



OFFICE OF THE COMPTROLLER
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STATE OF FLORIDA
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November 2, 2001

IN REPLY REFER TO:
DBFBP 01-35

TO: Agencies Addressed

FROM: Diana Flagg, Chief
Bureau of State Payrolls

SUBJECT: Biweekly Payroll Processing Change

This is to inform you that the Biweekly payroll originally scheduled to process on November 9, 2001 has been rescheduled. It will now be processed on **November 12, 2001**. This change will allow state agencies and universities additional time to implement salary increases provided by the General Appropriations Act for fiscal year 2001-2002.

The final cut-off for submission of PC Payment files, paper change orders, and non-recurring requisitions is 12 p.m. on November 9, 2001. In addition, since this payroll will be processed on a state holiday, no PC payment files or paper forms will be accepted on November 12, 2001.

Please address questions to Yvette McCullough at (850)410-9449, SunCom 210-9449, e-mail: ymccullo@mail.dbf.state.fl.us or John Bennett at (850)410-9420, SunCom 210-9420, e-mail: jbennett@mail.dbf.state.fl.us.

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