

SLIPS, TRIPS & FALLS SAFETY INSPECTION CHECKLIST

This checklist is by no means all-inclusive. You should add to the items listed or delete items based upon their applicability in your work environment. Carefully consider each item.

INSPECTION DATE: _____

PERSON (S) PERFORMING INSPECTION: _____

SPECIFIC INSPECTION LOCATION: _____

	YES	NO	LOCATION/COMMENTS/ ACTION REQUIRED
Are floors kept dry, clean, and free from oily or slippery substances?			
Are proper signs and warnings used when the floor is wet?			
Are proper cleaning and polishing agents/procedures being used for the right type of floor?			
Are procedures in place for reporting a slip hazard and prompt clean up action?			
Are walkways adequately lighted?			
Are walkways cluttered with items or trash?			
Are walkway surfaces uneven?			
Are carpets and mats maintained to eliminate loose threads or edges that stick up?			
Are power and phone cords kept out of the walkway?			
Are appropriate cord covers used when cords MUST cross the walkway?			
Are any of the floor areas cracked, broken, or in disrepair?			
Are items properly stored off the floor, away from the established walkway?			
Does furniture or equipment extend into the walkway?			
Do stairs have slip-proof strips or carpet?			
Are entrances to the building covered to reduce the amount of water that enters the building with employees?			
Do stairs and ramps have securely fastened handrails?			

	YES	NO	LOCATION/COMMENTS/ ACTION REQUIRED
Are tools and equipment put away promptly after use?			
Is dust, dirt, and sand promptly cleaned up?			
Are employees instructed not to rush through the workplace?			
Are employees encouraged/required to wear shoes with slip resistant soles?			
Are employees educated to not run or rush across the parking lot when it is wet?			
Are employees trained to not carry loads when they cannot see around them?			
Other:			
Other:			
Other:			