

Florida Department of
Business
Professional
Regulation

The logo features a stylized blue graphic of a hand holding a pen, positioned behind the word "Professional".

LICENSE EFFICIENTLY. REGULATE FAIRLY.

WWW.MYFLORIDALICENSE.COM

Charles W. Drago, Secretary

Charlie Crist, Governor

Construction Industry Licensing Information

**Tim Vaccaro, Division Director
Division of Professionals**

And

**G.W. Harrell, Executive Director
Construction Industry Licensing Board**

Licensing

The Construction Industry Licensing Board (CILB) regulates all categories of contractors except electrical and alarm contractors, who are regulated by the Electrical Contractors' Licensing Board. CILB contractors are divided into Division I and Division II contractors under Part I, ch. 489, F.S.

Division I Contractors

- General
- Building
- Residential

Division II Contractors

Includes:

- Roofing
- Plumbing
- Swimming pool
- Air conditioning/mechanical
- Underground utility

There are two categories of licensure: certified and registered contractors.

Certified Contractors

- Required to meet CILB experience and exam requirements
- May work anywhere in Florida and are subject to discipline by the CILB
- Local jurisdictions may suspend permitting for fraud and willful code violations

Registered Contractors

- Required to meet local experience and exam requirements
- They must register with the department.
- Registered contractors may only work in the city or county where they met competency requirements and are subject to discipline by the local construction board.
- The department may take action if the local board fails to act on a complaint within 6 months.

Licensees may do business as an Individual or as a qualifying agent of a business.

Individual Licensee

- The license is issued in the name of the individual
- The licensee may only advertise and operate under his/her legal name

Qualifying Agent

- The licensee applies to operate under the name of a partnership, corporation, etc.
- The business name appears on the license, along with the contractor's name
- The licensee is responsible for business' actions

Continuing Education Requirements

- 14 hours every two years prior to license renewal
- Required courses established by ch. 489, F.S.:
 - One hour must of workplace safety
 - One hour of workers' compensation
 - One hour of business practices
 - One hour of laws and rules
 - One hour of Florida Building Code advanced modules
 - One hour of wind mitigation for general, building, and residential contractors.

The CILB has statutory authority to approve courses and course providers

- Applications are processed by the department's Bureau of Education and Testing
- Applications are reviewed monthly by the CILB
- In addition to courses required by statute, the CILB approves general credit courses
- Applications are available at MyFloridaLicense.com under "Apply for a License."

A person who holds more than one certificate or registration issued by the board is required to complete the continuing education requirements only once during each biennial certification renewal period and only once during each biennial registration period.

Construction Industry Licensing Board

18 members appointed by the Governor divided into Division I and II.

- Seven division I licensees, one building official and one consumer
- Seven division II licensees, one building official, and one consumer

11 meetings per year

- The board meets every month but December
- Meetings are three days each
- Meetings include:
 - **Disciplinary Action**
 - **Application Review**
 - **Continuing Education**
 - **Probation**
 - **Rules**
 - **Recovery Fund**