



Division of Accounting and Auditing Meeting Minutes

Meeting Name:	FLAIR User Group Meeting
Date:	December 16, 2008
Time:	2:00 pm – 3:30 pm
Location:	Burn's Auditorium

- 1) Meeting called to order by Mike Wolfe.
- 2) Minutes were approved unanimously as written.
- 3) Sub Committee Report given by Mike Mentillo.
 - a. Sub committee had 9 FLAIR enhancements.
 - b. Five were passed and two were tabled pending further research.
 - c. The nine enhancements were then presented and voted on by the user group:
 - i. Enhancement 007 – approved unanimously.
 - ii. Enhancement 008 - 010 – tabled for sub-committee discussions.
 1. Lisa Simpson chair (8)
 2. Tommy Lemacks (9 & 10)
 - iii. Enhancement 011 – approved unanimously (currently in progress).
 - iv. Enhancement 012 – approved unanimously (completed).
 - v. Enhancement 013 – approved unanimously.
 - vi. Enhancement 014 – sent to sub-committee for review.
 1. Jim Oakley will chair.
 - vii. Enhancement 015 – approved unanimously (completed).
- 4) FLAIR CMS Task Force – Christina Smith:
 - a. January – approving recommendations for funding options.



Division of Accounting and Auditing Meeting Minutes

- b. Recommendation on Enterprise Financial Project Governance discussed.
 - c. Currently analysis is being done on each of Aspire's ADMLs.
 - i. Task Force will be proposing new legislation to be put in place for the governance structure.
- 5) Complex Passwords – Joanne Krieger-Wolin:
- a. Beginning 4/1/09 RACF password requirements will change from the current 4-digit length to an 8-digit length.
 - b. The new passwords must contain upper case, lower case and numbers.
 - c. All other password rules remain the same (i.e. can't reuse for 15 cycles, etc.)
- 6) Elimination of Tapes – Joanne Krieger-Wolin:
- a. DFS produced outgoing tapes have successfully been halted except for a few agencies.
 - b. DFS asks these agencies to work in eliminating the use of this system.
- 7) Master File Changes – Joanne Krieger-Wolin:
- a. The amount fields have been changed and the new file formats are available on the web for agency use.
- 8) Access Control File – Joanne Krieger-Wolin:
- a. Effective 1/6/09 we are adding fields to the Access Control File, first name, middle initial, last name, and employee ID. None of these fields will be edited.
- 9) Molly Merry spoke to the User Group re: the Omnibus Reconciliation Act.
- a. Federal law, if not repealed, will require total FLAIR modifications that will take two to three years for completion.
 - i. Must be in place by 1/1/2011.
 - b. Requires payments to have a 3% withholding similar to income taxes if meeting certain criteria.



Division of Accounting and Auditing Meeting Minutes

- c. There is a movement to have this law overturned.
- d. Will have tremendous state, county, and local impacts.
- e. This law and its rules are on the Accounting and Auditing website.

10) FLAIR Training – Ella Hinson:

- a. New training facilities and new training approach discussed.
 - i. Training set to begin by the end of January.
 - ii. Open house on new facility will be in mid-January.

11) Motion made to adjourn, seconded, and approved.