

DATE: October 6, 2015

TO: Agency Addressed (No. 08, 2015-16)

FROM: Christina Smith, Director
Division of Accounting and Auditing
Department of Financial Services

SUBJECT: FLORIDA GRANT CONSORTIUM WORKSHOP NOTIFICATION

The Department of Financial Services (DFS) is pleased resume Florida Grant Consortium Workshops beginning October 15, 2015.

Florida Grants Consortium workshops will be held quarterly and will provide a forum for open discussion on a variety of selected topics relating to grants and grant management.

DFS asks each agency's administrative services director to identify up to two personnel to attend the first workshop on **October 15, 2015 from 9:00 a.m.-11:00 a.m., Room 1318, Alexander Building**. The workshop's topic is **OMB Circulars/CFRs** and will include presentations by Walter Sachs of the Florida Department of Management Services.

The workshop's agenda will include:

- Administrative requirements for OMB Circulars/CFRs
 - Impact on financial management systems
 - Pass-through entity and subrecipient/subaward requirements
- Cost principles for OMB Circulars/CFRs
 - Indirect costs
 - Allowable costs
- Open Forum - Q&A

To enroll the selected personnel in the workshop, please send an email request to FloridaGrantConsortium@myfloridacfo.com no later than Tuesday, October 13, 2015 identifying the names of up to two individuals who will attend. Please identify the individuals' contact information including their email addresses and job title. The identified individuals will receive a confirmation email with additional information on the workshop.

For more information, please visit <http://www.myfloridacfo.com/Division/AA/Grants/default.html> or contact Glenn Elmer at 850-413-5683 for more information.