

TO ALL INTERESTED PERSONS

RE: Brief re-opening of the window for submission of applications for appointment to the Board of Funeral, Cemetery, and Consumer Services

The Department of Financial Services is briefly re-opening the window for submission of applications for appointment to the Board of Funeral, Cemetery, and Consumer Services. Applications must be actually received by Ms. LaTonya Bryant-Parker of the Division of Funeral, Cemetery, and Consumer Services, **BY NOT LATER THAN** close of business on **Friday, Sept. 9, 2011**.

Please do NOT assume that because you applied for a past opening on the Board, you will be considered an applicant regarding the three positions identified below. Persons who have applied for past openings on the Board, must re-apply if they are interested in any of the three positions identified below.

However, the 5 persons who have already applied in regard to the three positions identified below, do not have to apply again.

Any additional applications timely received will be added to and considered with the 5 applications already received in regards to the three positions identified below.

The appointment of the three current Board members identified below will be expiring in the coming months:

- Jean Anderson. Ms. Anderson fills the Board seat for a consumer member, who has never been licensed as funeral director or embalmer, is not connected with a cemetery or cemetery company licensed pursuant to this chapter, and is not connected with the death care industry or the practice of embalming, funeral directing, or direct disposition. Section 497.101(2), FS.
- Tracy Huggins. Ms. Huggins occupies the following seat: *“One member of the Board shall be a funeral director licensed under Part III of this Chapter who is associated with a funeral establishment licensed under Part III of this Chapter that has a valid preneed license issued pursuant to this Chapter and who owns or operates a cinerator facility approved under Chapter 403 and licensed under Part VI of this Chapter.”* Section 497.101(2), FS.
- Powell Helm. Mr. Helm fills the following seat: *“One member of the board shall be a principal of a monument establishment licensed under this chapter as a monument builder.”* Section 497.101(2), FS.

The Board members whose appointments are expiring may at their option apply for re-appointment.

Pursuant to s. 497.101, the Chief Financial Officer nominates persons for Board appointment by the Governor. Therefore, all applications should be directed to the Department of Financial Services, Division of Funeral, Cemetery, and Consumer Services (see address below).

Pursuant to section 497.101(2), *“There shall not be two or more board members who are principals or employees of the same company or partnership or group of companies or partnerships under common control.”* The current Board members whose appointments are not expiring are: Jody Brandenburg; Lew Hall; Gail Thomas-DeWitt; Nancy Hubbell; Donald Stiegman; and Ken Jones. Persons applying for appointment to any of the expiring Board seats should assure themselves that they are not principals or employees of the same company or partnership, or group of companies or partnerships under common control, as are any of the non-expiring Board members.

Please also note the following restriction under s. 112.313(11), Florida Statutes:

11) PROFESSIONAL AND OCCUPATIONAL LICENSING BOARD MEMBERS.—No officer, director, or administrator of a Florida state, county, or regional professional or occupational organization or association, while holding such position, shall be eligible to serve as a member of a state examining or licensing board for the profession or occupation.

Any person desiring to be considered for a appointment to one of the above expiring Board seats, should submit the attached two documents (application, and supplemental questionnaire), to Ms. LaTonya Bryant-Parker, in time to be actually received by her **BY NOT LATER THAN** close of business on **Sept. 9, 2011**. Additional copies of the application and supplemental questionnaire forms may be obtained by contacting Ms. Bryant Parker.

Ms. Bryant-Parker's contact information is:

- By phone 850-413-3039
- By mail or other delivery to:
Division of Funeral, Cemetery, and Consumer Services
ATTN: LaTonya Bryant-Parker
200 East Gaines Street
Tallahassee FL 32399-0361.
- Email address is LaTonya.Bryant-Parker@MyFloridaCFO.com.
- Fax 850-413-4958

Completed Questionnaires may be delivered to the above address or scanned to PDF format and emailed to Ms. Bryant-Parker.

Persons considering applying should be advised that appointment to the Board of Funeral, Cemetery, and Consumer Services commits the appointee to a very significant continuing unpaid expenditure of time and work. The Board meets monthly and not only must Board members attend and participate in Board meetings, but must in the 7 days in advance of each monthly Board meeting receive and review the large volume of materials related to the Board's business at each meeting.

Recipients are requested to please further distribute this notice to any potentially interested persons you are aware of.

Best regards,

Doug Shropshire
Director, Division of Funeral, Cemetery and Consumer Services