

Agency-Required Technical Updates for April 2018 Works® Go-Live

Suggested Audience:

Agency Chief Information Officers

Details:

On April 5, 2018, Bank of America Merrill Lynch (BAML) will begin sending all Department of Financial Services (DFS) PCard Accountholder's transactions to Works® for processing. Users will begin accessing Works® to process new PCard transactions effective April 6, 2018. The implementation of this web based technology will require the use of current web browsers.

Although the Works® application can be accessed using any internet browser, the application is tested and verified against the latest version of these supported browsers: Internet Explorer, Mozilla Firefox®, Google Chrome, Safari. For best results, it is highly recommended to use the latest version of one of the supported browsers. Works® supports a minimum resolution of 1024x768, but recommends 1280x1024 resolution or greater.

Network Settings to Allow Employees to Use Works®:

The following items must be allowed within your network in order for your employees to access Works® and receive information via email from Works®. **These updates should be put in place immediately.**

Email Domains – Verify that the following email domains are trusted email domains:

- baml.com
- works.com

IP Addresses – Frequently change but should not be restricted as long as they are incoming from the above domains.

Trusted Sites – Verify that the following URLs are included in your list of trusted sites. If any are not currently listed, they should be added as trusted sites:

- bankofamerica.com
- works.com
- Bofaml.com

Device-Specific Updates to Allow Employees to Use Works®:

Works® is a fully hosted, Web based application. Currently, there is no mobile application available and there are no device-specific updates.

Contact: For questions regarding agency-required technical updates, please contact Natalie Hanks at 850.413.4610 or PCardWorks@myfloridacfo.com.