



Inter-Agency Workgroup

April 21, 2005

Agenda

- User Acceptance Testing (UAT)
- Extended User Acceptance Testing (EUAT)
- Aspire Sandbox

Meeting Objective

To provide you with a better understanding of the scope and structure of UAT, EUAT, and the Sandbox for Aspire

Definitions

User Acceptance Testing (UAT):

Official acceptance test of software by the State of Florida

Extended User Acceptance Testing (EUAT):

Extended testing by Agencies to confirm results of UAT

Sandbox:

Laboratory environment for simulation of business processes by agencies to see how Aspire functionality fits with agency business processes

Script:

A document detailing the various steps that must be performed to execute a task or series of tasks used to test Aspire functionality

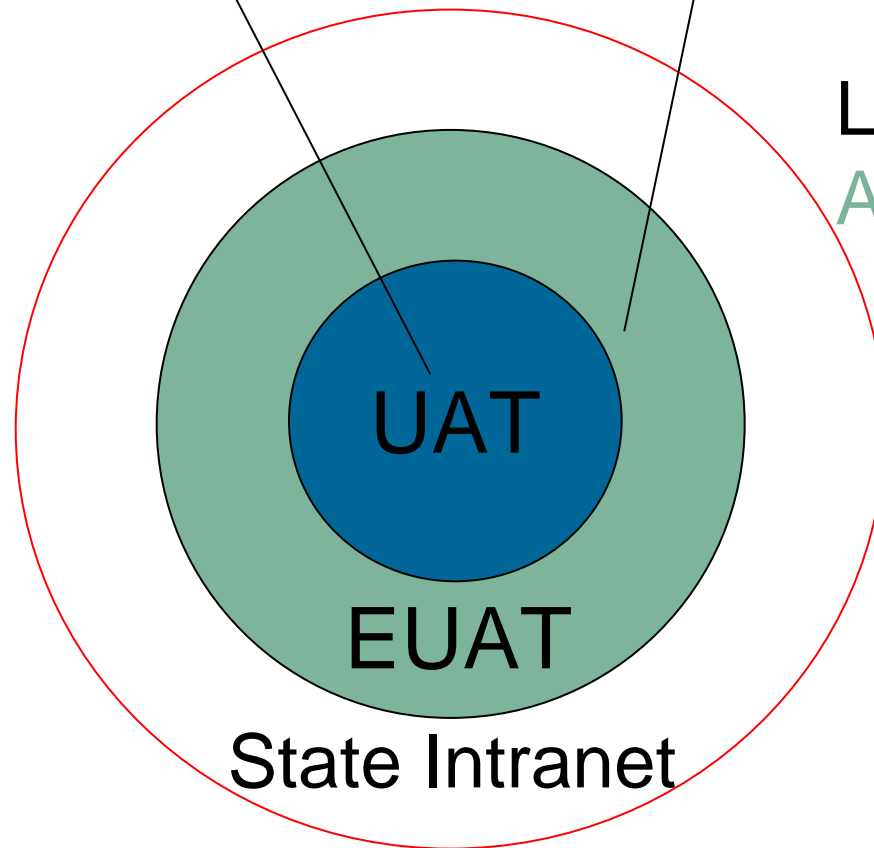
UAT and EUAT Structure

Participants:
State Team Leads
Advocates

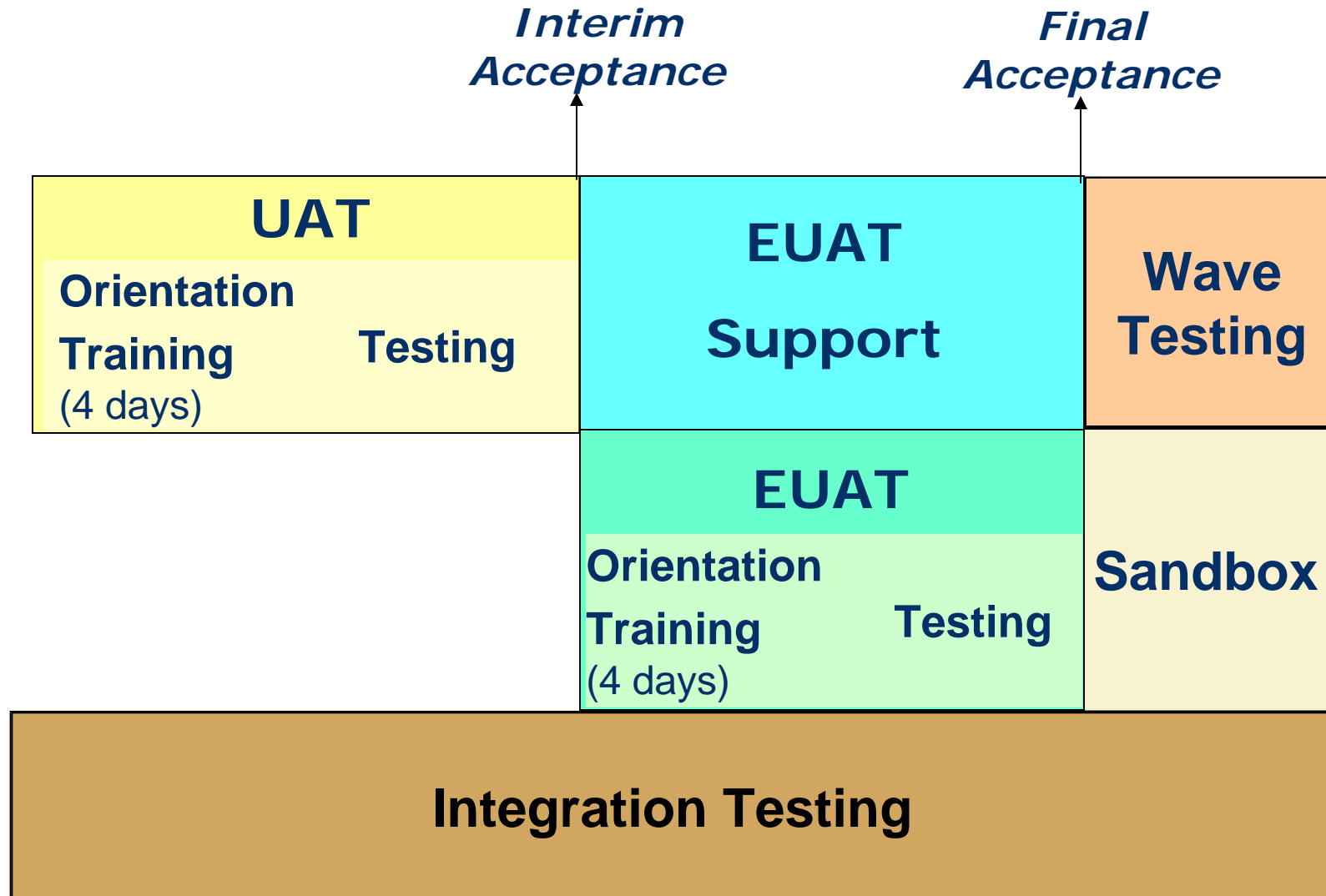
Participants:
Agency Designee

Location:
Agencies

Location:
Forrest
Building



UAT/EUAT Sequence of Events



UAT / EUAT Training

- **4 Day Training Event**

**Aspire
Orientation**

**1/2 Day
Overview of
Each
Business
Process Area**

**Tester's
Roles and
Responsibilities
for Each Test
Group**

UAT Process

Activity	Participant
<p>Orientation/Training</p> <ul style="list-style-type: none"> *Overview of Aspire Function *How to execute scripts *How to document results/report defects *How to publish scripts to EUAT script library *Use of MercuryTest Director® or other tools 	<p>Advocates & Application Software Team</p>
<p>Run Scripts</p>	<p>Advocates & Application Software Team</p>
<p>Resolve defects</p>	<p>Development Team, Application Software Team, & Advocates</p>
<p>Analyze results identified in EUAT</p> <ul style="list-style-type: none"> *Determine if scripts yield same result *Classify and document results 	<p>Advocates</p>
<p>Loop back with resolutions to EUAT</p>	<p>Advocates</p>

Result Classifications

- **“Passed”**
 - Software functions as designed.
- **“Requested Enhancement”**
 - Does the software function as designed? If so, not a defect. Item is forwarded to the enhancement list. If severity is sufficient it may be escalated for immediate action.
- **“Configuration”**
 - Configuration settings do not yield expected results. Adjustments will be made by the Project Aspire team.
- **“Defect”**
 - Software does not perform as designed.

EUAT Process

Activity	Participants
<p>Orientation/Training</p> <ul style="list-style-type: none"> *Overview of Aspire application *How to execute and check scripts 	<p>Agency designees from agencies that have met EUAT admission criteria</p>
<p>Run Scripts</p>	
<p>Report Results</p> <ul style="list-style-type: none"> *Forward completed scripts and associated irregularities to Advocate *Advocate replicates script irregularities, documents in Mercury TestDirector® or other tools and reports back to EUAT source. 	

NOTE: Support resources will be limited to Advocate availability.

EUAT Participation

- **Admission to Extended User Acceptance Testing (EUAT)**
 - Attend EUAT Orientation
 - Agency must establish a technical connection to EUAT environment
- **Intended for subject matter experts selected by Agency**
- **Important for participant to understand Result Classifications**

NOTE: Project Aspire highly encourages EUAT participants to become User Support Specialists for agency in-house user support

User Support Specialist Role

- **Will be the day-to-day, first line of support in the agency to address Aspire user questions and issues**

- **Will participate in SWAT team**
 - SWAT teams will be implemented to provide targeted “go-live” support to Aspire users for 30 days after go-live

 - SWAT teams will include Agency Advocates, User Support Specialists and Project Aspire staff

Actions Taken to Facilitate Success

- **Participant Training**
 - Navigation
 - Utilizing Scripts
 - Documenting Results
- **1700+ Scripts covering a wide spectrum of Aspire end-to-end processes**

Recommendations for Agencies

- **Enable testers to have dedicated, uninterrupted time for testing.**
- **Take the opportunity to exhaust the comprehensive library of scripts available.**

Aspire Sandbox

- **Will be used as a laboratory environment**
- **Made available as a result of agency requests**
- **Agencies should expect negative experiences due to users lack of training prior to using the Sandbox**

Aspire Sandbox (cont'd)

- **Project resources are not available for support activities such as data refreshes, restores, special batch processes or resolving issues.**
 - There will likely be a set schedule for global refreshes to update environment for defect fixes on a regular basis

Aspire Sandbox (cont'd)

- **The Sandbox is not designed for interface testing or training.**
 - Interface testing will take place in a separate environment.
 - Training will be provided prior to an Agency's go-live date.

Questions?

Next Steps
