Budgeting for Grants

Florida Inter-Agency Grants Consortium
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Overview

What we will cover:

• Planning for grant awards
• Methods for obtaining/utilizing budget
• Other Considerations
Time to Plan

The award period, amount, and type of grant will largely dictate how budget is obtained:

Grant Period
• Grant awards for current fiscal year
• Grant awards for future/multiple fiscal years

Type of Grant
• Funding for agency activities
• Funding for pass-through/ sub-recipient activities
• Mandatory/ Discretionary
How to Obtain Budget

There are three primary methods for obtaining budget authority needed to expend grant awards:

• Use existing budget authority
• Budget amendment
• Legislative Budget Request
How to Obtain Budget (continued)

Budget amendment
• 5% or Program Flexibility Transfer
• Additional Non-Operating
• Additional Operating

Legislative Budget Request
• Recurring funding needed?
• New category needed?

(Don’t forget about state match/MOE, if necessary)
Other Considerations

Consult your budget office as soon as you think you want to apply for funds!

• Each agency has different preferences on handling budget issues. The sooner the budget office is in the loop, the better.
• Coordinating budget amendments and LBR issues with Governor’s Office, House, and Senate staff can be time consuming (weeks/months). You don’t want an award that you can’t spend.
• Make sure you have gotten buy-in from management before applying. You don’t want to get to the finish line and discover that no budget is going to be requested/ provided for your new grant.