

2.0 Appendix A – Project Aspire Conversion/Interface Functional Design

ADML ID	095
ADML Description	Available to Agencies - Expense Payments
ADML Tech #	095

2.1 Description Functionality

Aspire will need to be able to load and edit voucher details, mimic the current voucher sampling and pre-audit procedures, route for work flow approvals, perform cash checking, create both paper warrant and electronic fund transfer disbursements, and create all accounting entries for expense invoices. This functionality will need to be available for agencies as they go live on Aspire.

All disbursements will be interfaced from current legacy business systems in a layout similar to the current specifications used by central FLAIR and loaded into Aspire's quick voucher tables. This will be a one-way, inbound interface into Aspire with a file being generated after the vouchers have been created via voucher build – The extract will be a nightly batch process for agency business system (Standard format for all business system) which will be covered in another ADML. Aspire's delivered voucher build program will create vouchers for all interfaced invoice transactions. All of the current Departmental FLAIR disbursement types (unencumbered disbursements, encumbered disbursements, etc) will be consolidated together into one file and processed by the same interface program. The VCHR_HDR_QV, VCHR_LINE_QV, VCHR_DIST_QV and VCHR_PYMT_QV quick voucher tables will be populated by the interface in addition to FL_VCHR_INTFC. This design assumes that multiple distribution record can be provided for each voucher line and that more than one voucher line can be related to a single voucher header. All required information for the invoice will be mapped to current Aspire ChartFields on the VCHR_LINE_QV and VCHR_DIST_QV records and the delivered voucher build program will create the voucher. Multiple Aspire vouchers from the same business unit can be combined during PayCycle processing if one disbursement is needed.

All invoices using this interface will be loaded into Aspire with no matching required (MATCH_ACTION = 'N' and MATCH_STATUS_VCHR = 'N') and in a valid postable status (POST_VOUCHER = 'D'). Matching will not be applied to vouchers build via ADML 095 All voucher workflow approvals, budget checking, and pre-audit functions will need to be performed in Aspire before the voucher can be posted and disbursements created. With this requirement comes the assumption that commitment control budget

information will be loaded into Aspire for all applicable business units. In the case of vouchers that are tied to encumbrances, the commitment control ledger will need to be loaded with purchase order transaction information to properly liquidate the encumbrance balance and each voucher line will need to properly reference the purchase order and the PO Line Nbr that it wants to liquidate.

Each agency business system will need to translate vendor data between their legacy vendor id's and those converted into Aspire. Vendors will need to be cross-referenced against the appropriate Aspire vendor tables (VENDOR and VENDOR_LOC) to ensure that the correct vendor and vendor address for payments and invoicing are being used. A cross reference table will need to be maintained where the agency can send Aspire the correct Vendor id and Location codes. This cross reference (vendor) table will be used by agency to find the correct vendor and vendor locations that will be used to enter on the data file. The cross referenced table is not covered via this ADML.

Agency will be passing Aspire chartfields values. This interface will not be going thru the derivation engine. Invalid vendors and Chartfields on the quick voucher tables will generate errors during the voucher build process. These errors will need to be corrected before a disbursement can be created.

Pre-edit errors prohibit the transaction from being processed by the voucher edit process. For example, if the transaction has an invalid vendor ID, the voucher edit sub-process cannot process default values correctly. Vouchers without pre-edit errors pass to the voucher edit sub-process. The voucher edit sub-process marks any vouchers that fail its edits as *Recycled*. The edits performed by the voucher edit process are essentially the same as those performed by the Voucher component. This interface will need to identify all transaction lines that do not have the minimum information to save to the VCHR_HDR_QV, VCHR_LINE_QV, VCHR_DIST_QV and VCHR_PYMT_QV tables. These lines should be written to the program's log file that indicates the errors i.e. which fields are missing / invalid values (i.e. don't exist in Aspire). This will aid in the error handling of these files as these files have substantial amounts of data. In addition the invalid records should be written to an output file that once corrected can be reprocess able by our custom load process and voucher build. Thus this output error file will be in the same format as the file produce by this ADML. File name on this output file will be in compliance with Aspire naming convention.

This interface will not update or correct vouchers previously saved in to Aspire. Any changes to the data on the voucher and/or payment after the initial interface will need to be done in Aspire. All payment cancellations and disbursement reissues will be entered and processed in Aspire. Incorrect vendor information, including address and vendor bank information, will need to be corrected in Aspire before disbursement processing.

After expense invoice information is loaded into Aspire's quick invoice tables, the voucher batch program will be run to load and edit the voucher data information.

2.2 Scheduling

2.3 Run Control Parameters

Provide a description of any Interface/Conversion input run control parameters (e.g., business unit, Bank ID, etc.) used to determine the output of the program.

Interface / Conversion Parameters	
<i>Parameters (Required)</i>	<i>Possible Values (Prompt Table)</i>
<i>Parameters (Optional)</i>	<i>Possible Values</i>
BUSINESS_UNIT	SP_BUS_AP_CLSVW (All valid Business Units.)

2.4 Unit Test Considerations

- Test run control page. Must provide a valid payables business unit. Prompt table should return only valid values.
- Test scenarios should be created to include: invalid Chartfields, invalid vendors, duplicate voucher ids, and invalid dates.
- Test processing a blank or empty source file
- Test Vouchers with multiple voucher lines
- Test Vouchers with multiple distribution lines to Multiple voucher lines
- Test voucher with different handling codes and separate payment flag checked.
- Test the edits listed below – i.e. pass a PO ID that does not exist in Aspire
- Pass a PO line that is Greater than on original PO
- Test the required chartfields edit works and value are active(Business Unit, Fund code, Budget Entity, Account)
- Pass a vendor id which is different than the vendor id used on the original PO
- Pass multiple PO per one voucher id

- Send an invalid Category (i.e. category that does not exist on tree) – Negative condition
- Send an invalid Account (i.e. Account that does not exist on tree) – Negative condition
- Send an valid Account (i.e. Account that does exist on tree) – Positive condition
- Send an valid Category (i.e. Category that does exist on tree) – Positive condition

2.5 Miscellaneous

Currently this design cannot accommodate sub-vendor information being passed by agency. Therefore an edit needs to be in place that if account being used is an account marked as sub- vendor account do not process this voucher – Instead write this to error file, stating that this voucher id on line ## and Distrib ## used an account requiring sub-vendor. To see if an account requires Sub-Vendor do a select on GL_ACCOUNT_TBL WHERE FL_SUBVEND_IND = Y

Chartfields edit needs to be in place that the VCHR_DIST_QV contains all the required chartfields and that these values are ‘valid values’ in Aspire (values exist and are Active). Required chartfields are Fund, Approp, Account, ALT Account and org (DEPTID – Org is required in Payables for workflow).

If other none required chartfields are populated then the same edit as above should be applied i.e. that it’s a valid and active value in Aspire.

If a project chartfields is populated (i.e. Project_id, Project BU, Activity) then ensure all 3 fields are populated. If all 3 fields are not populated then do not process that entire voucher, Instead write this to error file, stating that this voucher id on line ## and Distrib ## used a project and a required project field is missing (stating which field).

The accounting date can be sent from Agency. If it’s not sent from Agency then we default it to current date. An edit needs to be in place that the accounting date corresponds to an open period in Aspire

If the agency send a PO_ID this should be a PO_ID that exists in Aspire and available for vouchering (i.e., and that PO_ID dispatched not on hold with open qty). The PO_ID and PO Line Nbr will both be required if either of these fields are populated.

The PO Line Nbr being passed should be greater than zero and less than the Maximum PO Line Nbr on that PO as well as the PO BU

If the asset fields are populated on the VCHR_DIST_QV then all the related asset fields should be populated with valid values i.e. BUSINESS_UNIT_AM = GLBU, PROFILE_ID = Active profile id, ASSET_ID = Next, ASSET_APPLICABLE = ‘Y’

The interfaces should validate that the account and category being transmitted in the data file are valid value on FL_ACCT_TREE’ and FL_CAT_TREE’ under the following nodes.

Chartfields	Tree	Node
Account	FL_ACCT_TREE	P2P
Category (Product)	FL_CAT_TREE	P2P

For example, if the Account or category in the data file does not exist on the P2P node that vouchers needs be written to an error log and the next transaction processed.

Error Message

“For Business unit ##### Voucher ##### has invalid P2P Account #####”

Or

“For Business unit ##### Voucher ##### has invalid P2P Category #####”

Add new PeopleCode Edits on the VCHR_HDR_QV records. This code should ensure the INVOICE_DT is not less than INV_RECPT_DT.

If quick vouchers are created and they are in error status agency will correct these through the quick voucher pages. If the vouchers are created and they are in recycle status that means that the voucher failed voucher edit. Theses vouchers will be corrected through the regular voucher pages or through the mass maintenance pages.

There needs to be an edit to ensure that the vendor id passed by the agency is the same vendor id on that was used on the original PO

Additional edit should be that only one PO is being used on a voucher being created via this ADML (i.e., if a PO is to be liquidated by this voucher then only one PO can be liquidated per voucher. If multiple PO needs to be liquidated then multiple vouchers need to be created.)

Agency if they choose can send us the optional field Category Code (Commodity code) in their files. This will be mapped to. CATEGORY_ID on VCHR_LINE_QV via ITM_CAT_TBL (Set ID will always be "SHARE") ". If more than one CATEGORY_ID is returned – That transaction will not be processed and will throw into the error log, stating "Category code maps to more than one category ID". If the value does not exist on ITM_CAT_TBL then the transaction will be written to an error log stating that category Code does not exist"

2.6 Assumptions

- All of the legacy business systems will be expected to create/modify their own outbound interface of expense disbursement items into Aspire using the record layouts in this design specification document.
- This interface will need to map the state's current invoice fields on the legacy VAFILE layout to Aspire's quick voucher header, line, distrib, pymnt QV tables and FL_VCHR_INTFC.
- This voucher load can have more than one distribution row for each voucher line.
- All necessary Aspire Chartfields will be provided by the legacy business system.
- Single payment vendor functionality will not be allowed with this interface. All expense payments will need to reference a valid Aspire vendor.
- Agency will pass Aspire the Vendor ID and Location for invoicing and payment
- All business systems will use the Agency Document Number in Aspire. The VOUCHER_ID will uniquely identify a voucher in Aspire when used with the Payables business unit.
- Matching will not be performed for expense vouchers interfaced into Aspire. Therefore Match Status related fields will be set to N (MATCH_STATUS & MATCH_STATUS_VCHR)
- Payment terms will be defaulted using Aspire's delivered control hierarchy to provide increased flexibility and control.
- The payment messages for ADML 095 will be passed on the A record on ADML 1142
- A process and a strategy need to be in place regarding the archiving of FL_VCHR_INTFC – This table can have potentially 100,000 records per week. This may be accomplished by an Archive table that gets populated on a pre determined time schedule.

- The “BATCH” user id which will run this interface will have the appropriate org security and business unit permission. Note the “BATCH”id is the ID used to schedule the task and should be consistent with the ID used for other P2P interfaces.
- The Cash checking flag (FL_CASH_CHK_REQD = Y) will be updated to required in ADML 136
- Agency will supply at least 3 records in the file (VCHR_HDR_QV, VCHR_LINE_QV and VCHR_DIST_QV
- Only one Purchase order should be liquidated per voucher created by this ADML.
- 2 new origins (Configuration) will be added (AUD – always Audit & EXM always exempt from Audit), agency will have the flexibility to send these Origin values if they want items to be Audited or exempt from Audit. During initial configuration both these origins will be loaded for each BU – (not part of this ADML)
- Principally the Distrib record will have contain the chartfield information/ Line record will contain line information. Thus agency will be sending all 3 records, i.e. header, line and distrib.
- This will be nightly batch process (M-F) and proceeding ADML 1426 interface. However this will be determined during the batch scheduling workshops

2.7 Record Layout

VCHR_HDR_QV - Required

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
VAFILE.OPERATING LEVEL ORG	NBR / 6	Should match the business unit on the run control page.	Required.	This will map to the correct Aspire payables business unit.	VCHR_HDR_QV.BUSINESS_UNIT	CHAR / 5
VAFILE.AGENCY DOCUMENT NUMBER	CHAR / 7		Required.	This field, along with the Payables business unit, will uniquely identify an agency's invoice.(cannot be blank)	VCHR_HDR_QV.VOUCHER_ID	CHAR / 8
VAFILE.INVOICE NUMBER	CHAR / 9		Required.	This field will equal the vendor's invoice identifier.	VCHR_HDR_QV.INVOICE_ID	CHAR / 30
VAFILE.VOUCHER DATE	NBR / 8		Required, although it can be defaulted to the current date if needed.	This field will equal the vendor's invoice (basis) date.	VCHR_HDR_QV.INVOICE_DT	DATE / 10

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			Required, although this will most likely default to 'SHARE' or something similar.	This value will be derived using the set control value for the appropriate AP business unit.	VCHR_HDR_QV.VENDOR_SE TID	CHAR / 5
VAFILE.VEND OR IDENTIFICATION	CHAR / 21		Required.	Aspire vendor ID	VCHR_HDR_QV.VENDOR_ID	CHAR / 10
			Required,	The FLAIR vendor address will need to map to an Aspire vendor location.	VCHR_HDR_QV.VNDR_LOC	CHAR / 10
			Not Required	Blank – unless Agency wants to override the default address	VCHR_HDR_QV.ADDRESS_SEQ_NUM	NBR / 3
			Not required, default to '0'.	The FLAIR vendor address will need to map to an Aspire vendor's address sequence number.	VCHR_HDR_QV.REMIT_ADDR_SEQ_NUM	NBR / 3
			Not required, leave blank.	This is the control group Identifier. Control groups will not be used.	VCHR_HDR_QV.GRP_AP_ID	CHAR / 10

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			Required, this should represent the source business system for identification purposes.	This represents the voucher origin.	VCHR_HDR_QV.ORIGIN	CHAR / 3
			Required,	Will not be passed by Agency	VCHR_HDR_QV.OPRID	CHAR / 30
			Optional – will be defaulted to current date if none is passed	This is the date that will determine which accounting period the transaction will be posted to the ledger.	VCHR_HDR_QV.ACCOUNTING_DT	DATE / 10
			Not required, leave blank.	This field will identify the Aspire accounting template. It is typically defaulted in using the AP business unit.	VCHR_HDR_QV.DST_CNTRL_ID	CHAR / 10
			Not required, leave blank.	This field is optional and captures any related voucher when entering adjustment or journal vouchers.	VCHR_HDR_QV.VOUCHER_ID_RELATED	CHAR / 8
VAFILE.TRANSACTION AMOUNT	SIGN / 11.2		Required.	The voucher’s total gross amount.	VCHR_HDR_QV.GROSS_AMT	SIGN / 23.3

Conversion/Interface Requirements						
Sourcesys.tab e.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			Not required, default to '0'.	The voucher's total discount amount.	VCHR_HDR_QV.DSCNT_AMT	SIGN / 23.3
			Not required, default to '0'.	The voucher's total sales tax amount.	VCHR_HDR_QV.SALETX_AM T	SIGN / 23.3
			Not required, default to '0'.	The voucher's total freight amount.	VCHR_HDR_QV.FREIGHT_A MT	SIGN / 23.3
			Not required, leave blank.	The voucher's payment terms code.	VCHR_HDR_QV.PYMNT_TER MS_CD	CHAR / 5
			Default to 'USD'.	This is the voucher's transaction currency.	VCHR_HDR_QV.TXN_CURRE NCY_CD	CHAR / 5
			Not required, leave blank.	This is the voucher's rate type.	VCHR_HDR_QV.RT_TYPE	CHAR / 5
			Not required, default to '0'.	This is the rate multiplier for multicurrency transactions when the base currency is different than the transaction currency.	VCHR_HDR_QV.RATE_MULT	SIGN / 7.8
			Not required, default to '0'.	This is the rate divisor for multi- currency transactions.	VCHR_HDR_QV.RATE_DIV	NBR / 7.8
			Not required,	Vat field, not applicable.	VCHR_HDR_QV.VAT_ENTRD	SIGN / 23.3

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			default to '0'.		_AMT	
			Default to 'N'.	The voucher's match action. Whether matching is required.	VCHR_HDR_QV.MATCH_ACTION	CHAR / 1
			Default to 'N'.	This is the voucher's match status.	VCHR_HDR_QV.MATCH_STATUS_VCHR	CHAR / 1
			Not required, leave blank.	The currency rate source.	VCHR_HDR_QV.CUR_RT_SOURCE	CHAR / 1
			Not required, leave blank.	The discount amount flag.	VCHR_HDR_QV.DISCNT_AMT_FLG	CHAR / 1
			Not required, leave blank.	The due date flag.	VCHR_HDR_QV.DUE_DT_FLAG	CHAR / 1
			Null	The voucher's payment due date.	VCHR_HDR_QV.DUE_DT	DATE / 10
			Null	The voucher's payment discount due date.	VCHR_HDR_QV.DISCNT_DUE_DT	DATE / 10
			Not required, leave blank.	Vat field, not applicable.	VCHR_HDR_QV.VAT_DECLRT_POINT	CHAR / 1
			Not required, leave blank.	Vat field, not applicable.	VCHR_HDR_QV.VAT_CALC_TYPE	CHAR / 1

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			Not required, default to '0'.	Vat field, not applicable.	VCHR_HDR_QV.VAT_RECOVERY_PCT	SIGN / 3.2
			Not required, leave blank.	Vat field, not applicable.	VCHR_HDR_QV.VAT_CALC_GROSS_NET	CHAR / 1
			Not required, leave blank.	Vat field, not applicable.	VCHR_HDR_QV.VAT_RECALC_FLG	CHAR / 1
			Not required, leave blank.	Vat field, not applicable.	VCHR_HDR_QV.VAT_CALC_FRGHT_FLG	CHAR / 1
			Not required, leave blank.	Vat field, not applicable.	VCHR_HDR_QV.VAT_RGSTR_N_SELLER	CHAR / 12
			Not required, leave blank.	Vat field, not applicable.	VCHR_HDR_QV.COUNTRY_SHIP_FROM	CHAR / 3
			Not required, leave blank.	Vat field, not applicable.	VCHR_HDR_QV.STATE_SHIP_FROM	CHAR / 6
			Not required, leave blank.	Vat field, not applicable.	VCHR_HDR_QV.COUNTRY_SHIP_TO	CHAR / 3
			Not required, leave blank.	Vat field, not applicable.	VCHR_HDR_QV.STATE_SHIP_TO	CHAR / 6

Conversion/Interface Requirements						
Sourcesys.tab e.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			Not required, leave blank.	Vat field, not applicable.	VCHR_HDR_QV.COUNTRY_L OC_SELLER	CHAR / 3
			Not required, leave blank.	Vat field, not applicable.	VCHR_HDR_QV.STATE_LOC_ SELLER	CHAR / 6
			Not required, leave blank.	Vat field, not applicable.	VCHR_HDR_QV.COUNTRY_L OC_BUYER	CHAR / 3
			Not required, leave blank.	Vat field, not applicable.	VCHR_HDR_QV.STATE_LOC_ BUYER	CHAR / 6
			Not required, leave blank.	Vat field, not applicable.	VCHR_HDR_QV.COUNTRY_V AT_BILLFR	CHAR / 3
			Not required, leave blank.	Vat field, not applicable.	VCHR_HDR_QV.COUNTRY_V AT_BILLTO	CHAR / 3
			Not required, leave blank.	Vat field, not applicable.	VCHR_HDR_QV.COUNTRY_V AT_SUPPLY	CHAR / 3
			Not required, leave blank.	Vat field, not applicable.	VCHR_HDR_QV.STATE_VAT_ SUPPLY	CHAR / 6
			Not required, leave blank.	Vat field, not applicable.	VCHR_HDR_QV.COUNTRY_V AT_PERFRM	CHAR / 3

Conversion/Interface Requirements						
Sourcesys.tab e.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			Not required, leave blank.	Vat field, not applicable.	VCHR_HDR_QV.STATE_VAT_ PERFRM	CHAR / 6
			Not required, leave blank.	Vat field, not applicable.	VCHR_HDR_QV.STATE_VAT_ DEFAULT	CHAR / 6
			Not required, leave blank.	Vat field, not applicable.	VCHR_HDR_QV.VAT_EXCPT N_TYPE	CHAR / 1
			Not required, leave blank.	Vat field, not applicable.	VCHR_HDR_QV.VAT_EXCPT N_CERTIF	CHAR / 20
			Not required, leave blank.	Long description field.	VCHR_HDR_QV.DESCR254_M IXED	CHAR / 254
			Not required, default to '0'.	The process instance field should be zero until the voucher is processed by a batch job.	VCHR_HDR_QV.PROCESS_IN STANCE	NBR / 10
			Not required, leave blank.	This is the Purchasing business unit.	VCHR_HDR_QV.BUSINESS_U NIT_PO	CHAR / 5
			Required, If the encumbrance has to be released and should be a valid Aspire PO	This is the Aspire purchasing id.	VCHR_HDR_QV.PO_ID	CHAR / 10

Conversion/Interface Requirements						
Sourcesys.tab e.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length

Business Unit.

Not required, Bill of Lading identifier. VCHR_HDR_QV.BILL_OF_LA CHAR / 30
leave blank. DING

Not required, The freight carrier id. VCHR_HDR_QV.CARRIER_ID CHAR / 10
leave blank.

Not required, The vendor's packing slip number. VCHR_HDR_QV.PACKSLIP_N CHAR / 22
leave blank. O

Not required, Miscellaneous charge amount. VCHR_HDR_QV.MISC_CHRG_ SIGN / 23.3
default to '0'. AMT

Null The goods shipping date. VCHR_HDR_QV.SHIP_DATE DATE / 10

Null The receipt date. VCHR_HDR_QV.RECEIPT_DT DATE / 10

Null The date you received the receiving VCHR_HDR_QV.RECEIPT_DO DATE / 10
document. C_DT

Not required, The receiving business unit. VCHR_HDR_QV.BUSINESS_U CHAR / 5
leave blank. NIT_RECV

Not required, This is the receiving identifier. VCHR_HDR_QV.RECEIVER_I CHAR / 10
leave blank. D

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			Default to 'N'.	This is the in process flag.	VCHR_HDR_QV.IN_PROCESS_FLG	CHAR / 1
			Not required, leave blank.	This is the voucher build code.	VCHR_HDR_QV.VCHR_BLD_CODE	CHAR / 6
			Default to 'Y'.	This flag is checked if the voucher is exempt from all taxes.	VCHR_HDR_QV.TAX_EXEMPT	CHAR / 1
			Not required, leave blank.	Vat field, not applicable.	VCHR_HDR_QV.VAT_CALC_MISC_FLG	CHAR / 1
			Not required, leave blank.	This field signifies how to determine the payment terms basis date.	VCHR_HDR_QV.PAY_TRM_BSE_DT_OPT	CHAR / 1
			Default to 'B'.	This is the voucher build status.	VCHR_HDR_QV.VCHR_BLD_STATUS	CHAR / 1
			Not Required.	The date timestamp of voucher's creation date.	VCHR_HDR_QV.DTTM_CREATED	DTTM / 26
			Not Required.	The last date timestamp this voucher was modified.	VCHR_HDR_QV.DTTM_MODIFIED	DTTM / 26
			Null	The last date timestamp the voucher was processed.	VCHR_HDR_QV.DTTM_PROCESSED	DTTM / 26

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			Not required, default to '0'.	Indicates the Voucher build count.	VCHR_HDR_QV.VCHR_BLD_COUNT	NBR / 3
			Default to 'N'.	This is the voucher build pay option field.	VCHR_HDR_QV.VCHR_BLD_PAY_OPT	CHAR / 1
			Not required, default to '0'.	The voucher's pre-paid amount.	VCHR_HDR_QV.VCHR_PREP_AY_AMT	SIGN / 13.2
			Not required, leave blank.		VCHR_HDR_QV.PRO_NUMBE R	CHAR / 30
			Default to 'N'.	This is the voucher build error flag.	VCHR_HDR_QV.VCHR_BLD_ERROR_FLG	CHAR / 1
			Default to 'REG'.	This is the voucher style.	VCHR_HDR_QV.VOUCHER_STYLE	CHAR / 4
			Null	This is the inspection date.	VCHR_HDR_QV.INSPECT_DT	DATE / 10
			Optional – will be defaulted to current date if non is passed	This is the invoice receipt date.	VCHR_HDR_QV.INV_RECPT_DT	DATE / 10
			Null	This field captures the image's date.	VCHR_HDR_QV.IMAGE_DATE	DATE / 10

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			Not required, leave blank.	This field captures an image reference identifier.	VCHR_HDR_QV.IMAGE_REF_ID	CHAR / 12
			Not required, leave blank.	The payment schedule type.	VCHR_HDR_QV.PAY_SCHEDULE_TYPE	CHAR / 3
			Not required, leave blank.	This is the voucher's approval flag. It signifies the type of approval needed.	VCHR_HDR_QV.VCHR_APPROVAL_FLG	CHAR / 1
			Not required, leave blank.	This signifies the voucher approval rule set.	VCHR_HDR_QV.APPR_RULE_SET	CHAR / 30
			Not required, leave blank.	This signifies the workflow business process name.	VCHR_HDR_QV.BUSPROCNAME	CHAR / 30
			Not Required.	This is the letter of credit id.	VCHR_HDR_QV.LC_ID	CHAR / 12
			Default to 'D'.	This signifies whether or not the voucher should be posted.	VCHR_HDR_QV.POST_VOUCHER	CHAR / 1
			Not required, leave blank.	This is the document type indicator.	VCHR_HDR_QV.DOC_TYPE	CHAR / 8
			Not required, leave blank.	This is the discount prorated flag. It signifies whether you want to prorate the discount amount to the voucher lines.	VCHR_HDR_QV.DISCNT_PRORATE_FLG	CHAR / 1

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			Default to 'AGEN'.	It specifies the voucher's source.	VCHR_HDR_QV.VCHR_SRC	CHAR / 4
			Not required, leave blank.	It identifies a miscellaneous charge code.	VCHR_HDR_QV.MISC_CHAR GE_CODE	CHAR / 10
			Not required, leave blank.	Signifies a freight charge code.	VCHR_HDR_QV.FRGHT_CHA RGE_CODE	CHAR / 10
			Not required, leave blank.	Signifies the sales tax identifying code.	VCHR_HDR_QV.SALETX_CH ARGE_CODE	CHAR / 10
			Not required, leave blank.	This is the contract's set control identifier.	VCHR_HDR_QV.CNTRCT_SET ID	CHAR / 5
			Not required, leave blank.	This is the contract identifier.	VCHR_HDR_QV.CNTRCT_ID	CHAR / 25
			Not required, default to '0'.	EDI use only.	VCHR_HDR_QV.ECQUEUEIN STANCE	NBR / 9
			Not required, leave blank.	EDI use only.	VCHR_HDR_QV.ECTRANSID	CHAR / 15
			Not required, leave blank.	EDI use only.	VCHR_HDR_QV.ECTRANSIN OUTSW	CHAR / 1

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			Not required, leave blank.	This is the federal employment identifying number.	VCHR_HDR_QV.EIN_FEDERAL	CHAR / 9
			Not required, leave blank.		VCHR_HDR_QV.EIN_STATE_LOCAL	CHAR / 20
			Not required, default to '0'.	The Evaluated Receipt Settlement invoice sequence number.	VCHR_HDR_QV.ERS_INV_SEQ	NBR / 3
			Not required, leave blank.	The Evaluated Receipt Settlement type.	VCHR_HDR_QV.ERS_TYPE	CHAR / 1
			Default to 'Y'.	Signifies whether or not to automatically apply pre-payment.	VCHR_HDR_QV.PREPAID_AUTO_APPLY	CHAR / 1
			Not required, leave blank.	Captures the pre-payment reference identifier.	VCHR_HDR_QV.PREPAID_REF	CHAR / 10
			Not required, leave blank.	Signifies the tax group.	VCHR_HDR_QV.TAX_GRP	CHAR / 4
			Not required, leave blank.	Indicates the Tax Payment Type Code.	VCHR_HDR_QV.TAX_PYMNT_TYPE	CHAR / 5
			Not required, leave blank.	Vat field, not applicable.	VCHR_HDR_QV.VAT_CF_ANSYS_TYPE	CHAR / 1

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			Not required, leave blank.	Vat field, not applicable.	VCHR_HDR_QV.VAT_ROUND_RULE	CHAR / 1
			Not required, leave blank.	Vat field, not applicable.	VCHR_HDR_QV.VAT_TREATMENT_GRP	CHAR / 4
			Not required, leave blank.	Indicate the voucher's type.	VCHR_HDR_QV.VOUCHER_TYPE	CHAR / 1
			Not required, leave blank.	Signifies the AR business unit.	VCHR_HDR_QV.BUSINESS_UNIT_AR	CHAR / 5
			Not required, leave blank.	Captures the AR customer identifier.	VCHR_HDR_QV.CUST_ID	CHAR / 15
			Not required, leave blank.	Signifies the AR item.	VCHR_HDR_QV.ITEM	CHAR / 30
			Not required, default to '0'.	Signifies the AR item line number.	VCHR_HDR_QV.ITEM_LINE	NBR / 6
			Default to 'C'.	Quick voucher template id.	VCHR_HDR_QV.VCHR_QV_TEMPLATE	CHAR / 1
			Not required, leave blank.	Signifies the Requestor identifier.	VCHR_HDR_QV.REQUESTOR_ID	CHAR / 30

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			Not required, leave blank.	User defined Field.	VCHR_HDR_QV.USER_VCHR_CHAR1	CHAR / 1
			Not required, leave blank.	User defined Field.	VCHR_HDR_QV.USER_VCHR_CHAR2	CHAR / 1
			Not required, default to '0'.	User defined Field.	VCHR_HDR_QV.USER_VCHR_DEC	SIGN / 23.3
			Null	User defined Field.	VCHR_HDR_QV.USER_VCHR_DATE	DATE / 10
			Not required, default to '0'.	User defined Field.	VCHR_HDR_QV.USER_VCHR_NUM1	NBR / 3
			Not required, leave blank.	User defined Field.	VCHR_HDR_QV.USER_HDR_CHAR1	CHAR / 1

VCHR_LINE_QV – Required for Line related information

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
OPERATING LEVEL ORG	NBR / 6	Should match the business unit on the run control page.	Required.	This will map to the correct Aspire payables business unit.	VCHR_LINE_QV.BUSINESS_UNIT	CHAR / 5
VAFILE.AGENCY DOCUMENT NUMBER	CHAR / 7		Required.	This field, along with the Payables business unit, will uniquely identify an agency's invoice.	VCHR_LINE_QV.VOUCHER_ID	CHAR / 8
			Required, default to '1'.	Required, Aspire must have at least one voucher line. This number will signify the voucher's line number.	VCHR_LINE_QV.VOUCHER_LINE_NUM	NBR / 5
			Required, If the encumbrance has to be released and should be a valid Aspire PO ID in the PO Business unit.	This field captures Purchase Order for the voucher distribution line	VCHR_LINE_QV.BUSINESS_UNIT_PO	CHAR / 5
			Required, If the encumbrance has to be	This field captures Purchase Order for the voucher distribution line	VCHR_LINE_QV.PO_ID	CHAR / 10

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			released and should be a valid Aspire PO ID in the PO Business unit.			
		Required, If the encumbrance has to be released and should be a valid PO line number for the PO ID	This field captures Purchase Order line number for the voucher distribution line		VCHR_LINE_QV.LINE_NBR	NBR / 5
		Required, If the encumbrance has to be released and should be a valid PO Schedule number for PO line number for the PO ID	This field captures Purchase Order Schedule number for the voucher distribution line		VCHR_LINE_QV.SCHED_NBR	NBR / 3
		Required	This field will carry a thirty character line description.		VCHR_LINE_QV.DESCR	CHAR / 30

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			Required	This field will carry a 254 line description.	VCHR_LINE_QV.DESCR254_MIXED	CHAR / 254
Transaction Amount	NBR / 11.2		Required.	This field will carry the line's merchandise amount.	VCHR_LINE_QV.MERCHANDISE_AMT	SIGN / 23.3
			Not required, leave blank.	This field signifies the Item's set control identifier.	VCHR_LINE_QV.ITM_SETID	CHAR / 5
			Not required, leave blank.	This field signifies the item id for the line.	VCHR_LINE_QV.INV_ITEM_ID	CHAR / 18
			Not required, default to '0'.	This field will carry the voucher's voucher line quantity.	VCHR_LINE_QV.QTY_VCHR	SIGN / 11.4
			Not required, leave blank.	This field will carry the voucher line's unit of measure.	VCHR_LINE_QV.UNIT_OF_MEASURE	CHAR / 3
			Not required, default to '0'.	This field will carry the voucher line's unit price.	VCHR_LINE_QV.UNIT_PRICE	SIGN / 10.5
			Not required, leave blank.		VCHR_LINE_QV.TAX_CD_VAT	CHAR / 8
			Not required, leave blank.	For PO Receipt Vouchers, this field will carry the receiving business unit.	VCHR_LINE_QV.BUSINESS_UNIT_RECV	CHAR / 5

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			Not required, leave blank.	For PO Receipt Vouchers, this field will carry the receiver id.	VCHR_LINE_QV.RECEIVER_ID	CHAR / 10
			Not required, default to '0'.	For PO Receipt Vouchers, this field will carry the receiver's line number.	VCHR_LINE_QV.RECV_LN_NBR	NBR / 5
			Not required, default to '0'.	For PO Receipt Vouchers, this field will carry the receiver's shipment sequence number	VCHR_LINE_QV.RECV_SHIP_SEQ_NBR	NBR / 3
			Not required, leave blank.	This field captures the matching line option	VCHR_LINE_QV.MATCH_LINE_OPT	CHAR / 1
			Not required, leave blank.	This field captures the voucher line's distribution method (Amount or Quantity)	VCHR_LINE_QV.DISTRIB_METHOD_FLG	CHAR / 1
			Default to 'USD'.	This field captures the voucher's transaction currency	VCHR_LINE_QV.TXN_CURRENCY_CD	CHAR / 3
			Not required, leave blank.	This field captures the voucher lines shipto id (if applicable)	VCHR_LINE_QV.SHIPTO_ID	CHAR / 10
			Not required, default to '0'.	This field captures the shipto's address seq number	VCHR_LINE_QV.ADDR_SEQUENCE_NUM_SHIP	NBR / 3
			Not required,	This field captures the voucher line's	VCHR_LINE_QV.SUT_BASE_ID	CHAR / 10

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			leave blank.	sales/use tax base id		D
			Not required, leave blank.	This field captures the voucher line's sales/use tax code	VCHR_LINE_QV.TAX_CD_SUT	CHAR / 8
			Not required, leave blank.	This field captures the voucher line's sales/use tax exception type	VCHR_LINE_QV.SUT_EXCPT_N_TYPE	CHAR / 1
			Not required, leave blank.	This field captures the voucher line's sales/use tax exception certification number	VCHR_LINE_QV.SUT_EXCPT_N_CERTIF	CHAR / 20
			Not required, leave blank.	Vat field, not applicable	VCHR_LINE_QV.VAT_TXN_TTYPE_CD	CHAR / 4
			Not required, leave blank.	Vat field, not applicable	VCHR_LINE_QV.VAT_USE_ID	CHAR / 6
			Not required, default to '0'.	This field captures the last process instance number processing this voucher line	VCHR_LINE_QV.PROCESS_INSTANCE	NBR / 10
OPERATING LEVEL ORG	NBR / 6		These processing rules will have to be added after the Chartfields mapping is	The field captures the general ledger's business unit.	VCHR_LINE_QV.BUSINESS_UNIT_GL	CHAR / 5

Conversion/Interface Requirements						
Sourcesys.tab e.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length

finalized.

OBJECT CODE & OBJECT	NBR / 4 & ??		Not Required	This field captures the account for the voucher line.	VCHR_LINE_QV.ACCOUNT	CHAR / 10
			Not Required	This field captures the alternate account	VCHR_LINE_QV.ALTACCT	CHAR / 10
			Not Required	This field captures the voucher line's department id	VCHR_LINE_QV.DEPTID	CHAR / 10
			Not Required	This field captures the voucher line's operating unit	VCHR_LINE_QV.OPERATING _UNIT	CHAR / 8
			Not Required	This field captures the voucher line's Product identifier	VCHR_LINE_QV.PRODUCT	CHAR / 6
GAAFR, STATE FUND TYPE, FUND IDENTIFIER	NBR 2,1, & 7		Not Required	This field captures the voucher line's fund code.	VCHR_LINE_QV.FUND_CODE (FUND CC)	CHAR / 7
			Not Required	This field captures the voucher lines class field	VCHR_LINE_QV.CLASS_FLD	CHAR / 5

Conversion/Interface Requirements						
Sourcesys.tab e.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length

(LOCATION)

Not Required This field captures the voucher line's program code VCHR_LINE_QV.PROGRAM_ CHAR / 4
CODE

(APPROP YEAR)

BUDGET NBR 8, 6, & Not Required This field captures the voucher line's VCHR_LINE_QV.BUDGET_RE CHAR / 7
ENTITY, 2 budget reference. F

APPROPRIA
TION
CATEGORY,
YEAR

(ACTIVITY ISSUE)

Not Required This field captures the voucher line's VCHR_LINE_QV.AFFILIATE CHAR / 5
affiliate

Not Required This field captures the voucher line's VCHR_LINE_QV.AFFILIATE_I CHAR / 10
first intraunit affiliate code NTRA1

Not Required This field captures the voucher line's VCHR_LINE_QV.AFFILIATE_I CHAR / 10
second intraunit affiliate code NTRA2

Not Required This field captures the first non- VCHR_LINE_QV.CHARTFIEL CHAR / 10
defined chartfields value D1

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			Not Required	This field captures the second non-defined chartfields value	VCHR_LINE_QV.CHARTFIEL D2	CHAR / 10
			Not Required	This field captures the third non-defined chartfields value	VCHR_LINE_QV.CHARTFIEL D3 (PROGRAM COMPONENT)	CHAR / 10
			Not Required	This field captures Projects business unit	VCHR_LINE_QV.PROJECT_ID	CHAR / 15
			Not Required	This field captures Project ID.	VCHR_LINE_QV.BUSINESS_U NIT_PC	CHAR / 5
			Not Required	This field captures Activity ID.	VCHR_LINE_QV.ACTIVITY_I D	CHAR / 15
			Not Required	This field captures Projects business unit	VCHR_LINE_QV.ANALYSIS_T YPE	CHAR / 3
			Not Required	This field captures the voucher line's project resource type	VCHR_LINE_QV.RESOURCE_ TYPE	CHAR / 5
			Not Required	This field captures the voucher line's project resource category	VCHR_LINE_QV.RESOURCE_ CATEGORY	CHAR / 5

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			Not Required	This field captures the voucher line's project resource sub-category	VCHR_LINE_QV.RESOURCE_SUB_CAT	CHAR / 5
			Not required, leave blank.	This field captures the voucher line's entry event	VCHR_LINE_QV.ENTRY_EVENT	CHAR / 10
			Default to 'N'.	This field captures the voucher line's build match flag	VCHR_LINE_QV.VCHR_BLD_MATCH_FLG	CHAR / 1
			Not required, leave blank.	This field captures the tax ultimate use code	VCHR_LINE_QV.ULTIMATE_USE_CD	CHAR / 8
			Not required, leave blank.	This field captures the voucher line's sales/use tax applicability	VCHR_LINE_QV.SUT_APPLICABILITY	CHAR / 1
			Not required, leave blank.	This field captures the voucher line's VAT applicability	VCHR_LINE_QV.VAT_APPLICABILITY	CHAR / 1
			Default to 'Y'.	This field captures the voucher line's discount applicability	VCHR_LINE_QV.DSCNT_APPL_FLG	CHAR / 1
			Not required, leave blank.	This field captures the voucher line's speed chart key	VCHR_LINE_QV.SPEEDCHART_KEY	CHAR / 10
			Not required, default to '0'.	This field captures the maximum distribution line	VCHR_LINE_QV.MAX_DISTRIBUTION_LINE	NBR / 5

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			Not required, default to '0'.	This field captures the total distribution lines for the voucher line	VCHR_LINE_QV.TOTAL_DIST RIBS	NBR / 5
			Not required, leave blank.	This field captures the voucher line's vendor id	VCHR_LINE_QV.VENDOR_ID	CHAR / 10
			Not required, leave blank.	This field captures the voucher line's vendor location	VCHR_LINE_QV.VNDR_LOC	CHAR / 10
			Not required, leave blank.	This field captures the voucher's related voucher id	VCHR_LINE_QV.VOUCHER_I D_RELATED	CHAR / 8
			Not required, leave blank.	This field captures the related business unit for the related voucher id	VCHR_LINE_QV.BUS_UNIT_R ELATED	CHAR / 5
			Not required, leave blank.	This field captures the RTV business unit	VCHR_LINE_QV.BUSINESS_U NIT_RTV	CHAR / 5
			Not required, leave blank.	This field captures the contract set control setid	VCHR_LINE_QV.CNTRCT_SE TID	CHAR / 5
			Not required, leave blank.	This field captures the voucher line's contract id	VCHR_LINE_QV.CNTRCT_ID	CHAR / 25
			Not required, default to '0'.	This field captures the voucher line's contract line number	VCHR_LINE_QV.CNTRCT_LI NE_NBR	NBR / 5

Conversion/Interface Requirements						
Sourcesys.tabl e.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			Not required, default to '0'.	EDI use only	VCHR_LINE_QV.ECQUEUEIN STANCE	NBR / 9
			Not required, leave blank.	EDI use only	VCHR_LINE_QV.ECTRANSID	CHAR / 15
			Not required, leave blank.	EDI use only	VCHR_LINE_QV.ECTRANSIN OUTSW	CHAR / 1
			Null	This field captures the inspection date from the receiver (for PO/Receipt vouchers only)	VCHR_LINE_QV.INSPECT_DT	DATE / 10
			Null	This field captures the receipt date from the receiver (for PO/Receipt vouchers only)	VCHR_LINE_QV.RECEIPT_DT	DATE / 10
			Not required, default to '0'.	This field captures the voucher line's release number	VCHR_LINE_QV.RELEASE_N BR	NBR / 5
			Not required, leave blank.	This field captures the RTV identifier	VCHR_LINE_QV.RTV_ID	CHAR / 10
			Not required, default to '0'.	This field captures the Return to Vendor line number	VCHR_LINE_QV.RTV_LN_NB R	NBR / 5
			Not required,	This field captures the statistic amount	VCHR_LINE_QV.STATISTIC_	SIGN / 13.2

Conversion/Interface Requirements						
Sourcesys.tab e.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			default to '0'.		AMOUNT	
			Not required, leave blank.	This field is a tax indicator for discounts	VCHR_LINE_QV.TAX_DSCNT _FLG	CHAR / 1
			Not required, leave blank.	This field is a tax indicator for freight	VCHR_LINE_QV.TAX_FRGHT _FLG	CHAR / 1
			Not required, leave blank.	This field is a tax indicator for miscellaneous items	VCHR_LINE_QV.TAX_MISC_F LG	CHAR / 1
			Not required, leave blank.	This field is a tax indicator for VAT	VCHR_LINE_QV.TAX_VAT_F LG	CHAR / 1
			Not required, leave blank.	This field indicates the physical nature of the voucher line	VCHR_LINE_QV.PHYSICAL_ NATURE	CHAR / 1
			Not required, leave blank.	Vat field, not applicable	VCHR_LINE_QV.VAT_RCRD_ INPT_FLG	CHAR / 1
			Not required, leave blank.	Vat field, not applicable	VCHR_LINE_QV.VAT_RCRD_ OUTPT_FLG	CHAR / 1
			Not required, leave blank.	Vat field, not applicable	VCHR_LINE_QV.VAT_TREAT MENT	CHAR / 4
			Not required,	Vat field, not applicable	VCHR_LINE_QV.VAT_SVC_S	CHAR / 1

Conversion/Interface Requirements						
Sourcesys.tabl e.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			leave blank.		UPPLY_FLG	
			Not required, leave blank.	Vat field, not applicable	VCHR_LINE_QV.VAT_SERVI CE_TYPE	CHAR / 1
			Not required, leave blank.	Vat field, not applicable	VCHR_LINE_QV.COUNTRY_L OC_BUYER	CHAR / 3
			Not required, leave blank.	Vat field, not applicable	VCHR_LINE_QV.STATE_LOC _BUYER	CHAR / 6
			Not required, leave blank.	Vat field, not applicable	VCHR_LINE_QV.COUNTRY_L OC_SELLER	CHAR / 3
			Not required, leave blank.	Vat field, not applicable	VCHR_LINE_QV.STATE_LOC _SELLER	CHAR / 6
			Not required, leave blank.	Vat field, not applicable	VCHR_LINE_QV.COUNTRY_V AT_SUPPLY	CHAR / 3
			Not required, leave blank.	Vat field, not applicable	VCHR_LINE_QV.STATE_VAT _SUPPLY	CHAR / 6
			Not required, leave blank.	Vat field, not applicable	VCHR_LINE_QV.COUNTRY_V AT_PERFRM	CHAR / 3
			Not required,	Vat field, not applicable	VCHR_LINE_QV.STATE_VAT	CHAR / 6

Conversion/Interface Requirements						
Sourcesys.tabl e.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			leave blank.		_PERFRM	
			Not required, leave blank.	Vat field, not applicable	VCHR_LINE_QV.STATE_SHIP _FROM	CHAR / 6
			Not required, leave blank.	Vat field, not applicable	VCHR_LINE_QV.STATE_VAT _DEFAULT	CHAR / 6
			Not required, leave blank.	This field captures the journal line reference	VCHR_LINE_QV.JRNL_LN_RE F	CHAR / 10
			Not required, leave blank.	This field indicated if the voucher line has an open item	VCHR_LINE_QV.OPEN_ITEM_ KEY	CHAR / 30
			Not required, leave blank.	For PO vouchers, this field would carry the requestor	VCHR_LINE_QV.REQUESTOR _ID	CHAR / 30
			Not required, leave blank.	This is the voucher line's approval status	VCHR_LINE_QV.APPR_STAT US	CHAR / 1
			Optional, leave blank.	This field captures the item's category	VCHR_LINE_QV.CATEGORY_ ID	CHAR / 5
			Not required, leave blank.	This field captures the sales / use tax freight code	VCHR_LINE_QV.SUT_FREIGH T_CD	CHAR / 18
			Not required,	This field captures the sales / use tax	VCHR_LINE_QV.SUT_PRODU	CHAR / 18

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			leave blank.	product code	CT_CD	
			Not required, leave blank.	This field captures the product's tax group code	VCHR_LINE_QV.TAX_GROUP	CHAR / 10
			Not required, leave blank.	This field captures the tax job number	VCHR_LINE_QV.TAX_JOB_NUM	CHAR / 10
			Not required, leave blank.	This field captures where the voucher line's item title passes	VCHR_LINE_QV.TITLE_PASSAGE	CHAR / 1
			Not required, leave blank.	This field captures the voucher line's ship via code	VCHR_LINE_QV.SHIP_TYPE_ID	CHAR / 10
			Not required, leave blank.	This field is a vertex only field that will be stored in the vertex register files	VCHR_LINE_QV.TAX_USER_AREA	CHAR / 25
			Not required, leave blank.	This field captures the voucher line's freight terms	VCHR_LINE_QV.FREIGHT_TERMS	CHAR / 10
			Not required, default to '0'.	Vat field, not applicable	VCHR_LINE_QV.VAT_LN_ENT_AMT	SIGN / 23.3
			Not required, leave blank.	Vat field, not applicable	VCHR_LINE_QV.VAT_RECEIPT	CHAR / 1

Conversion/Interface Requirements						
Sourcesys.tabl e.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			Not required, leave blank.	Vat field, not applicable	VCHR_LINE_QV.VAT_RGSTR N_SELLER	CHAR / 12
			Null	This is the transaction date	VCHR_LINE_QV.TRANS_DT	DATE / 10
			Not required, leave blank.	This field is a user defined field	VCHR_LINE_QV.USER_VCHR _CHAR1	CHAR / 1
			Not required, leave blank.	This field is a user defined field	VCHR_LINE_QV.USER_VCHR _CHAR2	CHAR / 1
			Not required, default to '0'.	This field is a user defined field	VCHR_LINE_QV.USER_VCHR _DEC	SIGN / 23.3
			Null	This field is a user defined field	VCHR_LINE_QV.USER_VCHR _DATE	DATE / 10
			Not required, default to '0'.	This field is a user defined field	VCHR_LINE_QV.USER_VCHR _NUM1	NBR / 3
			Not required, leave blank.	This field is a user defined field	VCHR_LINE_QV.USER_LINE_ CHAR1	CHAR / 1
			Not required, leave blank.	This field is a user defined field	VCHR_LINE_QV.USER_SCHE D_CHAR1	CHAR / 1

VCHR_DIST_QV – Required for Chartfields related data

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
OPERATING LEVEL ORG	NBR / 6	Should match the business unit on the run control page.	Required.	This will map to the correct Aspire payables business unit.	VCHR_DIST_QV.BUSINESS_UNIT	CHAR / 5
VAFILE.AGENCY DOCUMENT NUMBER	CHAR / 7		Required.	This field, along with the Payables business unit, will uniquely identify an agency's invoice.	VCHR_DIST_QV.VOUCHER_ID	CHAR / 8
Line number	NBR / 5		Required, default to '1'.	Required, Aspire must have at least one voucher line. This number will signify the voucher's line number.	VCHR_DIST_QV.VOUCHER_LINE_NUM	NBR / 5
Distribution Line Number	NBR / 5		Required, default to '1'	Required, Aspire must have at least one voucher distribution line, This number signify the voucher distribution line	VCHR_DIST_QV.DISTRIBUTION_LINE_NUM	NBR / 5
OPERATING LEVEL ORG	NBR / 6		Required.	The field captures the general ledger's business unit.	VCHR_DIST_QV.BUSINESS_UNIT_GL	CHAR / 5
OBJECT CODE &	NBR / 4 & ??		Required, Account	This field captures the account for the voucher distribution line.	VCHR_DIST_QV.ACCOUNT	CHAR / 8

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
OBJECT						
FS Code	CHAR / 10		Required,	This field captures the alternate account for voucher distribution line	VCHR_DIST_QV.ALTACCT	CHAR / 8
Department ID	Char / 10		Required.	This field captures the voucher distribution line's department id	VCHR_DIST_QV.DEPTID	CHAR / 7
			Not Required, we are not using Statistics Code Chart Field	This field captures the voucher distribution line's Statistic Code	VCHR_DIST_QV.STATISTICS_CODE	CHAR / 3
			Not Required, we are not using Statistic Amount Chart Field	This field captures the voucher distribution line's Statistic Amount	VCHR_DIST_QV.STATISTIC_AMOUNT	SIGN / 13.2
Distribution Quantity	Sign / 11.4		Required	This field captures the voucher distribution lines quantity and sum of the distribution lines quantity must be equal to the voucher line quantity	VCHR_DIST_QV.QTY_VCHR	SIGN / 11.4
			Not required.	Description will be copied from Voucher Line Description	VCHR_DIST_QV.DESCR	CHAR / 30
Distribution	Sign / 23.3		Required	This field captures distribution line	VCHR_DIST_QV.MERCHANDI	SIGN / 23.3

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
Amount				amount.	SE_AMT	
PO Business Unit	Char / 5		Required, If the encumbrance has to be released and should be a valid Aspire PO Business Unit	This field captures Purchasing Business Unit for the voucher distribution line	VCHR_DIST_QV.BUSINESS_UNIT_PO	CHAR / 5
PO ID	Char / 10		Required, If the encumbrance has to be released and should be a valid Aspire PO ID in the PO Business unit.	This field captures Purchase Order for the voucher distribution line	VCHR_DIST_QV.PO_ID	CHAR / 10
PO Line Number	Nbr / 5		Required, If the encumbrance has to be released and should be a valid PO line number for the PO ID	This field captures Purchase Order line number for the voucher distribution line	VCHR_DIST_QV.LINE_NBR	NBR / 5
PO Schedule	Nbr / 3		Required, If the encumbrance	This field captures Purchase Order Schedule number for the voucher	VCHR_DIST_QV.SCHED_NBR	NBR / 3

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
Number			has to be released and should be a valid PO Schedule number for PO line number for the PO ID	distribution line		
PO Distribution Line Number	Nbr / 5		Required, If the encumbrance has to be released and should be a valid PO Distribution line number for PO Schedule number for PO line number for the PO ID	This field captures PO Distribution number for the voucher distribution line	VCHR_DIST_QV.PO_DIST_LI NE_NUM	NBR / 5
PC Business Unit	Char / 5		Required, if using the Project chartfields information and should be a valid PC Business Unit in	This field captures Projects business unit	VCHR_DIST_QV.BUSINESS_U NIT_PC	CHAR / 5

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length

Aspire.

Project ID	Char / 15	Required, if using the Project chartfields information and should be a valid Project ID for PC Business Unit in Aspire.	This field captures Project ID.	VCHR_DIST_QV.PROJECT_ID	CHAR / 15
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Activity ID	Char / 15	Required, if using the Project chartfields information and should be a valid Activity ID for a valid Project ID for PC Business Unit in Aspire.	This field captures Activity ID.	VCHR_DIST_QV.ACTIVITY_ID	CHAR / 15
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Not required – Derived	Analysis type is not required	VCHR_DIST_QV.ANALYSIS_TYPE	CHAR / 3
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Optional	Resource type is not required	VCHR_DIST_QV.RESOURCE_TYPE	CHAR / 5
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Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			Optional	Resource Category not required	VCHR_DIST_QV.RESOURCE_CATEGORY	CHAR / 5
			Optional	Resource Sub Category not required	VCHR_DIST_QV.RESOURCE_SUB_CAT	CHAR / 5
AM Business Unit	Char / 5		Required if Asset information is processes in distribution line	This field captures Asset Management Business Unit.	VCHR_DIST_QV.BUSINESS_UNIT_AM	CHAR / 5
Profile ID	Char / 10		Required if Asset information is processes in distribution line	This field captures asset profile ID.	VCHR_DIST_QV.PROFILE_ID	CHAR / 10
			Not Required	VAT related field, Not required	VCHR_DIST_QV.VAT_TXN_TYPE_CD	CHAR / 4
			Not Required	VAT related field, Not required	VCHR_DIST_QV.VAT_APORT_CNTL	CHAR / 1
			Not Required	This field captures receiving business unit and at present we are not using receiving functionality in Aspire.	VCHR_DIST_QV.BUSINESS_UNIT_RECV	CHAR / 5

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			Not Required	This field captures receipt ID and at present we are not using receiving functionality in Aspire.	VCHR_DIST_QV.RECEIVER_ID	CHAR / 10
			Not Required	This field captures receipt line number and at present we are not using receiving functionality in Aspire.	VCHR_DIST_QV.RECV_LN_NBR	NBR / 5
			Not Required	This field captures receipt distribution line number and at present we are not using receiving functionality in Aspire.	VCHR_DIST_QV.RECV_DIST_LINE_NUM	NBR / 5
			Not required, Defaults to current date	This field captures budget date and will default to current date.	VCHR_DIST_QV.BUDGET_DT	DATE / 10
Operating Unit	Char / 8		Required, If agencies using Operating Unit as Chartfields else not required	This field captures Operating Unit chartfields, If agencies using Operating Unit chartfields this is required else not required.	VCHR_DIST_QV.OPERATING_UNIT (BUDGET ENTITY)	CHAR / 8
Budget Detail	Char / 6		Required, Budget detail chartfields	This captures the Budget detail chart field.	VCHR_DIST_QV.PRODUCT (CATEGORY)	CHAR / 6

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
Fund Code	Char / 6		Required, Fund Code Chatfield	This field captures Fund Code Chatfield.	VCHR_DIST_QV.FUND_CODE (FUND CC)	CHAR / 7
Class Field	Char / 10		Required, If agencies using the Agency Chartfields 3	This field captures agency specific Chartfields 3.	VCHR_DIST_QV.CLASS_FLD (LOCATION)	CHAR / 5
			Not Required.	This field captures the FSI chart field	VCHR_DIST_QV.PROGRAM_C (APPROP YEAR)	CHAR / 4 ODE
Appropriation	Char / 8		Required, Appropriation Chartfields	This field captures the Appropriation Chartfields	VCHR_DIST_QV.BUDGET_RE (ACTIVITY ISSUE)	CHAR / 7 F
			Not Required	This field captures Affiliate Chatfield, Not required.	VCHR_DIST_QV.AFFILIATE	CHAR / 5
			Not Required	This field captures Fund Affiliate chartfields, not required	VCHR_DIST_QV.AFFILIATE_I NTRA1	CHAR / 10

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			Not Required	This field captures Operating Unit affiliate chartfields.	VCHR_DIST_QV.AFFILIATE_INTRA2	CHAR / 10
			Not Required	This field captures Location Chartfields	VCHR_DIST_QV.CHARTFIELD1	CHAR / 10
Agency Code 1	Char / 11		Required, If agency uses the Agency Code 1 Chartfields	This field captures Agency Code 1 Chartfields, Required if Agency is using the Agency Code 1 Chartfields	VCHR_DIST_QV.CHARTFIELD2	CHAR / 10
Agency Code 2	Char / 10		Required, If agency uses the Agency Code 2 Chartfields	This field captures Agency Code 2 Chartfields, Required if Agency is using the Agency Code 2 Chartfields	VCHR_DIST_QV.CHARTFIELD3	CHAR / 10
					(PROGRAM COMPONENT)	
			Not Required	This field captures last Process Instance when this record process by any process	VCHR_DIST_QV.PROCESS_INSTANCE	NBR / 10
			Not Required	This field captures Asset Flag indicator, whenever Asset Management Business Unit and Profile ID Populated this field needs to set to 'Y' else to 'N'	VCHR_DIST_QV.ASSET_FLG	CHAR / 1

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			Not required	This field captures Cost type	VCHR_DIST_QV.COST_TYPE	CHAR / 1
Asset ID	Char / 12		Required	This field captures Asset ID, this is required when Asset Management Business Unit and Profile ID populated and should be defaulted to 'NEXT' if it is new asset, otherwise Asset ID should be populated	VCHR_DIST_QV.ASSET_ID	CHAR / 12
			Not Required	This field captures Entry Event	VCHR_DIST_QV.ENTRY_EVENT	CHAR / 10
			Not Required	This field captures Journal Line reference information.	VCHR_DIST_QV.JRNL_LN_REF	CHAR / 10
			Not Required	This field captures EC Transaction ID	VCHR_DIST_QV.ECTRANSID	CHAR / 15
			Not Required	This field captures EC queue instance	VCHR_DIST_QV.QUEUE_INSTANCE	NBR / 9
			Not Required	This field captures EC transaction IN/Out flag	VCHR_DIST_QV.ECTRANSIN_OUTSW	CHAR / 1
			Not Required	This field captures receipt ship sequence number and at present we are not using receiving functionality in	VCHR_DIST_QV.RECV_SEQ_NBR	NBR / 3

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length

Aspire.

			Not Required	This field captures Transaction Currency Code, default to 'USD'	VCHR_DIST_QV.TXN_CURRENCY_CD	CHAR / 3
			Not Required	This field identifies user input and not available for user entry	VCHR_DIST_QV.USER_VCHR_CHAR1	CHAR / 1
			Not Required	This field identifies user input and not available for user entry	VCHR_DIST_QV.USER_VCHR_CHAR2	CHAR / 1
			Not required	This field identifies user input (decimal) and not available for user entry	VCHR_DIST_QV.USER_VCHR_DEC	SIGN / 23.3
			Not required	This field identifies user date input and not available for user entry	VCHR_DIST_QV.USER_VCHR_DATE	DATE / 10
			Not required	This field identifies user numeric input and not available for user entry	VCHR_DIST_QV.USER_VCHR_NUM1	NBR / 3
			Not required	This field identifies user input and not available for user entry	VCHR_DIST_QV.USER_DIST_CHAR1	CHAR / 1
			Not Required	This field captures Open Item key information	VCHR_DIST_QV.OPEN_ITEM_KEY	CHAR / 30

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			Not Required	This field captures VAT related data	VCHR_DIST_QV.VAT_RECOV ERY_PCT	SIGN / 3.2
			Not Required	This field captures VAT related data	VCHR_DIST_QV.VAT_REBAT E_PCT	SIGN / 3.2
			Not Required	This field captures VAT related data	VCHR_DIST_QV.VAT_CALC_ AMT	SIGN / 23.3
			Not Required	This field captures VAT related data	VCHR_DIST_QV.VAT_BASIS_ AMT	SIGN / 23.3
			Not Required	This field captures VAT related data	VCHR_DIST_QV.VAT_RCVRY _AMT	SIGN / 23.3
			Not Required	This field captures VAT related data	VCHR_DIST_QV.VAT_NRCVR _AMT	SIGN / 23.3
			Not Required	This field captures VAT related data	VCHR_DIST_QV.VAT_REBAT E_AMT	SIGN / 23.3
			Not Required	This field captures VAT related data	VCHR_DIST_QV.VAT_TRANS _AMT	SIGN / 23.3
			Not Required	This field captures VAT related data	VCHR_DIST_QV.TAX_CD_VA T_PCT	SIGN / 3.4

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			Not Required	This field captures VAT related data	VCHR_DIST_QV.VAT_INV_A MT	SIGN / 23.3
			Not Required	This field captures VAT related data	VCHR_DIST_QV.VAT_NONIN V_AMT	SIGN / 23.3

VCHR_PYMT_QV

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
OPERATING LEVEL ORG	NBR / 6	Should match the business unit on the run control page.	Required.	This will map to the correct Aspire payables business unit.	VCHR_PYMT_QV.BUSINESS_UNIT	CHAR / 5
VAFILE.AGENCY DOCUMENT NUMBER	CHAR / 7		Required.	This field, along with the Payables business unit, will uniquely identify an agency's invoice.	VCHR_PYMT_QV.VOUCHER_ID	CHAR / 8
			Not Required	This field captures Payment count	VCHR_PYMT_QV.PYMNT_CNT	NBR / 5
			Not Required	This Captures Bank Code and will default from Vendor Location	VCHR_PYMT_QV.BANK_CD	CHAR / 5
			Not Required	This field Captures Bank Account and will be defaulted from Vendor Location	VCHR_PYMT_QV.BANK_ACCT_KEY	CHAR / 4
			Not Required	This field captures Payment method and will be defaulted from Vendor Location.	VCHR_PYMT_QV.PYMNT_METHOD	CHAR / 3

Conversion/Interface Requirements						
Sourcesys.table.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
			Not Required	This field captures payment message	VCHR_PYMT_QV. PYMNT_MESSAGE	CHAR / 70
			Not Required	This field captures payment message	VCHR_PYMT_QV. PYMNT_VCHR_PCT	SIGN / 7.15
Handling Code / Priority Code	Char / 2		Required.	This field captures Payment Handling Code	VCHR_PYMT_QV. PYMNT_HANDLING_CD	CHAR / 2
			Not Required	This field identifies payment hold	VCHR_PYMT_QV. PYMNT_HOLD	CHAR / 1
			Not Required	This field identifies Payment hold reason code	VCHR_PYMT_QV. PYMNT_HOLD_REASON	CHAR / 3
			Not Required	This field captures Message Code	VCHR_PYMT_QV. MESSAGE_CD	CHAR / 6
			Not Required	This field captures Payment gross amount	VCHR_PYMT_QV. PYMNT_GROSS_AMT	SIGN / 23.3
Separate Payment	CHAR / 1		Optional	This field captures Separate Payment Indicator, Default to 'N'	VCHR_PYMT_QV. PYMNT_SEPARATE	CHAR / 1
			Not Required	This field captures the last process	VCHR_PYMT_QV.	NBR / 10

Conversion/Interface Requirements						
Sourcesys.tabl e.field	Field Format / Length	Selection Criteria	Processing Rules	Comments	Targetsys.table.field	Field Format / Length
				instance	PROCESS_INSTANCE	
			Not Required	This field captures Payment schedule date	VCHR_PYMT_QV. SCHEDULED_PAY_DT	DATE / 10
			Not Required	This field captures Payment Action	VCHR_PYMT_QV. PYMNT_ACTION	CHAR / 1
			Not Required	This field captures Payment ID reference	VCHR_PYMT_QV. PYMNT_ID_REF	CHAR / 20
			Not Required.	This field captures Payment group code.	VCHR_PYMT_QV. PYMNT_GROUP_CD	CHAR / 2
			Not Required.	This field captures transaction currency code	VCHR_PYMT_QV. TXN_CURRENCY_CD	CHAR / 3

FL_VCHR_INTFC

Conversion/Interface Requirements					
Sourcesys.table.fiel d	Field Format / Length	Processin g Rules	Comments	Targetsys.table.field	Field Format / Length
OPERATING LEVEL ORG	NBR / 6	Required.	This will map to the correct Aspire payables business unit.	FL_VCHR_INTFC.BUSINESS_UNIT	CHAR / 5
VAFILE.AGENCY DOCUMENT NUMBER	CHAR / 7	Required.	This field, along with the Payables business unit, will uniquely identify an agency's invoice.	FL_VCHR_INTFC.VOUCHER_ID	CHAR / 8
		Required	Voucher Origin	FL_VCHR_INTFC.ORIGIN	CHAR / 3
		Default to 'AGEN'.	It specifies the voucher's source.	FL_VCHR_INTFC.VCHR_SRC	CHAR / 4
PYMNT ADVICE LINE 1	CHAR / 80		Advice Message Line 1	FL_VCHR_INTFC.FL_ADV_LN1	CHAR / 80
PYMNT ADVICE LINE 2	CHAR / 80		Advice Message Line 2	FL_VCHR_INTFC.FL_ADV_LN2	CHAR / 80
PYMNT ADVICE LINE 3	CHAR / 80		Advice Message Line 3	FL_VCHR_INTFC.FL_ADV_LN3	CHAR / 80