



CHIEF FINANCIAL OFFICER
JEFF ATWATER
STATE OF FLORIDA

Agency Purchasing Card Administrators' Meeting

Thursday, August 25, 2016 – 2:00-4:00

Department of Revenue

2450 Shumard Oak Boulevard – Building 1, Room 1820

AGENDA

◆ ***Introductions***

◆ ***Presentations/Discussions***

- Compromised Cards – Michelle Oliver, DFS
- Chip and PIN Migration – Michelle
- Participation Agreements – Jeri Winkleblack, BOA
- Project Overview – Natalie Hanks, DFS
- Reports on PCard Website – Michelle
 - Employee Verification Report
 - Processing Groups with No Active Cards
 - Person Records with No Active Card or Approver Records
- Charge Reviews:
 - Upcoming Changes – Michelle
 - Common Findings – Brenda Vila, DFS
- Other Discussion:
 - Corporate Card Records
 - Average Payment/Processing Times
 - Travel Restrictions
 - Questions