

DATE: August 3, 2017

TO: Agency Addressed (No. 05, 2017-18)

FROM: Christina Smith, Director  
Division of Accounting and Auditing  
Department of Financial Services

SUBJECT: FLORIDA GRANT CONSORTIUM WORKSHOP NOTIFICATION

The Florida Grant Consortium will conduct a quarterly workshop on Thursday, August 10, 2017 from 9:00 AM to 11:30 AM at the Winewood Office Complex, Building 4. This facility is located at 1317 Winewood Blvd. in Tallahassee.

Walter Sachs, Northwest Florida Regional Managing Director for Department of Children and Families, will present “Tying the Uniform Grant Guidance to Practical Contracting Practices”. This presentation will highlight key areas of the Federal Uniform Grant Guidance in particular, both Administrative Requirements and Cost Principles. We will discuss creating value for your organization in the application of revised internal control guidance; learn how to apply pre- and post-federal award requirements for sub-recipient monitoring and procurement; and, review significant changes to cost principles related to personnel services. Additionally, we will review areas such as the identification of purchasing risks, the development of monitoring evidence from various sources, and learning how to assess the internal control environment.

Due to capacity limitations, attendance will be limited to the first 90 to register. For those who are unable to attend in person, conference call line information will be posted to the Consortium webpage. To participate in this workshop, please register through the following link:

<https://www.surveymonkey.com/r/Z9V8GNL>

Confirmations and meeting materials will be emailed to registrants by the close of business Tuesday, August 8, 2017. Meeting materials and the conference call line information will be posted on the Consortium webpage at that time. On the morning of the workshop, we will post a link on the webpage that will provide the opportunity to view the presentation through the Microsoft Office Presentation service. The webpage link is:

<http://www.myfloridacfo.com/Division/AA/Grants/default.html>

For more information, please contact [FloridaGrantConsortium@myfloridacfo.com](mailto:FloridaGrantConsortium@myfloridacfo.com) or call Kristina Martinez at 850-413-5710, Kaitlyn Hunt at 850-413-5696, or Glenn Elmer at 850-413-5683.