

DATE: November 3, 2016

TO: Agency Addressed (No. 17, 2016-17)

FROM: Christina Smith, Director  
Division of Accounting and Auditing  
Department of Financial Services

**SUBJECT: FLORIDA GRANT CONSORTIUM WORKSHOP NOTIFICATION**

The Florida Grant Consortium will conduct a quarterly workshop on Thursday, November 10, 2016 from 9:00 AM to 11:30 AM at the Winewood Office Complex, Building 4. This facility is located at 1317 Winewood Blvd. in Tallahassee.

The workshop topic will focus on reviewing and analyzing financial statements as related to grants and grant agreements. Additionally, there will be a discussion on risk assessments and risk assessment tools. Representatives from Department of Environmental Protection, Department of Education, and Department of Financial Services will serve on the discussion panel.

Due to capacity limitations, attendance will be limited to the first 80 to register. For those who are unable to attend in person, conference call line information will be posted to the Consortium webpage. To participate in this workshop, please register through the following link:

<https://www.surveymonkey.com/r/YP8MQ7G>

Confirmations and meeting material will be emailed to registrants by the close of business Tuesday, November 8, 2016. Meeting materials and the conference call line information will be posted on the Consortium webpage at that time. The webpage link is -

<http://www.myfloridacfo.com/Division/AA/Grants/default.html>

For more information, please contact [FloridaGrantConsortium@myfloridacfo.com](mailto:FloridaGrantConsortium@myfloridacfo.com) or call Lauren Taylor at 850-413-5624, Kristina Martinez at 850-413-5710, or Glenn Elmer at 850-413-5683.