



**OFFICE OF THE COMPTROLLER**  
**DEPARTMENT OF BANKING AND FINANCE**  
**STATE OF FLORIDA**  
**TALLAHASSEE**  
**32399-0350**

ROBERT F. MILLIGAN  
COMPTROLLER OF FLORIDA

May 7, 2001

IN REPLY REFER TO:  
DBFBP 01-10

TO: Agencies Addressed

FROM: Diana Flagg, Chief  
Bureau of State Payrolls

**SUBJECT: Discretionary Lump Sum Bonus Payments**

As addressed in DBFBP 01-06, since August 2000 State Agencies have the authority to submit non-recurring discretionary lump sum bonus payments for the purposes of rewarding, recruiting, and retaining employees. This authority is stated in Section 51 of the General Appropriation Act (GAA), FY 2000-2001. Rule 60L-18 of the Florida Administrative Code (F.A.C.) has been revised by the Office of Human Resource Management (HRM) to provide Agencies with guidance when making these payments.

Effective May 1, 2001 the following employee status codes must be utilized when making these payments:

RE = Recognition/Education & Training  
RS = Recognition/Special Project  
RP = Recognition/Exemplary Performance  
RT = Retention  
RC = Recruitment

Modifications have also been made to the COPES system to establish this payment type with the above mentioned status codes.

As always, thank you for your cooperation and please do not hesitate to contact us if you have any questions. You may contact Jimmy Cox at (850) 410-9447, Suncom 210-2447 or Asheema Vemuri at (850) 410-9429, Suncom 210-2429.

DF/JC