

### 3.0 Appendix B – Project Aspire Enhancement Functional Design

<b>ADML ID</b>	1930
<b>ADML Description</b>	Flair Warrant Cancellation in Aspire
<b>ADML Tech#</b>	

#### 3.1 Background

##### 3.1.1 Functional Requirement

When an agency comes on to Aspire, they will most likely have warrants already in Aspire which were submitted from FLAIR via ADML 1406 or 1139. These transactions consist only of accounting entries in the JGEN\_ACCT\_ENTRY table and warrant transactional information in the BNK\_RCN\_TRAN table. They were paid from FLAIR and do not have vouchers associated with them in Aspire. For these reasons, these warrants cannot be cancelled using the delivered Aspire functionality. This ADML is intended to provide agencies with a mechanism to cancel the Flair recorded warrants from Aspire.

##### 3.1.2 Delivered Functionality

Delivered Functionality in Aspire allows cancellations of payments; this is done by backing out all payment information for the vouchers affected by a canceled warrant. By definition, it requires a voucher to exist in Aspire for each payment that needs to be Cancelled. Additional flexibility in the cancellation process allows reopening or closing those vouchers the next time that you run voucher and payment posting.

##### 3.1.3 Gap Description

N/A

#### 3.2 Description of New Functionality

The mechanism to cancel these warrants will leverage ADML 1409 (Flair Warrant Cancellation) to do the actual cancellation. This ADML will simply give the user the ability to select the Flair warrants that they need to Cancel via an online page in Aspire. Once selected, ADML 1409 will do the actual cancellation. ADML 1409 will pick up the marked

records and process the actual cancellation by marking the payment as voided and creating reversing accounting entries.

In order to select the desired warrants for cancellation, a new page will need to be created in Aspire. This page should contain the fields and layout shown in the spreadsheet attached here.



1930\_3.xls

The Page should have the format that a user enters there search criteria and enters search and the page displays records available for cancellation. (Similar to the Payment inquiry page – i.e., Accounts Payable > Review Accounts Payable Information>Payments>Payments)

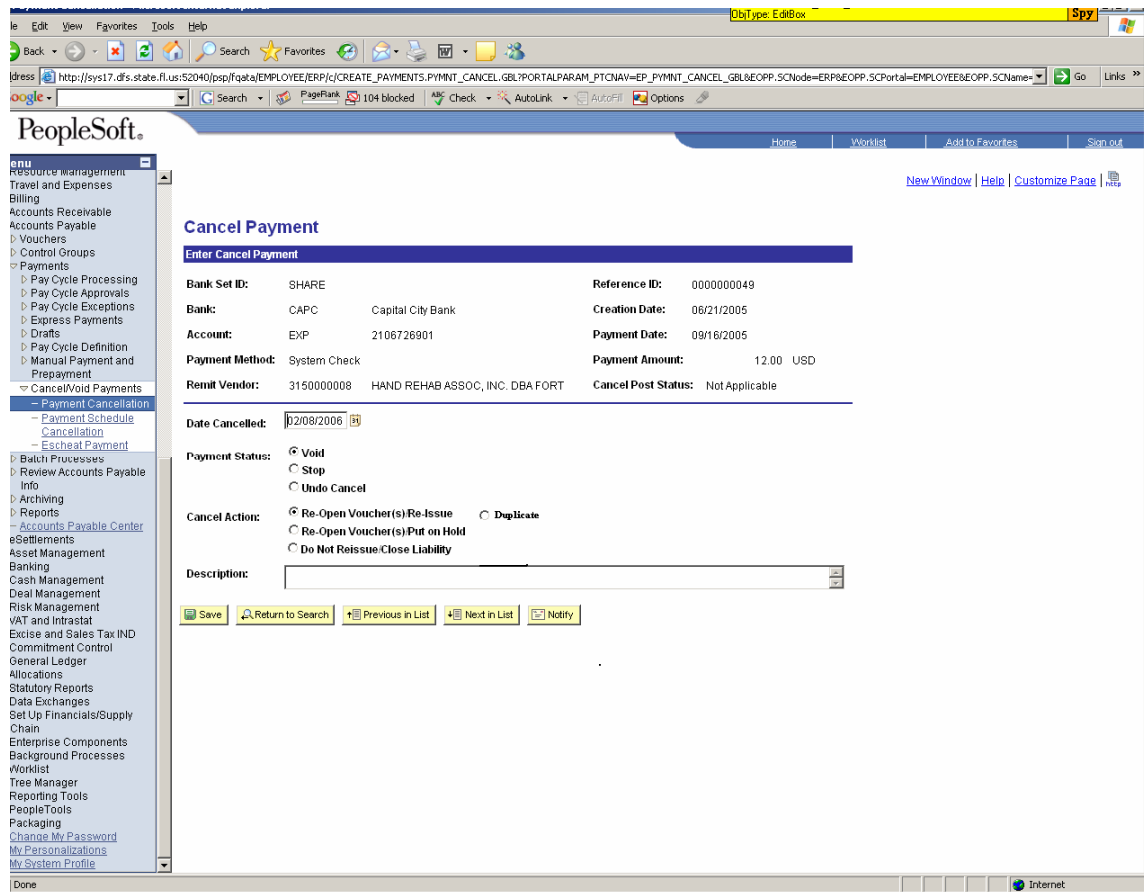
The new page should be labeled “Flair Warrant Cancellation” and should reside in the following menu path:

Accounts Payable > Payments > Cancel > Void Payments > Flair Warrant Cancellation

This page should only allow authorized users to select their own AP BU transactions. After selecting the items for cancellation the User has the ability to come back and unselect and select additional transactions

### ***Enhancement to Cancel Payment Page***

Additionally reversal vouchers will be automatically created for all voided Aspire payments that are being reissued ( This ensures that the vendor will not be sent a duplicate payment and encumbrances are reinstated) However for year end cancellation there is a business need to be able to sent true reissue( i.e. if vendor does not receive warrant )to accomplish this we will need to add a custom field to PYMNT\_CANCEL Page and to the PAYMENT\_TBL, this field should be called FL\_DUP\_PYMNT, this custom field should only be allowed to be checked when Payment Status = Void and cancel action = Re-open Voucher(s) Re-Issue.



### 3.3 Navigation Path

The new page should reside in the below navigation

Accounts Payable > Payments > Cancel > Void Payments > “new item - Flair warrant Cancellation”

Label for menu item = Flair warrant Cancellation

The page being modified has the below navigation

Accounts Payable > Payments > Cancel Void Payments > Payment Cancellation

### 3.4 Set Up/Control Data

N/A

### 3.5 Application Changes (e.g., Pages, Components, Menus, Records, App Engines, SQRs, etc.)

N/A

### 3.6 Unit Test Considerations

- Mark transaction as Cancel and validate records updated correctly (Positive Condition)
- Process transaction when no items are marked as Cancelled (Negative condition)
- Select transaction save page and unselect those transactions and select additional new transaction ( Positive condition)

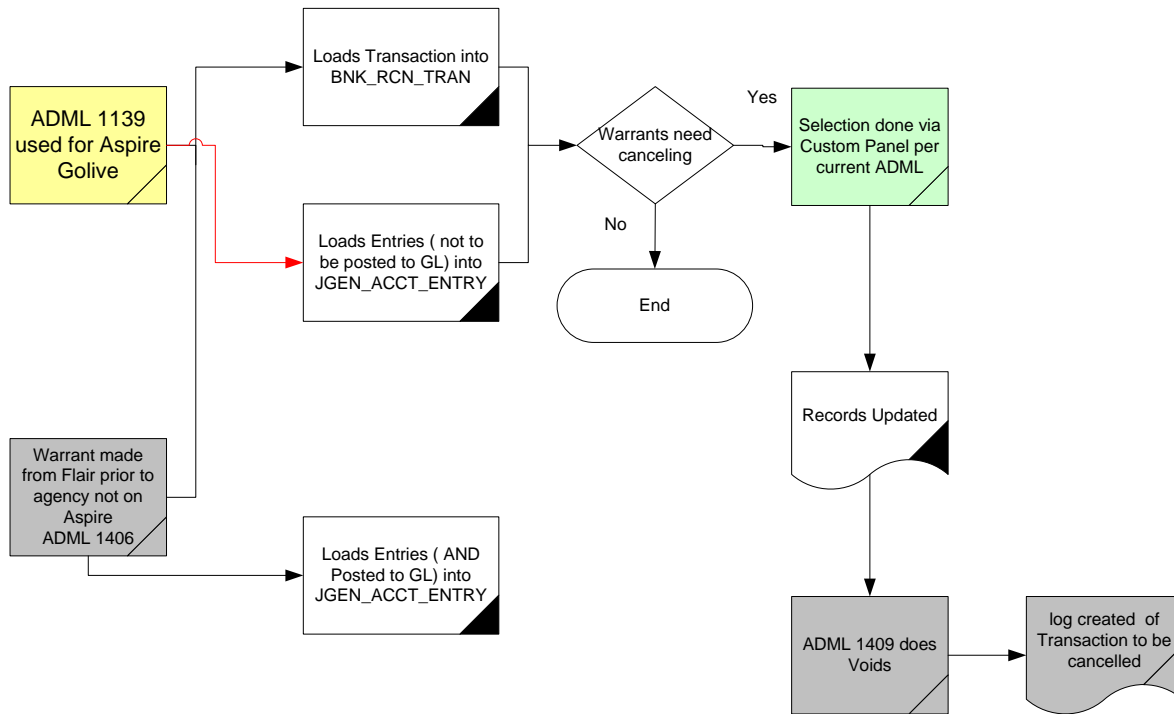
### 3.7 Miscellaneous

- If no items are selected on custom page and process is initiated a warning message should be displayed.
- Message – “No items have been selected for cancellation. Please select items before running warrant cancellation”
- If items have been selected an information message should be displayed to confirm the action prior to the process being initiated.
- Message – “Flair Payments have been selected to be Cancelled. Please click ok to confirm.”
- On the Payment Cancellation, if the duplicate field (FL\_DUP\_PYMNT) is selected an information message should be displayed.
- Message – “Aspire Payment has been selected to be Voided and reissued. A new payment will be created for this vendor. Please click ok to confirm or cancel and uncheck duplicate if you do not want to issue a new payment.”
- To accommodate ADML 105 (Positive Pay) this process will also need to set some positive pay flags on the FL\_JGEN\_ACCT\_ENT those being items cancelled via this custom page.

POSITIVE\_PAY\_STAT = 'N'

POSITIVE\_PAY\_DT = 'Current Date'

- Below is an overview of how this ADML will work in conjunction with other interfaces as well as conversion



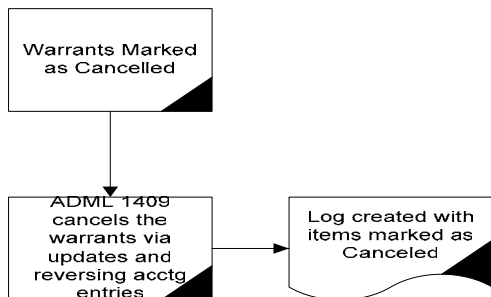
- Enhancement per Flair cancellation ADML ( Current)
- Initial Conversion
- Interface

**Scheduling**

- The users will have the ability to select and unselect transaction prior to nightly batch process running.

### 3.8 Assumptions

- The cancellation should create a report log indicating items selected to be voided (see spreadsheet below done in ADML 1409).



Report\_log.xls