



FLAIR ENHANCEMENT REQUEST FORM

ENHANCEMENT NUMBER: 2008-002 REQUEST DATE: 4/8/2008
(FOR SUB-COMMITTEE USE ONLY)

REQUESTING AGENCY INFORMATION

SPONSOR: Mike Wolfe CONTACT NUMBER: 488-6404
AGENCY: Department of Children & Families
CONTACT PERSON: Mike Wolfe CONTACT NUMBER: 488-6404
EMAIL ADDRESS: mike_wolfe@dcf.state.fl.us

BRIEF DESCRIPTION / TITLE OF ENHANCEMENT

Re-submission of 8/15/2007 enhancement request. Enhanced Access Control screen and files for structured employee name and ID numbers data fields.

DESCRIPTION OF BUSINESS NEED

In the Auditor Generals Operational Audit Report Number 2007 - 115 of the Department of Children and Families, the recommendation for Finding No. 3 states:

"We recommend the Department enhance procedures to ensure that FLAIR access is timely revoked upon termination of employees."

Currently, this is a manual process of reviewing the 1,970+ FLAIR User Names for our agency by various levels of Access Custodians that are located through out the State of Florida. This process requires them to be knowledgeable of the employment status of each one, whether by customized PeopleFirst reports or hearsay of departures of staff located out in the field across the State.

In order to make this a more efficient process, we would like to be able to link this file and compare it to PeopleFirst reports. However, the FLAIR Access Control file has no structured data field to perform such a task. There is only one data field and that is a 45 a/n character free-form field for a general description or other information.

SUGGESTED SOLUTION

We would like to request the addition of the following data fields to the FLAIR Access Control screen/file:

1. First name (16 a/n)
2. Middle initial (1 a/n)
3. Last name (16 a/n)
4. Employee identification number. (PeopleFirst "User ID" field I believe is 12 a/n maximum)
The use of SSN for this field is now politically incorrect.

BENEFITS

These enhancements would help to alleviate this criticism by the Auditor General's Office for us and all other State agencies while maintaining up to date security records and enhancing our internal controls.

ADDITIONAL INFORMATION

*TARGET DATE: 7/1/2008	
*REQUIRED DATE: 7/1/2008	
*LEGAL REQUIREMENT:	<input type="checkbox"/> FLORIDA STATUTE <input type="checkbox"/> FEDERAL <input type="checkbox"/> ADMINISTRATIVE CODE <input type="checkbox"/> OTHER
REFERENCE NUMBER(S): _____	
ATTACHMENTS:	<input type="checkbox"/> NO <input type="checkbox"/> YES - NUMBER OF PAGES ATTACHED:
DESCRIPTION OF ATTACHMENT(S):	

**OPTIONAL INFORMATION, ALL OTHER INFORMATION IS REQUIRED.*

ELECTRONICALLY SUBMIT COMPLETED FORM TO: **MIKE MENTILLO, ENHANCEMENT SUB-COMMITTEE CHAIR**
MENTILLO.MIKE@LEG.STATE.FL.US

FOR FLAIR ENHANCEMENT SUBCOMMITTEE USE ONLY

DATE RECEIVED:	4/8/2008
ENHANCEMENT NUMBER:	2008002
ACTION:	Passed
ACTION DATE:	4/8/2008
PRIORITY:	
COMMENTS:	Additional fields for name and id number are to be added to the Access Control File, online screens, reports and file copies. New fields are to be unedited.

FOR DFS USE ONLY

DATE RECEIVED:	
ACTION:	
ACTION DATE:	
PRIORITY:	
APPLICATION(S) IMPACTED:	Departmental
SYSTEM IMPACT:	Low
ASR NUMBER:	
ESTIMATED EFFORT:	2 to 3 Months
ESTIMATED IMP DATE:	
COMMENTS:	