



**DEPARTMENT OF FINANCIAL SERVICES**  
**DIVISION OF WORKERS' COMPENSATION**

**DFS-F5-DWC-90 (UB-04) - D Completion Instructions**

Home Health Agencies shall complete the DFS-F5-DWC-90 (UB-04) according to the Field Attributes and Notes, pursuant to the National Uniform Billing Committee Official UB-04 Data Specifications Manual 2010 (UB-04 Manual), July 2009, and the specifications shown below.

<b>Form Locator</b>	<b>Data Element</b>	<b>Procedure Specific for Florida Workers' Compensation</b>
1	Provider Name, Address and Telephone Number	Required.
2	Pay-to Name and Address	Enter the name and address where the provider listed in form locator 1 expects payment to be made.
3a	Patient Control Number	Pursuant to the UB-04 Manual.
3b	Medical/Health Record Number	Pursuant to the UB-04 Manual.
4	Type of Bill	Bill type must begin with "32x, 33x, or 34x"
5	Federal Tax Number	Pursuant to the UB-04 Manual.
6	Statement Covers Period	Pursuant to the UB-04 Manual.
7	Reserved for Assignment by NUBC	Leave Blank
8a	Patient Name/Identifier	Required. Enter patient's social security number or Division assigned number.
8b	Patient Name/Identifier	Required. Enter patient's name: last, first, middle initial, if applicable.
9	Patient Address	Pursuant to the UB-04 Manual.
10	Patient Birth date	Pursuant to the UB-04 Manual.
11	Patient Sex	Pursuant to the UB-04 Manual.
12	Admission/Start of Care Date	Required. Pursuant to the UB-04 Manual.
13	Admission Hour	Pursuant to the UB-04 Manual.
14	Priority (Type) of Visit	Pursuant to the UB-04 Manual.
15	Source of Referral for Admission or Visit	Pursuant to the UB-04 Manual.
16	Discharge Hour	Pursuant to the UB-04 Manual.
17	Patient Discharge Status	Pursuant to the UB-04 Manual.
18-28	Condition Codes	Required, enter code 02 and all applicable codes.
29	Accident State	Pursuant to the UB-04 Manual.
30	Reserved for Assignment by NUBC	Leave Blank
31	Occurrence Codes and Dates	Required. Enter code "04" and enter the date of the accident/injury/illness as MMDDYY.
32-34	Occurrence Codes and Dates	Pursuant to the UB-04 Manual.
35-36	Occurrence Span Codes and Dates	Pursuant to the UB-04 Manual.
37	Reserved for Assignment by NUBC	Leave Blank
38	Responsible Party Name and Address	Required. Enter the name and mailing address of the workers' compensation insurer identified in form locator 50. Must enter name, address and zip code.
39-40	Value Codes and Amounts	Pursuant to the UB-04 Manual.
42	Revenue Code	Pursuant to the UB-04 Manual.
43	Revenue Description	Pursuant to the UB-04 Manual.
44	HCPCS/Rates/HIPPS Rate Codes	Pursuant to the UB-04 Manual.
45	Service Date	Pursuant to the UB-04 Manual.
46	Service Units	Pursuant to the UB-04 Manual.
47	Total Charges	Required. Total of all billed charges.



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48	Non-covered Charges	Pursuant to the UB-04 Manual.
49	Reserved for Assignment by NUBC	Leave Blank
50	Payor Name	Required. Pursuant to the UB-04 Manual.
51	Health Plan Identification Number	Pursuant to the UB-04 Manual.
52	Release of Information Certification Indicator	Pursuant to the UB-04 Manual.
53	Assignment of Benefits Certification Indicator	Pursuant to the UB-04 Manual.
54	Prior Payments - Payor	Pursuant to the UB-04 Manual.
55	Estimated Amount Due - Payor	Pursuant to the UB-04 Manual.
56	National Provider Identifier - Billing Provider	Required. Provide the NPI number of the Home Health Agency which provided the service.
57	Other Provider Identifier	Required. Enter the alpha characters 'HH' followed by the Home Health Agency facility license number issued by the Florida Agency for Health Care Administration, i.e. HH####
58	Insured's Name	Pursuant to the UB-04 Manual.
59	Patient's Relationship to the Insured	Pursuant to the UB-04 Manual.
60	Insured's Unique Identification	Pursuant to the UB-04 Manual.
61a	(Insured) Group Name	Pursuant to the UB-04 Manual.
62	Insurance Group Number	Pursuant to the UB-04 Manual.
63	Treatment Authorization Code	Pursuant to the UB-04 Manual.
64	Document Control Number (DCN)	Pursuant to the UB-04 Manual.
65	Employer Name (of the Insured)	Required. Enter the name and address for the injured workers' employer at the time of onset for the accident/injury/illness (the date entered in FL 31).
66	Diagnosis and Procedure Code Qualifier (ICD Version Indicator)	Pursuant to the UB-04 Manual.
67	Principal Diagnosis Code	Pursuant to the UB-04 Manual.
67A-Q	Other Diagnoses Codes	Pursuant to the UB-04 Manual.
68	Reserved for Assignment by NUBC	Leave Blank
69	Admitting Diagnosis	Pursuant to the UB-04 Manual.
70a-c	Patient's Reason for Visit	Pursuant to the UB-04 Manual.
71	Prospective Payment System (PPS) Code	Not Required.
72a-c	External Cause of Injury (ECI) Code	Not Required.
73	Reserved for Assignment by NUBC	Leave Blank
74	Principal Procedure Code and Date	Pursuant to the UB-04 Manual.
74a-e	Other Procedure Codes and Dates	Pursuant to the UB-04 Manual.
75	Reserved for Assignment by NUBC	Leave Blank
76	Attending Provider Name and Identifiers	Required. Enter the ordering provider's name (Last, First) below the block labeled 'Attending'; Enter the provider's Florida Department of Health license number after the block labeled 'Qualifier'. Out-of-State, enter the provider's license number issued by the licensing entity in that state.
77	Operating Physician Name and Identifiers	Not Required.
78-79	Other Provider Name and Identifiers	Pursuant to the UB-04 Manual.
80	Remarks Field	Pursuant to the UB-04 Manual.
81	Code - Code Field	Not Required.