

DATE: April 23, 2018

TO: Agency Addressed (No. 31, 2017-18)

FROM: Paul Whitfield, Director
Division of Accounting and Auditing
Department of Financial Services

SUBJECT: FLORIDA GRANT CONSORTIUM WORKSHOP NOTIFICATION

The Florida Grant Consortium will conduct a quarterly workshop on Thursday, May 17, 2018 from 9:00 AM to 11:30 AM in Heritage Hall at the R. A. Gray Building. This facility is located at 500 South Bronough Street in Tallahassee.

This workshop will focus on common payment deficiencies that prevent or otherwise delay the processing of grant payments. A panel of members from the Department of Financial Services' Bureau of Auditing will provide a high-level overview of the payment process, discuss resolving payment issues, and provide tips that will hopefully reduce interruptions to the payment process. A question/answer period will follow. During the registration process, each registrant will be asked to submit two questions for the panel to address. The panel will address as many questions as possible during the time allotted. Remaining questions will be addressed on the webpage after the workshop. If time allows, questions will be taken from the audience.

For those who are unable to attend in person, conference call line information will be provided with the confirmation email and posted to the Consortium webpage. To participate in this workshop, please register through the following link:

<https://www.surveymonkey.com/r/XFCNZGF>

Confirmations and meeting materials will be emailed to registrants by the close of business Tuesday, May 15, 2018. Meeting materials and the conference call line information will be posted on the Consortium webpage at that time. The webpage link is:

<http://www.myfloridacfo.com/Division/AA/Grants/default.html>

For more information, please contact FloridaGrantConsortium@myfloridacfo.com or call Kristina Martinez at 850-413-5710, Kaitlyn Hunt at 850-413-5696, or Glenn Elmer at 850-413-5683.