



**DEPARTMENT OF FINANCIAL SERVICES**  
**Meeting Agenda**

<b>Meeting Name:</b>	<b>FLAIR User Group</b>
<b>Date:</b>	<b>5/27/2009</b>
<b>Time:</b>	<b>2:30 p.m.</b>
<b>Location:</b>	<b>Burns Auditorium</b>

### **Agenda**

- ***FLAIR User Group Call to Order*** – Mike Wolfe - Chairman
- ***Approval of the Minutes*** – Mike Wolfe – Chairman  
<http://www.myfloridacfo.com/aadir/FLAIRUserGroup/MinutesDecemeber2008.pdf>
- ***Report of the Sub-Committee*** – Mike Wolfe
  - *Discuss and vote on approved enhancements*
- ***FLAIR Statewide Vendor File*** – Molly Merry, Mike Manderfield
- ***FLAIR Cash Management Task Force*** – Christina Smith
- ***Stop Printing Employee Expense Remittance Advice*** – Christina Smith
- ***Complex Passwords*** – Joanne Krieger-Wolin
- ***Agency Addressed Memorandum #13 Fiscal Year Close Out (2008-2009)*** –
  - Tim Hsieh
  - Cheri Greene
- ***FLAIR Training*** – Ella Hinson
- ***Nominations and Election of FY 2009/2010 Officers*** – Ella Hinson
- ***Other Business*** – Mike Wolfe
- ***Adjournment***