

DATE: February 4, 2016

TO: Agency Addressed (No. 21, 2015-2016)

FROM: Christina Smith, Director  
Division of Accounting and Auditing  
Department of Financial Services

SUBJECT: State of Florida Purchasing Card Program – New Contract

A new state term contract for Purchasing Card Services with Bank of America, the existing provider, was executed on January 5, 2016, and will be effective for five years with the option to renew for an additional five years.

While current PCard services will not be immediately impacted, an internet-based solution that allows real-time management and participation in the PCard program will be implemented under this new contract. The DFS Project Manager will work closely with the Statewide PCard Administrator and DMS to ensure agency PCard administrators receive regular communications regarding this implementation.

If you have any questions, please contact the Statewide Purchasing Card Administrator's Office at [PCardReporting@MyFloridaCFO.com](mailto:PCardReporting@MyFloridaCFO.com) or (850) 413-5512.