

DATE: October 25, 2017

TO: Agency Addressed (No. 14, 2017-18)

FROM: Paul Whitfield, Director
Division of Accounting and Auditing
Department of Financial Services

SUBJECT: FLORIDA GRANT CONSORTIUM WORKSHOP NOTIFICATION

The Florida Grant Consortium will conduct a quarterly workshop on Thursday, November 9, 2017 from 9:00 AM to 11:30 AM at the Winewood Office Complex, Building 4. This facility is located at 1317 Winewood Blvd. in Tallahassee.

Charles Carter and Robert Mazzei, Law Enforcement Investigators with The Department of Financial Services, Office of Fiscal Integrity will provide a presentation titled “Stepping Up the Fight Against Fraud” which provides an overview of typical contract fraud cases as well as fraud warning signs and detection techniques.

Also presenting will be Consortium Advisory Panel member Petrina Herring from Florida Department of Law Enforcement (FDLE). Using her presentation “FDLE’s Federal Sub-grant Monitoring Process”, Petrina will share how FDLE addresses risks, including fraud, through their development of a thorough monitoring process. Her discussion will provide insight into the site visit and desk monitoring processes used by FDLE’s Office of Criminal Justice Grants for certain state and federal financial assistance programs. This presentation will also include an overview of FDLE’s application review checklist, sub-grantee risk assessment, and the criteria grant managers review during monitoring to assess compliance with state and federal requirements for criminal justice programs.

Due to capacity limitations, attendance will be limited to the first 90 to register. For those who are unable to attend in person, conference call line information will be provided with the confirmation email and posted to the Consortium webpage. To participate in this workshop, please register through the following link:

<https://www.surveymonkey.com/r/GR36M9R>

Confirmations and meeting materials will be emailed to registrants by the close of business Tuesday, November 7, 2017. Meeting materials and the conference call line information will be posted on the Consortium webpage at that time. On the morning of the workshop, we will post a link on the webpage that will provide the opportunity to view the presentation through the Microsoft Office Presentation service. The webpage link is:

<http://www.myfloridacfo.com/Division/AA/Grants/default.html>

For more information, please contact FloridaGrantConsortium@myfloridacfo.com or call Kristina Martinez at 850-413-5710, Kaitlyn Hunt at 850-413-5696, or Glenn Elmer at 850-413-5683.