

Integration Management Council Meeting (IMC) –
09/29/05



Tom Gallagher
Chief Financial Officer



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| Meeting Name: | Integration Management Council |
| Date: | Thursday, September 29, 2005 |
| Time: | 10:00 am – 11:00 am |
| Location: | Shared Resource Center, Room 124, 2585 Shumard Oak Boulevard, Tallahassee, Florida |
| Requestor: | Scott Ward & Donna Vollertsen |

Attendees

| Name | Company/Agency |
|-------------------------|--|
| Herb Fillyaw | Aspire/State Project Director |
| Donna Vollertsen | Aspire/Deputy State Project Director |
| Scott Ward | Department of Financial Services |
| Ethel Ball | Department of Agriculture and Consumer Services |
| Jim Bamber | Aspire/Department of Highway Safety and Motor Vehicles Advocate |
| Angela Boyer | Agency for Workforce Innovation |
| Terry Cole | Department of Education |
| Denise Duggan | Department of Business and Professional Regulation |
| Elisa Durfee | Aspire/Organizational Change Management Group/Communications |
| Tammy Ellis | Department of Financial Services/Division of Information Systems |

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| Name | Company/Agency |
|----------------------------|--|
| Audrey Fleck | Department of Health |
| Gary Hamrick | Department of Highway Safety and Motor Vehicles |
| Ella Hinson | Department of Health |
| Matt Kirkland | Department of Health |
| Charles Ghini | Aspire/Technical Group |
| Alexandra Weimorts | Department of Education/Agency Advocate |
| Gary Hill | Department of Community Affairs |
| Erin Higgins | Aspire/Organizational Change Management Group/Communications |
| Chris Noel | Department of Financial Services |
| Kathleen McAvoy | Department of Children and Families |
| Pam McGinnis | Department of Business and Professional Regulation |
| Kayren McIntyre | Department of Environmental Protection |
| Shandra McGlohon | Department of Elder Affairs |
| Doug McNease | Department of Community Affairs |
| Dave Mick | Department of Financial Services |
| Keith (Kit) Goodner | Department of Health |
| Deborah Stevens | Department of Financial Services |

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| Name | Company/Agency |
|-------------------------|---|
| Kyong-A Minter | Aspire/Department of Education Advocate |
| Vicki Bradford | Department of Transportation |
| Clarence Myers | Department of Lottery (Conference Call) |
| Don Northam | Aspire/Agency Integration |
| Patricia Norris | Agency for Persons with Disabilities |
| Patrick Sampey | Fish and Wildlife Conservation |
| Janice Schultz | Department of Financial Services |
| Mary Ann Thorner | Department of Highway Safety and Motor Vehicles |
| Robert Altavilla | Aspire/Technical Group |
| Rhonda Vause | Department of Corrections |
| Elwood McElhaney | Aspire/Department of Children and Families |
| Debra Weeks | Agency for Health Care Administration |
| Jodi Wilder | Department of Education |
| Trish Young | Department of Health |
| Demarco Speight | Aspire/Project Management Office |
| Stacey Pollock | Department of Financial Services |
| Laura Carey | Department of Financial Services |

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| Name | Company/Agency |
|-------------|----------------------------------|
| John Mounts | Department of Financial Services |

Work Products Reviewed:

- *Aspire Remediation Presentation September 29, 2005*



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Change Management

Agenda:

- Opening Remarks – *Herb Fillyaw & Scott Ward*
- Department of Financial Services – Agency Remediation Efforts
 - *Kip Wells* (DFS Agency Advocate) Bureau Chief, Financial Support Services, Division of Administration
 - *Tammy Ellis*, Bureau Chief, Programming Design, Division of Information Systems
 - *Ann Sorrenti*, Financial Administrator, Bureau of Financial Applications, Division of Information Systems
 - *Deborah Stevens*, Bureau Chief, Financial Applications, Division of Information Systems
 - *Charles Ghini*, Aspire, Technical Work Group Manager
- Next Meeting – *Scott Ward*



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DECISIONS:

- **Decisions Made:** N/A
- **Decisions Pending:** N/A

DISCUSSION

- Scott Ward began the meeting. Herb Fillyaw thanked everyone for attending the meeting and introduced Kip Wells.
- Kip Wells, Department of Financial Services, presented the objectives, and agenda for the presentation. He stated that the objectives of this presentation were to present DFS preparation for Aspire from both the “Statewide” and “Agency” perspectives, and to summarize DFS’s key decisions and solution for previously planned July 2005 go-live date. Kip then introduced Tammy Ellis.
- Tammy Ellis, Department of Financial Services/DIS, presented DFS Aspire preparation from the perspective of FLAIR support of the statewide enterprise.
- Ann Sorrenti, Department of Financial Services, then presented DFS Aspire preparation from the perspective of Treasury support of the statewide enterprise.
- Deborah Stevens, Department of Financial Services, presented the DFS Aspire preparation from the perspective of the remediation of Agency Business Systems.
- Kip Wells, Department of Financial Services, presented the DFS receipts system and FLAIR to Aspire Support and Translation (FAST) portions of the presentation.
- Charles Ghini, Aspire – Technical Work Group, presented the Integration Broker (online processing) portion of the presentation. Charles stated that there were three steps that were fulfilled in order for DFS to implement integration broker; first, Aspire had to be ready; second, Special Purpose Investment Accounts (SPIA) had a business need, and third, the necessary tools and staff were in place.
- Kip Wells, Department of Financial Services, concluded the presentation and entertained questions afterwards.
- Scott Ward, Department of Financial Services, asked the council if there was an interest in having a workshop on FLAIR to Aspire Support and Translation (FAST). See action item below.

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- An attendee asked if there would be a web service published for integration broker in regards to ADML 170 that directly connects to DFS receipts system. The response was yes there eventually will be, but it is contingent on the work load it poses.
- Kyong-A Minter, Department of Education Advocate, asked if integration broker was just for receipts or would it be for other systems. Herb replied that batch processing will continue to be used and that integration broker would not be forced on anyone. He further commented that for those systems that require real time data, integration broker would be faster and easier.
- Kyong-A Minter, Department of Education Advocate, asked if enough hardware would be available to support both a batch processing and online processing system. Herb responded that they were doing everything possible to ensure that enough hardware is available to support both systems.
- Rhonda Vause, Department of Corrections, asked if additional PeopleSoft training or the use of PeopleSoft consultants had been given to DFS staff to aid in remediation. Herb responded that there was no additional training, and that DFS has the same resources available to them as other agencies. He did however say that for those agencies requiring addition knowledge of PeopleSoft, that Aspire could look into having that available.
- Alexandra Weimorts, Department of Education Advocate, asked if the use of integration broker would require additional hardware/software. Charles explained that at a minimum the components that are on slide #25 of the presentation are needed. He also commented that integration broker did not have to be done through messaging but that it could be done through file transfer as well.
- As far as standardization is concerned, integration broker is not ready but training and workshops will be available in the near future.
- Matt Kirkland, Department of Health, asked if the chart of accounts had been locked down. Herb replied that at this time they have not been locked down yet.
- An attendee asked if there was one messaging systems that worked better than another. Charles replied that he could not give a concrete answer as of yet, but suggested that with XML and SOAP one could not go wrong.
- Scott Ward adjourned the meeting and stated that the next meeting would be in the last week of October, time and date to be determined an and email regarding this matter would be forthcoming.

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ACTION ITEMS:

| Action | Responsible | Priority | Due Date |
|---|-------------|----------|---|
| Set-up workshops to discuss FLAIR to Aspire Support Translation (FAST). | Scott Ward | High | Tentatively scheduled for November 3 rd , 2005, 10AM, Room TBD |

Document Version Control

| Version Number | Release Date | Version Number Description | Description of Changes |
|----------------|--------------|----------------------------|--|
| 1 | 09-30-05 | DRAFT | Demarco J. Speight |
| 2 | 10-19-05 | FINAL | Edits by Donna Vollertsen and Scott Ward |