TRAINING OPPORTUNITIES FOR VENDORS

The Office of Florida Financial Education provides state agencies and vendors with resources and effective instructional programs to enable them to have greater knowledge, skills, and responsibility for financial management and accurate reporting of the state’s resources in order to provide services to the citizens of Florida.

In addition, each training is labeled with an icon showing if the course is a foundational topic, an intermediate topic, or an advanced topic. Icons will also identify the format of the training as instructor-led, online training, or printable job aid, as well as the registration method.

TRAINING REGISTRATION

To register for Instructor-Led trainings, please go to the Vendor Catalog Webpage and see the Training Registration section.

To register for an online training course, use the link under the training description.

To access the printable job aids, please go to DFS Training Webpage and select the desired topic.
ADVANCING ACCOUNTABILITY – BEST PRACTICES FOR
CONTRACT & GRANT MANAGEMENT

6 Hours

No CPE credits

The training program was developed to help non-state entities perform and document programmatic and fiscal requirements related to their contracts/agreements in a manner that ensures accountability over state resources and prevents delays in payments. Key managers and other staff responsible for establishing organizational policies and procedures for the administration of contracts and agreements with the State should attend. State funds may be used for travel expenses incurred for this training in accordance with Section 112.061, Florida Statutes, if such expenditures are allowable per the agreement and applicable laws, rules, and regulations and approved by the funding state agency.

FLORIDA SINGLE AUDIT ACT (FSAA)

5 Hours

No CPE credits

This training was developed to provide participants with an understanding of the responsibilities and accountability requirements regarding state financial assistance. Activities include identifying state projects, classifying non-state organizations as recipients or vendors, and preparing compliance requirements for the State Projects Compliance Supplement. Topics discussed are intended to encourage the proper management of State resources. State agency personnel, independent CPAs, and recipients are encouraged to attend.

VENDOR FORM W-9 WEB TRAINING

33 Minutes

No CPE credits

This online training provides instructions for completing the Florida Substitute Form W-9 using the vendor portal.

Begin Training Now