

DATE: June 26, 2017  
TO: Agency Addressed  
FROM: Christina Smith, Director  
Division of Accounting and Auditing  
Department of Financial Services  
SUBJECT: YEAR END SCHEDULE CHANGES

In an effort to facilitate a smooth fiscal year end closing, the Bureau of State Payrolls has made the following schedule changes.

- The payment date of the Supplemental Payroll that is processing on June 26, 2017 has been changed from July 3, 2017 to June 30, 2017.
- The On-Demand Payroll scheduled to process on June 29, 2017 has been cancelled.

Please contact the Bureau of State Payrolls at (850) 413-5513 if you have any questions.

We anticipate the year-end processing will be completed successfully and that you may resume on Wednesday afternoon, July 5, 2017. As with any year, there is the possibility of unforeseen circumstances affecting this date. Agencies should always be prepared for delays in resuming payments the first week of July.