

DATE: March 24, 2016

TO: Agency Addressed (No. 29, 2015-16)

FROM: Christina Smith, Director  
Division of Accounting and Auditing  
Department of Financial Services

SUBJECT: DEBT COLLECTION VENDOR SYMPOSIUM

The Bureau of Financial Reporting will host a Vendor Symposium on April 5, 2016 at the Florida Department of Revenue, Building 2, Room 1250. The Symposium will provide an opportunity for state agency personnel to learn more about the four (4) debt collection vendors and the services they offer. Presenting at the Symposium will be:

Transworld Systems, Inc. (TSI)  
National Enterprise Systems, Inc. (NES)  
United Collections Bureau, Inc. (UCB)  
Gila Corp., dba Municipal Services Bureau (MSB)

At the Symposium, each state agency will be required to select the vendor(s) they would like to work with for debt collection services. When choosing a vendor, the state agency must complete and sign the new Vendor Selection Agreement Form included in the new Debt Collection Contract and provide that form to the Department for signature by the vendor(s). A signed form is required for each vendor with which an agency wishes to place accounts, even if they are choosing to work with the same vendor(s) as under the previous Contract.

**Note:** The Department of Revenue requires a list of authorized visitors for entry into their building and access to their conference/training room. Attendees **MUST** register for the workshop (**BFR 103 – Debt Collection Vendor Symposium**) using the [DFS Learning Management System](#). Please register by noon on **Monday, April 4, 2016**. Because of space limitations, each agency is asked to select no more than three (3) representatives to attend the Symposium. Registrations will not be accepted via email.

A conference line will be established for agencies not headquartered in Tallahassee.

Please contact the [FLAIR Education](#) team if you need assistance with the registration process, or for conference line information.

For questions or additional information, contact us at [ClaimsForCollections@myfloridacfo.com](mailto:ClaimsForCollections@myfloridacfo.com).