



FLORIDA
DEPARTMENT *of*
ECONOMIC
OPPORTUNITY

Budgeting for Grants

Florida Inter-Agency Grants Consortium
March 24, 2016



Overview

What we will cover:

- Planning for grant awards
- Methods for obtaining/utilizing budget
- Other Considerations



Time to Plan

The award period, amount, and type of grant will largely dictate how budget is obtained:

Grant Period

- Grant awards for current fiscal year
- Grant awards for future/multiple fiscal years

Type of Grant

- Funding for agency activities
- Funding for pass-through/ sub-recipient activities
- Mandatory/ Discretionary



How to Obtain Budget

There are three primary methods for obtaining budget authority needed to expend grant awards:

- Use existing budget authority
- Budget amendment
- Legislative Budget Request



How to Obtain Budget (continued)

Budget amendment

- 5% or Program Flexibility Transfer
- Additional Non-Operating
- Additional Operating

Legislative Budget Request

- Recurring funding needed?
- New category needed?



(Don't forget about state match/MOE, if necessary)



Other Considerations

Consult your budget office as soon as you think you want to apply for funds!

- Each agency has different preferences on handling budget issues. The sooner the budget office is in the loop, the better.
- Coordinating budget amendments and LBR issues with Governor's Office, House, and Senate staff can be time consuming (weeks/months). You don't want an award that you can't spend.
- Make sure you have gotten buy-in from management before applying. You don't want to get to the finish line and discover that no budget is going to be requested/ provided for your new grant.





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