

DATE: January 21, 2009

TO: Agency Addressed (No. 09, 2008-2009)

FROM: Kimberly D. McMurray, Director  
Division of Accounting and Auditing  
Department of Financial Services

SUBJECT: FLORIDA SINGLE AUDIT ACT TRAINING

The Bureau of Auditing will continue to present the Florida Single Audit Act (FSAA) training. The training will feature an introduction to the FSAA, focusing on the responsibilities of state awarding agencies and the required forms to be completed. The training will also provide a basic foundation for the State Projects Compliance Supplement with a focus on understanding compliance requirements and preparation of the Supplement.

Training sessions are scheduled for February 24, April 28, July 28, September 29, and November 17, 2009. The training will be from 8:30 AM – 12:00 PM in Room 180 at the Betty Easley Conference Center, 4075 Esplanade Way, Tallahassee, Florida 32399.

State agency personnel involved with the Florida Single Audit Act are strongly encouraged to attend. Employees may register by calling 850-413-3060 or by contacting Chris Lee at [Christopher.Lee@myfloridacfo.com](mailto:Christopher.Lee@myfloridacfo.com); Bill Knight [Bill.Knight@myfloridacfo.com](mailto:Bill.Knight@myfloridacfo.com); or Jena Price [Jena.Price@myfloridacfo.com](mailto:Jena.Price@myfloridacfo.com).