 3 months, showing Paid in Full, and then dropped off report; also licensee dropped off report after disciplinary action filed due to nonpayment of the fine and costs.  
C. The Order re this case is still in process, so no Due date is not yet established.  
D. Due date has not passed, as of the date of this report.  
E. As of the date of this report, monthly payments were current.

**18. Upcoming Meeting(s)**

- A. February 4<sup>th</sup> (Tallahassee)
- B. March 3<sup>rd</sup> (Teleconference)
- C. April 7<sup>th</sup> (Jacksonville – DoubleTree by Hilton-Jacksonville Airport)
- D. May 19<sup>th</sup> (Teleconference)
- E. June 30<sup>th</sup> (Tallahassee)
- F. July 7<sup>th</sup> (Teleconference)
- G. August 4<sup>th</sup> (Altamonte Springs – Embassy Suites Hotel Orlando-North)
- H. September 1<sup>st</sup> (Teleconference)
- I. October 6<sup>th</sup> (Tampa – DoubleTree by Hilton-Tampa Airport-Westshore)
- J. November 3<sup>rd</sup> (Teleconference)
- K. December 1<sup>st</sup> (Tallahassee)

**19. Adjournment**

Chair – Board members, thank you so much for your participation. As always, thank you for being so prepared. Jean Anderson, thank you for being with us today. You’ve constantly been in our thoughts.

Ms. Jean Anderson – Thank you Mr. Chairman.

The meeting was adjourned at 10:19 a.m.