

CHAPTER 11

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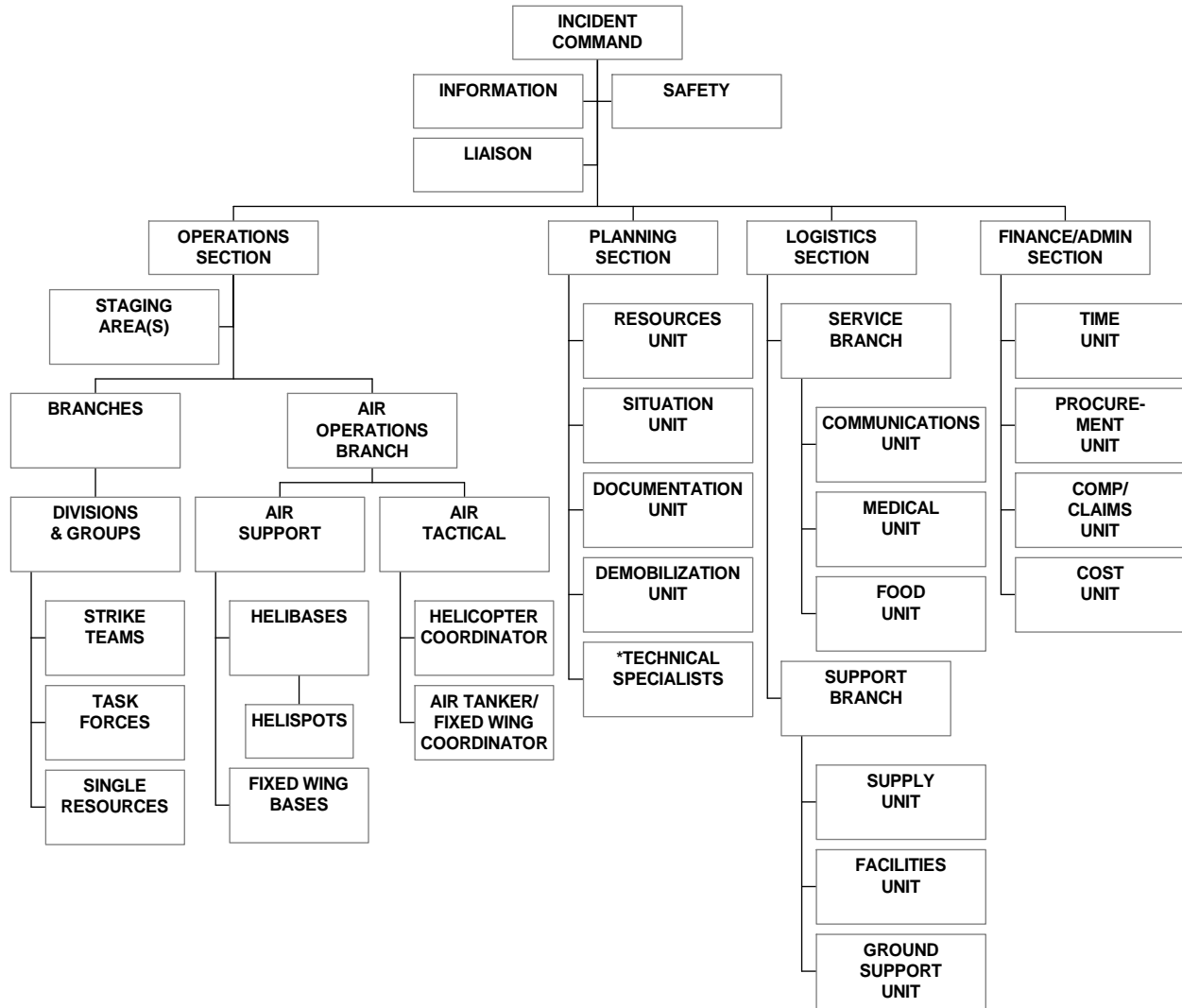
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INCIDENT COMMAND SYSTEM
ORGANIZATION CHART

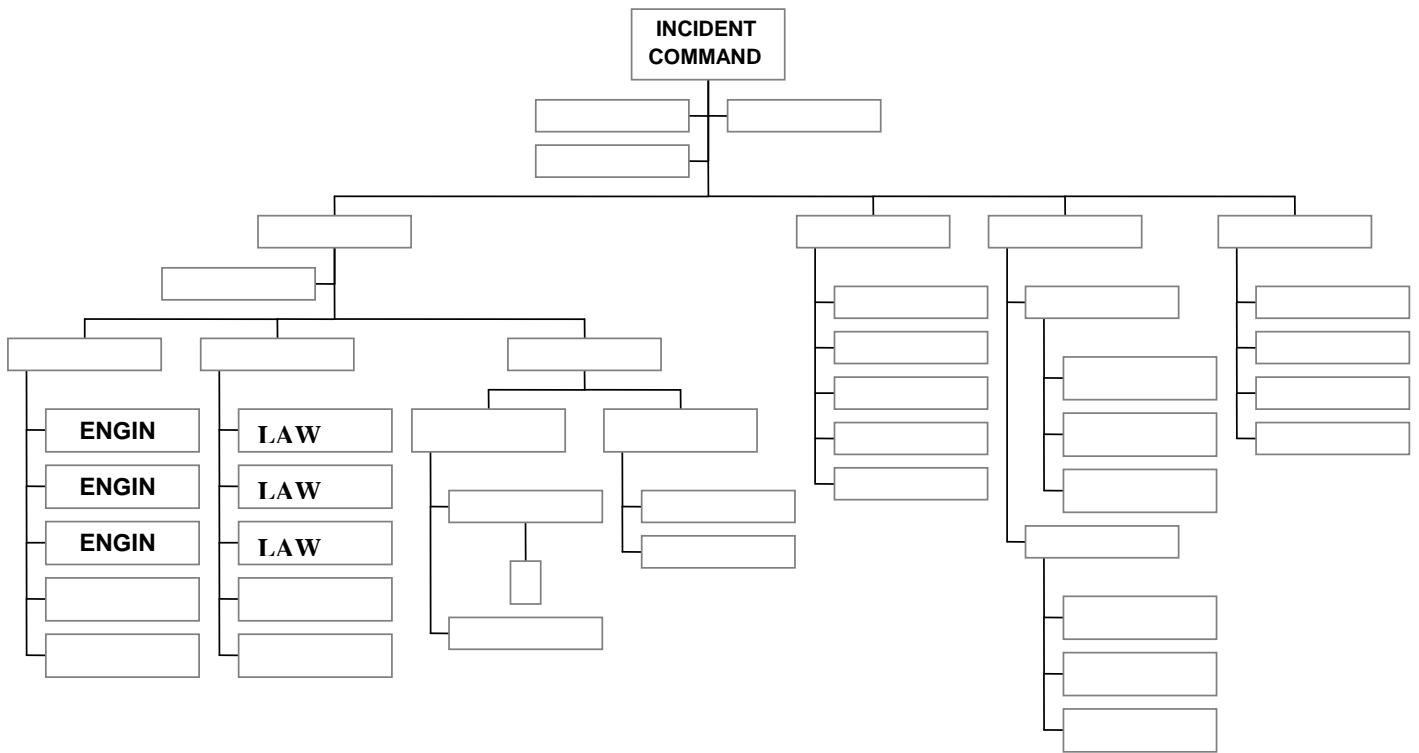


*MAY BE ASSIGNED WHEREVER THEIR SERVICES ARE REQUIRED.

MODULAR DEVELOPMENT

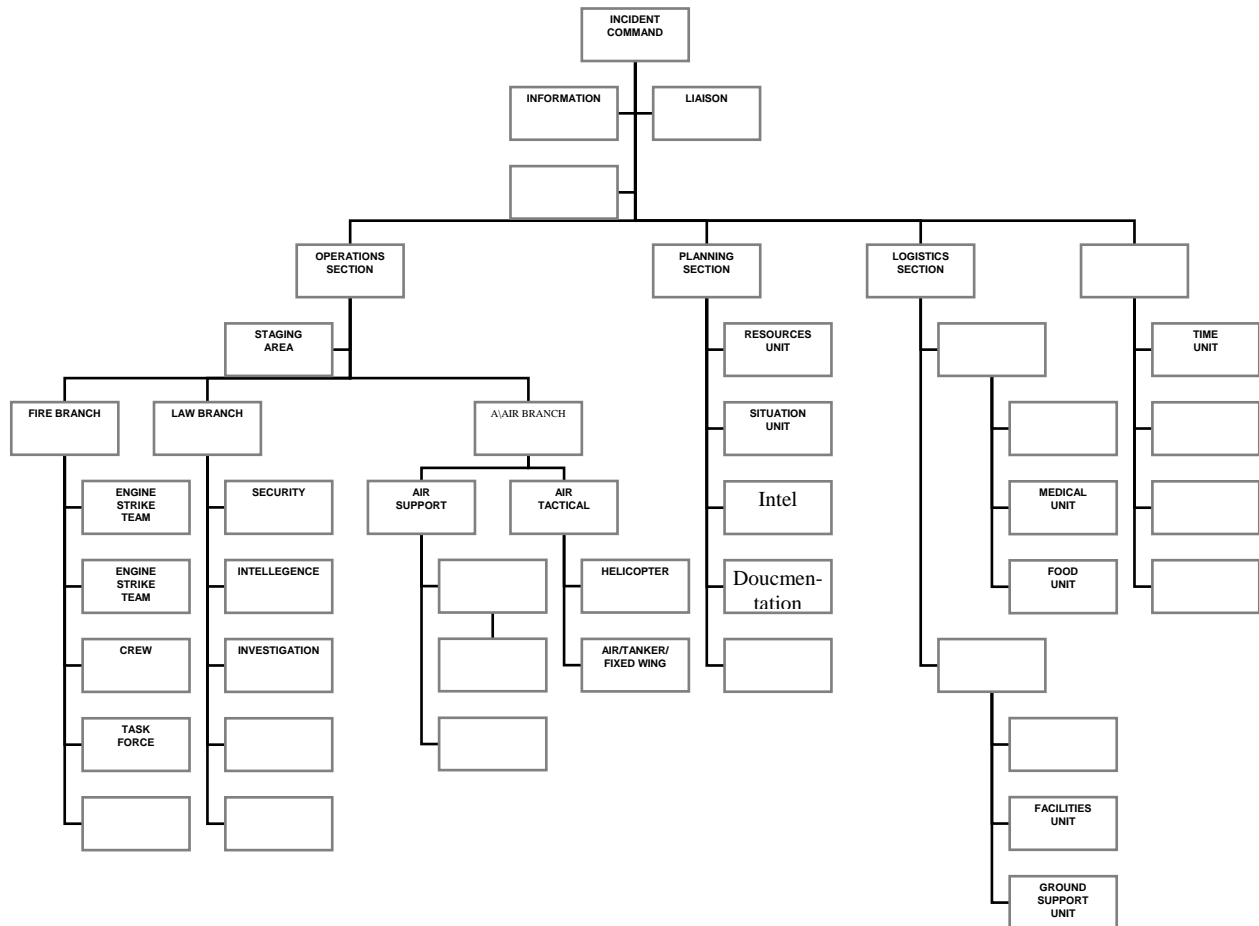
EXAMPLE # 1 INITIAL RESPONSE ORGANIZATION

Initial response resources are managed by the initial response Incident Commander who will perform all Command and General Staff functions.



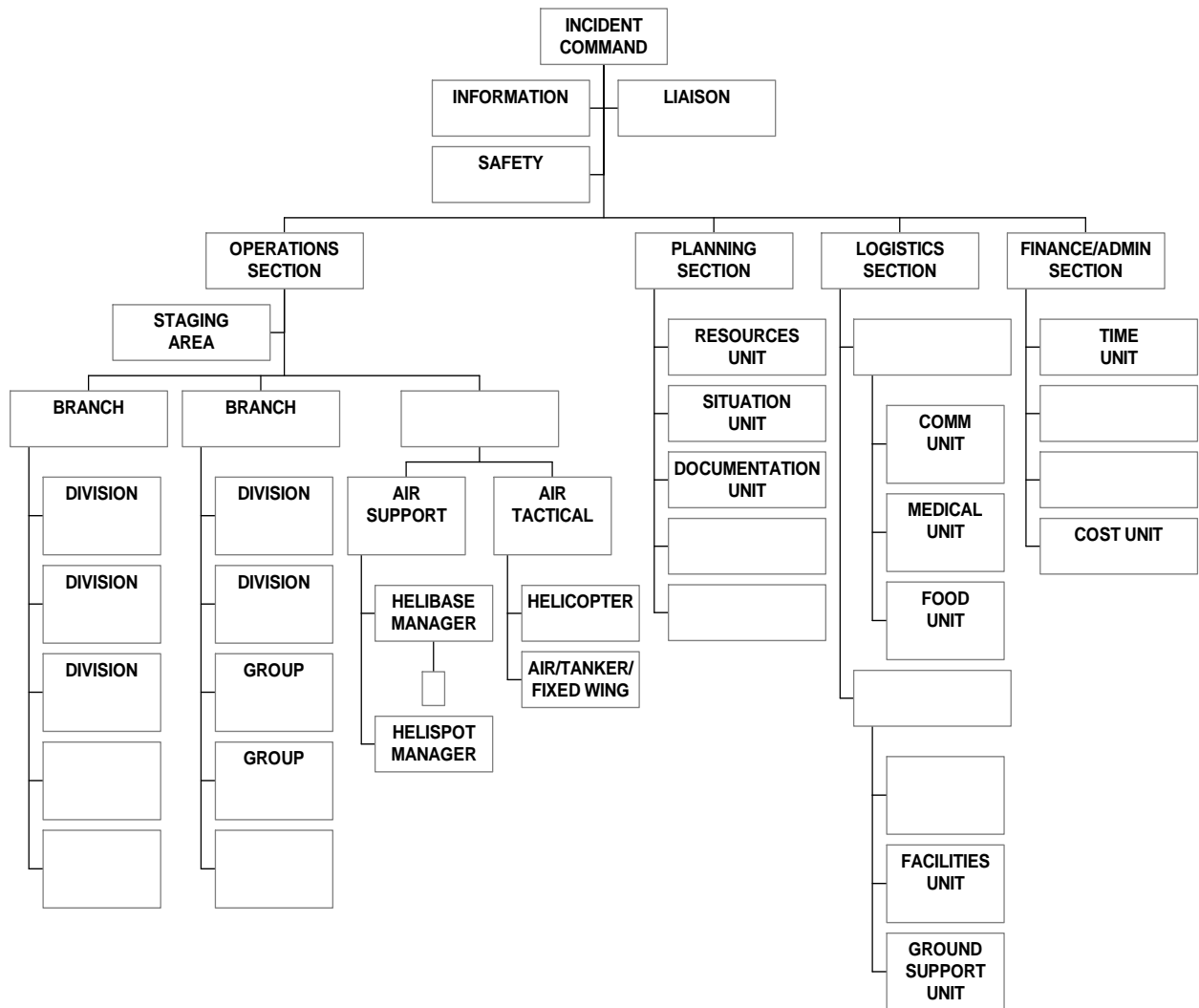
MODULAR DEVELOPMENT

EXAMPLE # 3 MULTI-DIVISION ORGANIZATION. The Incident Commander has filled several Command and General Staff positions. Some units in the Planning and Logistics Sections have been established. The Operations Section has established two divisions and an Air Tactical Group Supervisor position.



MODULAR DEVELOPMENT

EXAMPLE # 4 MULTI-BRANCH ORGANIZATION All Command and General Staff positions have been filled as well many of the Units. The Operations Section has now established a two-Branch organization and Air Operations Branch organization.



ICS ORGANIZATION GUIDE						
C O M M A N D	<ol style="list-style-type: none"> 1. Incident Commander - one per incident, unless incident is multi-jurisdictional. 2. Multi-jurisdictional incidents establish Unified Command with each jurisdiction, supplying individual to represent agency in unified command structure. 3. Incident commander may have deputy. 4. Command Staff Officer - one per function per incident. 5. Command Staff may have assistants as needed. 6. Agency Representatives report to Liaison Officer on Command Staff. 					
	<p align="center">INCIDENT BASE RECOMMENDED MINIMUM PERSONNEL REQUIREMENTS (PER TWELVE [12] HOUR OPERATIONAL PERIOD)</p>					
<p>(If camps are established, the minimum personnel requirements for the Base may be modified or additional personnel may be added to support camps.)</p>						
UNIT POSITION		SIZE OF INCIDENT (NUMBER OF DIVISIONS)				
O P E R A T I O N S		2	5	10	15	25
	Operations Section Chief	One per Operational Period				
	Branch Director		2	3	4	6
	Division/Group Supervisor	2	5	10	15	25
	Strike Team Leaders	As Needed				
	Task Force Leaders	As Needed				
	Air Operations Director		1	1	1	1
	Air Tactical Group Supervisor	1	1	1	1	1
	Air Tanker/Fixed Wing Coordinator	As Needed				
	Helicopter Coordinator	As Needed				
	Air Support Group Supervisor	1	1	1	1	1
	Helibase Manager	One Per Helibase				
	Helispot Manager	One Per Helispot				
	Fixed Wing Support Leader	One Per Airport				
	Staging Area Manager	One Per Staging Area				
	P L A N N I N G	Planning Section Chief	One Per Incident			
Resources Unit Leader		1	1	1	1	1
Status Recorders		1	2	3	3	3
Check-In Recorders		As Needed				
Technical Specialists		As Needed				
Situation Unit Leader		1	1	1	1	1
Field Observer			1	2	2	3
Weather Observer		As Needed				
Aerial/Ortho Photo Analyst		As Needed				
Display/Report Processor			1	1	1	2
IR Equipment Operators		Two If Needed				
Computer Terminal Operator			1	1	1	1
Photographer				1	1	1
Documentation Unit Leader			1	1	1	1
Demobilization Unit Leader				1	1	1
(Demob Recorders from Resources)	As Needed					

UNIT POSITION	SIZE OF INCIDENT (NUMBER OF DIVISIONS)				
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		2	5	10	15	25
L O G I S T I C S	Logistics Section Chief	One Per Incident				
	Service Branch Director	As Needed				
	Communications Unit Leader	1	1	1	1	1
	Incident Communications Manager	1	1	1	1	1
	Incident Dispatcher	1	2	3	3	4
	Message Center Operator		1	1	2	2
	Messenger		1	2	2	2
	Communications Technician		1	2	4	4
	Medical Unit Leader	1	1	1	1	1
	Medical Unit Leader Assistant	As Needed				
	Responder Rehabilitation Manager	As Needed				
	Food Unit Leader		1	1	1	1
	Food Unit Assistant (each camp)	As Needed				
	Cook		1	1	2	2
	Assistant Cook		2	2	6	12
	Helper		8	8	16	24
	Support Branch Director	As Needed				
	Supply Unit Leader		1	1	1	1
	Camp Supply Assistant (each camp)	As Needed				
	Ordering Manager			1	1	1
	Receiving/Distribution Manager		1	1	1	1
	Tool/Equipment Specialist			1	1	1
	Recorders		1	1	2	2
	Helpers		2	2	2	2
	Facility Unit Leader		1	1	1	1
	Base Manager		1	1	1	1
	Camp Manager (each camp)	As Needed				
	Facility Maintenance Specialist		1	1	1	1
	Security Manager		1	1	1	1
	Helpers		6	6	12	12
	Ground Support Unit Leader	1	1	1	1	1
	Equipment Manager		1	1	1	1
Assistants	As Needed					
Equipment Timekeeper		1	1	1	1	
Mechanics	1	1	3	5	7	
Drivers	As Needed					
Operators	As Needed					
F I N - A D M I N	Finance/Administration Section Chief	One Per Incident				
	Time Unit Leader		1	1	1	1
	Time Recorder, Personnel		1	3	3	5
	Time Recorder, Equipment		1	2	2	3
	Procurement Unit Leader		1	1	1	1
	Compensation/Claims Unit Leader		1	1	1	1
	Compensation Specialist	As Needed				
	Claims Specialist	As Needed				
	Cost Unit Leader		1	1	1	1
	Cost Analyst			1	1	1

T-CARD COLORS AND USES

Ten different color resource Cards (T-cards) are used to denote kind of resources. The card colors and resources they represent are:		
KIND RESOURCE	CARD COLOR	FORM NUMBER
Engines	Rose	219-3
Hand crews	Green	219-2
Dozers	Yellow	219-7
Aircraft	Orange	219-6
Helicopter	Blue	219-4
Misc. Equip. /Task Forces	Tan	219-8
Personnel	White	219-5
Location Labels	Gray	219-1
Property Record	White/Red	219-9
Transfer Tag	Blue Tag	219-9A

INCIDENT COMMAND SYSTEMS FORMS

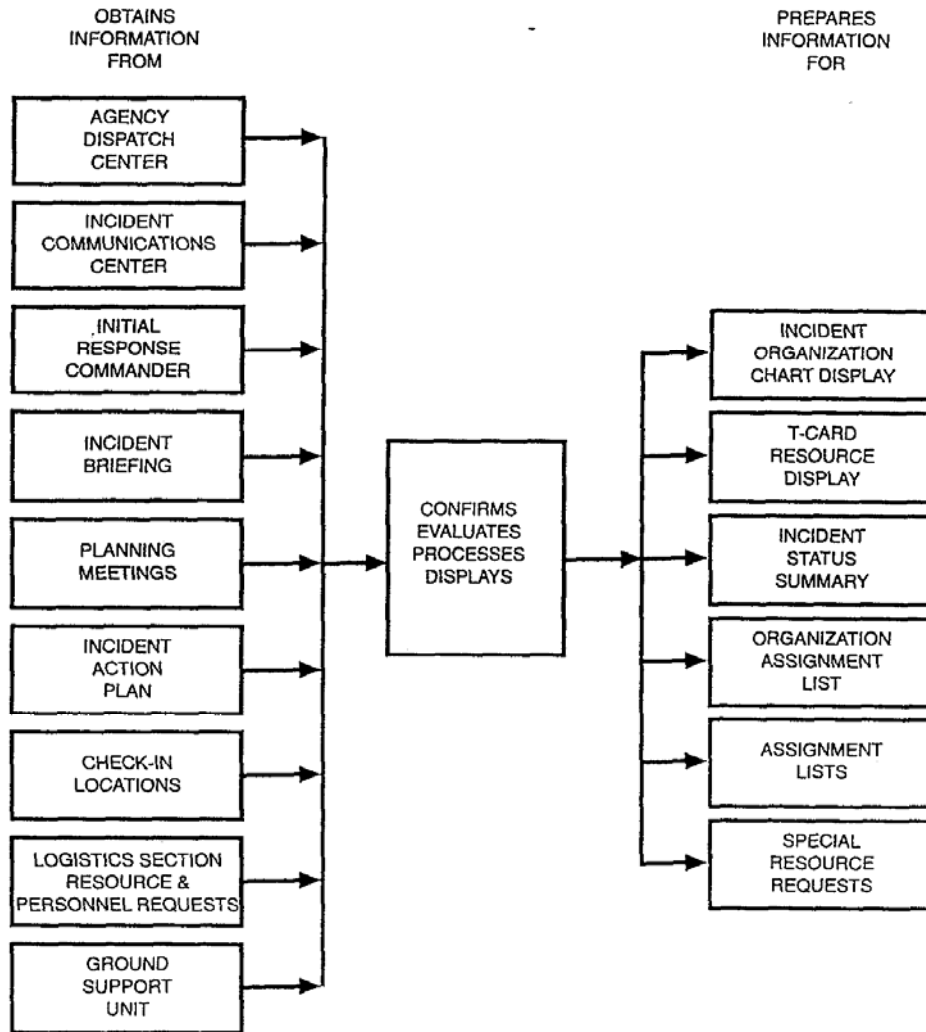
Forms and records which are routinely used in the ICS are listed below. Those marked with an (*) are commonly used in written Incident Action Plans.	
Incident Briefing	ICS Form 201
*Objectives	ICS Form 202
*Organization Assignment List	ICS Form 203
*Assignment List	ICS Form 204
*Incident Radio Communications Plan	ICS Form 205
*Medical Plan	ICS Form 206
Incident Organization Chart	ICS Form 207
Site Safety and Control Plan	ICS Form 208-HM
Incident Status Summary	ICS Form 209
Check-In List	ICS Form 211
Vehicle Demobilization Inspection	ICS Form 212
General Message	ICS Form 213
Unit/Activity Log	ICS Form 214
Operational Planning Worksheet LCES Safety Analysis	ICS Form 215 A
Operational Planning Worksheet	ICS Form 215 G, W
Radio Requirements Worksheet	ICS Form 216
Support Vehicle Inventory	ICS Form 218
Resource Status Card (1-9A)	ICS Form 219
Air Operations Summary Worksheet	ICS Form 220
Demobilization Checkout	ICS Form 221
Incident Weather Forecast Request	ICS Form 222
Tentative Release List	ICS Form 223
Crew Performance Rating	ICS Form 224
Incident Personnel Performance Rating	ICS Form 225
Compensation for Injury Log	ICS Form 226
Claims Log	ICS Form 227
Incident Cost Work Sheet	ICS Form 228
Incident Cost Summary	ICS Form 229

ICSN MAP DISPLAY SYMBOLOGY

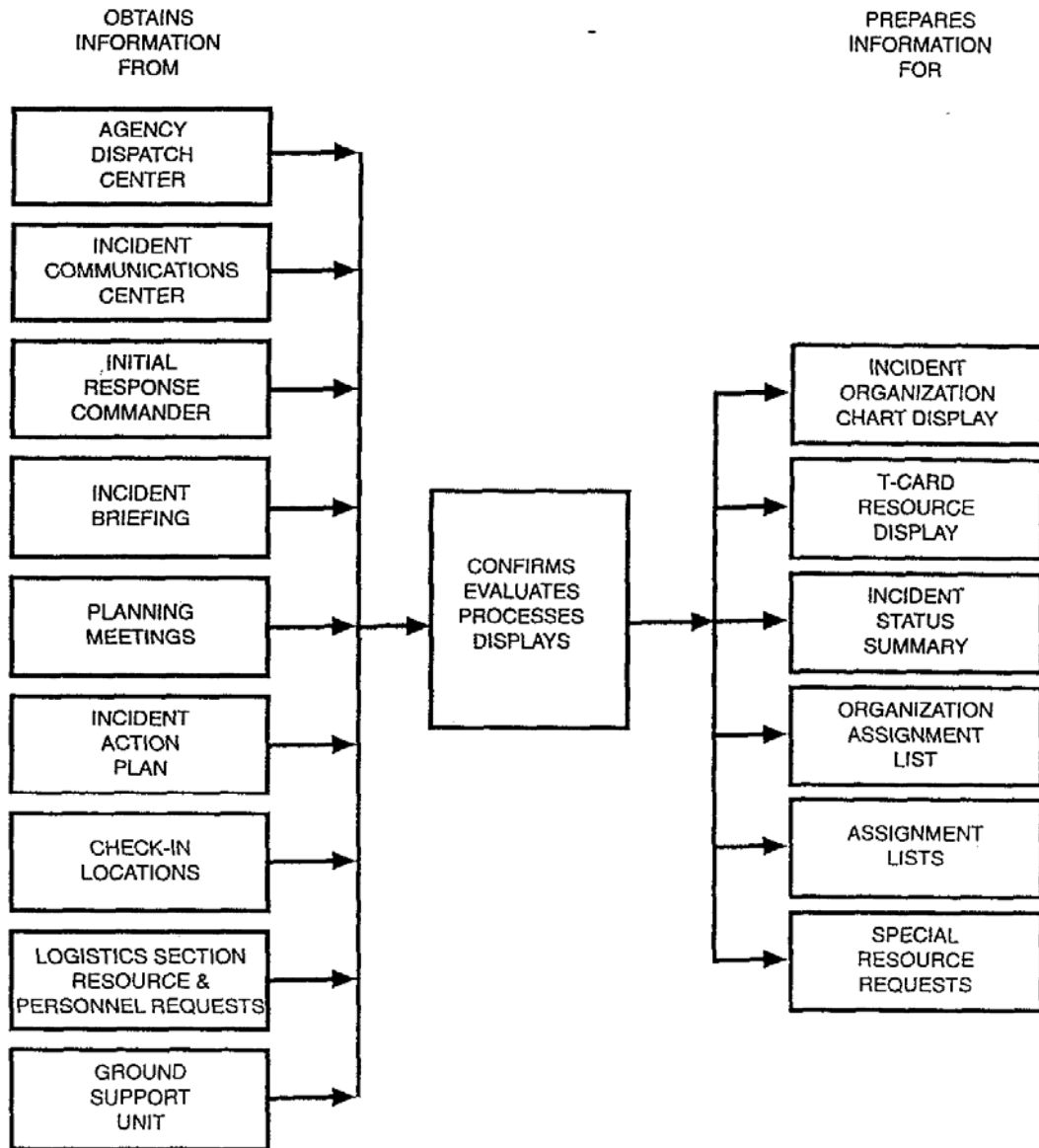
ICS MAP DISPLAY SYMBOLOGY	
SUGGESTED FOR PLACEMENT ON BASE MAP	SUGGESTED FOR PLACEMENT ON OVERLAYS
<p>MINIMUM RECOMMENDED</p> <p>BLACK { (X11) (1) } RIDGE HIGHLIGHTED GEOGRAPHIC OR MANMADE FEATURES</p> <p>BLACK { XXXXXXXX } COMPLETED DOZER LINE COMPLETED LINE LINE BREAK COMPLETED</p> <p>RED { 10 AUG 1430 } FIRE ORIGIN HAZARD (IDENTIFY TYPE OF HAZARD, E.G., POWER LINES) or e.g.</p> <p>BLUE { (B) (C) } INCIDENT COMMAND POST INCIDENT BASE CAMP (IDENTIFY BY NAME)</p> <p>BLUE { (H) (R) } HELISPOT (LOCATION AND NUMBER) HELIBASE REPEATER/MOBILE RELAY</p> <p>OPTIONAL</p> <p>BLUE { (T) (F) (W) (X) (Y) (Z) } TELEPHONE FIRE STATION WATER SOURCE (IDENTIFY TYPE, I.E. POND, CISTERN, HYDRANT) or e.g. MOBILE WEATHER UNIT IR GROUND LINK FIRST AID STATION</p>	<p>RED { 10 AUG 1730 } UNCONTROLLED FIRE EDGE</p> <p>SPOT FIRE 10 AUG 1730</p> <p>HOT SPOT 10 AUG 1700</p> <p>ORANGE { 10 AUG 2000 } FIRE SPREAD PREDICTION</p> <p>BLACK { [I] [II] } PLANNED FIRE LINE PLANNED SECONDARY LINE</p> <p>INITIALLY NUMBERED CLOCKWISE FROM FIRE ORIGIN DIVISIONS { [A] [B] } W/10 1600 9/7 WIND SPEED AND DIRECTION</p> <p>PROPOSED DOZER LINE FIRE BREAK (PLANNED OR INCOMPLETE)</p> <p>BLUE { (S) } STAGING AREA (IDENTIFY BY NAME)</p> <p>REFIDERN</p> <p>ALL OVERLAYS MUST CONTAIN REGISTRATION MARKS. THESE MAY CONSIST OF IDENTIFIED ROAD INTERSECTIONS, TOWNSHIP/RANGE COORDINATES, MAP CORNERS, ETC.</p>

* - TO BE USED ON INCIDENT BRIEFING AND ACTION PLAY MAPS (NO COLOR)

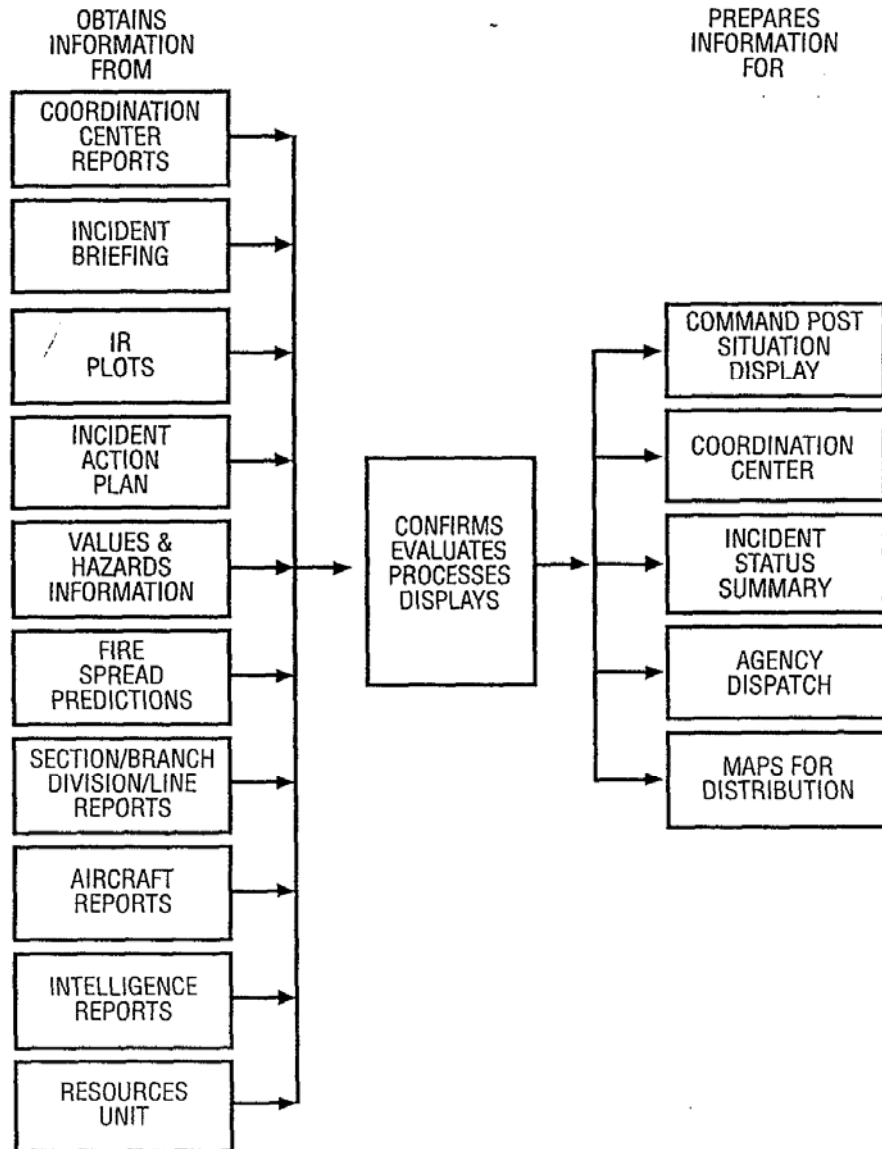
RESOURCES UNIT FUNCTIONS AND INTERACTIONS



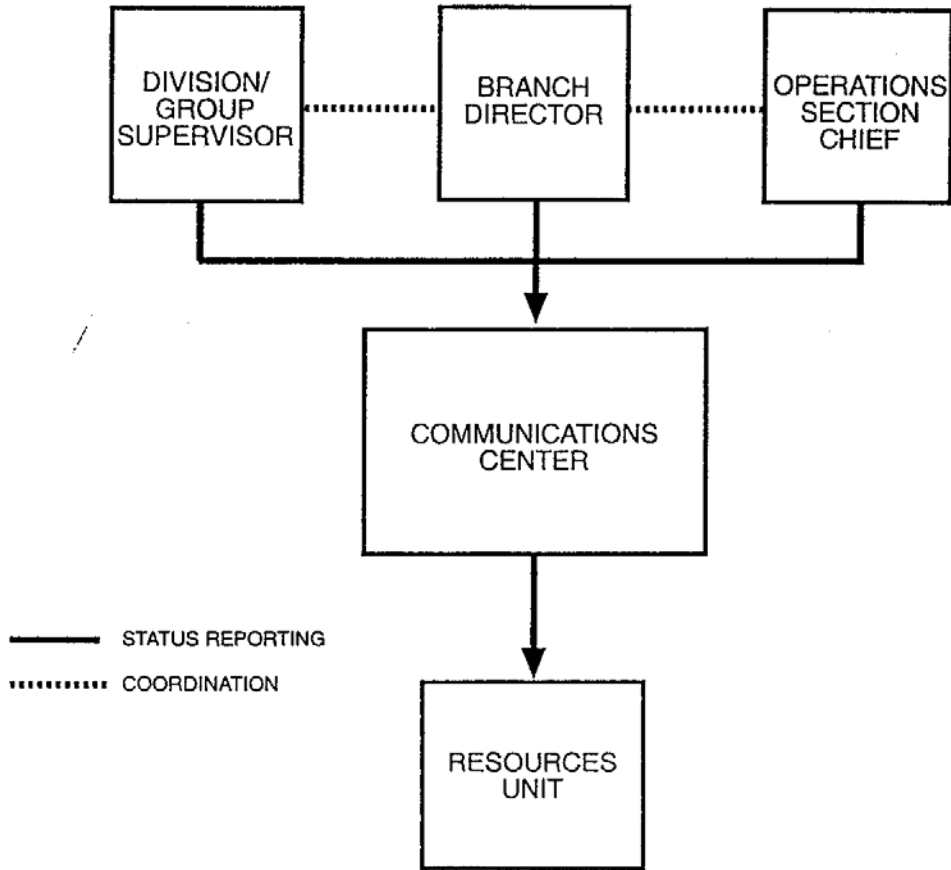
SITUATION UNIT FUNCTIONS & INTERACTIONS



SITUATION UNIT FUNCTIONS & INTERACTIONS



RESOURCE STATUS CHANGE REPORTING



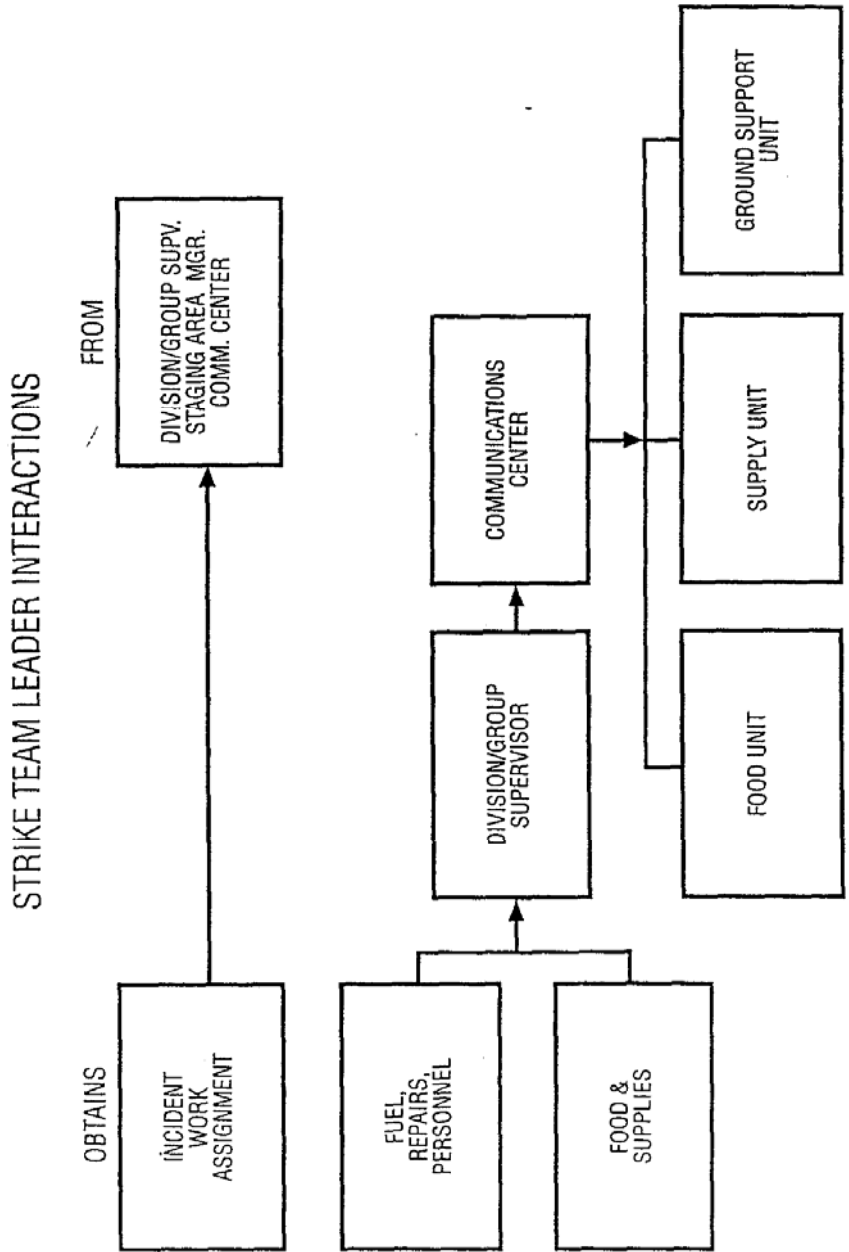
1. REPORT:

- A) RESOURCES CHANGING STATUS (ASSIGNED, AVAILABLE, OUT OF SERVICE)
- B) RESOURCES MOVING BETWEEN DIVISIONS

2. NOTE:

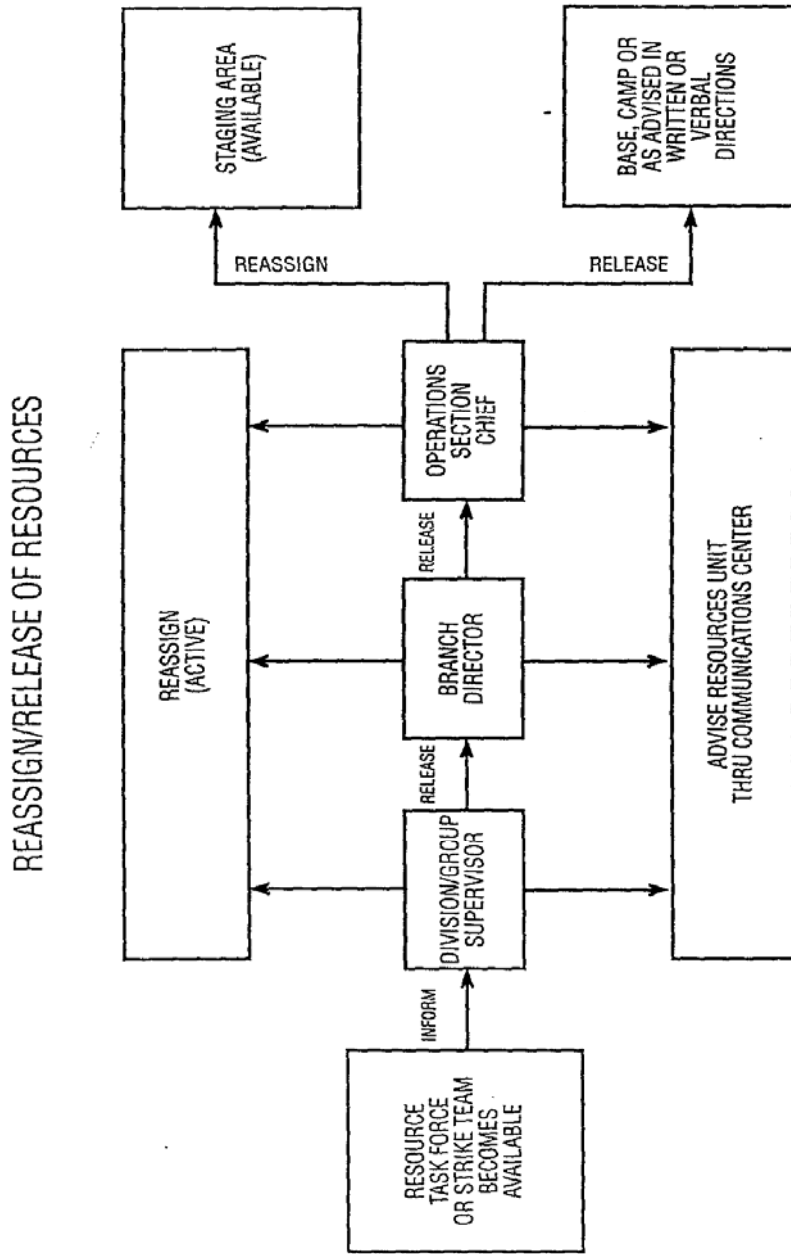
AUTHORITY WHO APPROVES THE STATUS CHANGE IS RESPONSIBLE FOR REPORTING IT TO RESOURCES UNIT

STRIKE TEAM LEADER INTERACTIONS

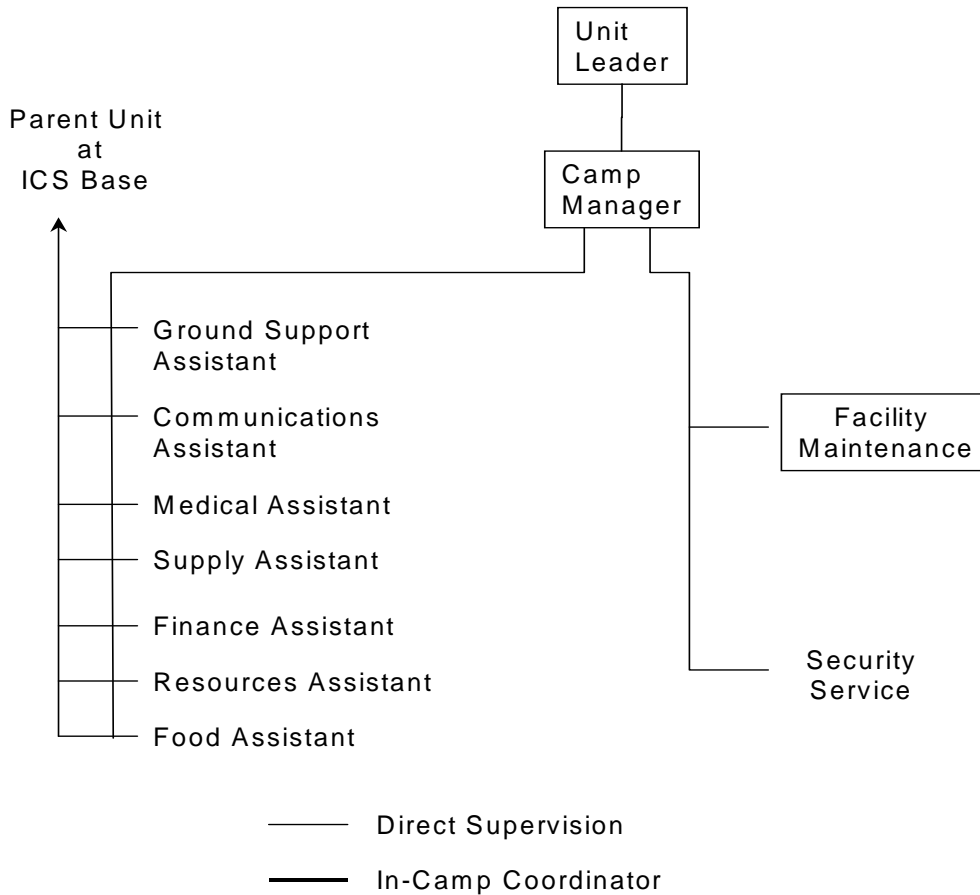


*OUT OF SERVICE RESOURCES INTERACT DIRECTLY WITH APPROPRIATE UNITS FOR SERVICE AND SUPPORT

REASSIGN / RELEASE OF RESOURCES



NOTE: AUTHORITY WHO APPROVES THE STATUS CHANGE IS RESPONSIBLE FOR REPORTING IT TO RESOURCES UNIT.



ICS CAMP ORGANIZATION AND REPORTING

The Camp Manager will provide direct supervision for all facility maintenance and security services at the Camp. Several of the functional unit activities which are performed at the ICS Base may also be performed at the Camp(s). These functional units assigned to the Camps(s) will receive their direct supervision from their Unit Leaders at the ICS Base. During the time that a Camp is established, the Camp Manager will be responsible to provide non-technical coordination for all units operating within the Camp in order to ensure orderly and harmonious operation of the camp and efficient use of all resources and personnel assigned to the camp.