

**INTERAGENCY ADVISORY COUNCIL
ON
LOSS PREVENTION MEETING**

November 7, 2007
9:30 A.M.-11:30 A.M.
Hermitage Centre
1st Floor, Conference Room
1801 Hermitage Boulevard
Tallahassee, FL 32308

OPENING REMARKS:
Jim McClay, Risk Services
Administrator

The first portion of the IAC Meeting was dedicated to the 2007 Safety Awareness Campaign Awards Ceremony. Jim McClay, Risk Services Administrator, welcomed everyone present. He introduced Trilly Lester, Director of Risk Management, Department of Financial Services and Pam Martin, Assistant Director of Risk Management, Department of Financial Services.

NEW BUSINESS:
Presentation of 2006/2007
Safety Awareness Campaign
Awards

Pam Martin, Assistant Director of the Division of Risk Management, Department of Financial Services, presented the 2007 Safety Awareness Campaign Awards to all the winners. Individual certificates were made available to all agency team members who participated. Photos of the Award Ceremony were taken by Wanda Brazell, Administrative Assistant III, Office of the Director of Risk Management, Department of Financial Services and emailed to all IAC members and other interested parties, by Melanie Cowgill, Insurance Administrator/Loss Prevention, Risk Management, Department of Financial Services. Summaries along with photos from the ceremony will be emailed to the winning agency Safety Coordinators and Alternates, and may also be viewed on Risk Services' website, [www.risk.fl.gov](#).
Twenty-two agencies and two universities were present, with a total of sixty-three attendees, which included Safety Coordinators, Alternate Safety Coordinators, and visitors.

PRESENTATION OF:
August 1, 2007,
IAC Meeting Minutes

Shanaz Sharifpour, IAC Chairperson opened the second session of the meeting by asking everyone present to introduce themselves and the agency they represent. She presented the August 1, 2007, IAC Meeting Minutes for acceptance. Arlan Davis, Alternate Safety Coordinator for the Department of Corrections, made the motion to accept the minutes. Wayne Clotfelter, Safety Coordinator for the Department of Children and Families, seconded the motion.

NOMINATION OF IAC
CHAIRPERSON
Shanaz Sharifpour, IAC
Chairperson

Shanaz expressed thanks to IAC members for their participation during her time as Chairperson. She encouraged all present to take safety seriously and will continue to share various safety articles with the Council from time to time. David Wiggins, from the Department of Management Services, was nominated by Matt Croghan, from the Department of Agriculture and Consumer Services, for the new IAC Chairperson, at the August 1, 2007 IAC Meeting. David Wiggins was elected Chairperson for the Interagency Advisory Council by unanimous vote of the membership.

CLOSING REMARKS:

The next Interagency Advisory Council meeting will be held on February 6, 2008, 9:30 A.M.-11:30 A.M., in the 1st Floor Conference Room of the Hermitage Centre, 1801 Hermitage Boulevard, Tallahassee, FL 32308.

ADJOURNMENT:

Arlan Davis, from the Department of Corrections, made a motion to adjourn the meeting. Dave Vermette, from the Department of State, seconded the motion.

IAC MEMBERS PRESENT:

Blankenship, Tommy	DJJ	352.875.3725
Brogan, Roy	DOC	850.410.4273
Camit, Joe	DMA	904.823.0239
Clemmer, Jo-Ann	DFS	850.413.4756
Clotfelter, Wayne	DCF	850.488.6263
Cowgill, Melanie	DFS	850.413.4769
Crofts, Marilyn L.	HSMV	850.617.3343
Croghan, Matt	DACS	850.921.2162
Davis, Arlan	DOC	850.410.1272
Desotell, Tory	DFS	850.413.2138
Durfee, Tom	BPR	850.410.4690
Ferris, Chris	FDLE	850.410.8335
Folks, Geraldine	ADMH	850.488.9675 x 222
Ford, Debbie	PSC	850.413.6306
Gray, Laymon	FSU	850.645.2279
Henry, Hope	DOH	850.245.4444 x 3195
Kelly, Amy	APD	850.414.7597
Kenyon, Brian	AHCA	850.922.3699
Kinghorn Jr., Col. Jesse	DMA	904.823.0200
Kirksey, Dione M.	DOR	850.921.1053
Kuhn, Tammie	DOH	850.245.4309
Lester, Trilly	DFS	850.413.4700
Long, Tom	SCS	850.487.2373
McClay, Jim	DFS	850.413.4776
Posthumus, Brenda	DACS	850.488.5321
Sharifpour, Shanaz	DOT	850.245.1510
Trussell, Donald	DEP	850.245.2312
Trussell, Marianne	DOT	850.245.1504
Vermette, Dave	DOS	850.245.6580
Wright-Davis, Sheila	DOR	850.921.1204
Williams, Homer L.	DOE	850.245.9174
Wiser, Capt. Gary	DEP	850.245.2541

VISITORS PRESENT:

Aaron, Cynthia E.	DMS	850.922.6337
Biernacki, Noreen	DEP	850.245.8515
Biernacki, Tom	DEP	850.245.8515
Brazell, Wanda	DFS	850.413.4107
Bundage, Kim	DEP	850.245.2309
Callaway, Jamie	JAC	850.488.2415 x 268
Carter, June	DOT	386.961.7504
Doredant, Sharon	DOR	850.488.4328
Erin, Sherry	DEP	850.245.2045
Fitzwater, Jennifer	DEP	850.245.2031
Framingham, Robert	DEP	850.921.1057

Gonzalez, Paula	DOT	904.360.5621
Harvey, Bill	DOR	850.488.6987
Harvey, Richard	DACS	850.488.6201
Hayes, Howard	DEP	850.488.8215
Holmes, Stephanie	DOR	850.921.1052
Huegel, Valerie K.	DEP	SC 695.8300
Koppenhaver, Patricia	FDLE	850.410.7929
Layman, Kelly	DEP	Not provided
Manning, June T.	DEP	850.245.8341
Martin, Pam	DFS	850.413.4704
McLaughlin, Cathy	DOR	850.921.1777
Neuman, Loy	DEP	850.488.8217
Noble, Rufus	DEP	850.245.2307
Parrish, Brenda	DOH	850.245.4188 x 3185
Radel, Lanette	DEP	850.245.2011
Simpson, Russell	DEP	904.807.3304
Smith, Ramone L.	AWI	850.243.7469
Sparks, Pennie	UWF	850.474.2177
Stevens, Kim	DOR	850.922.4092
Ware, Leslie	DOR	850.921.8727

RISK MANAGEMENT
EMAIL ADDRESS:

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Pam Martin:	pam.martin@fldfs.com
Shannon Segers:	shannon.segers@fldfs.com
Jim McClay:	jim.mcclay@fldfs.com
Melanie Cowgill:	melanie.cowgill@fldfs.com
Jo-Ann Clemmer:	joann.clemmer@fldfs.com
Risk Services:	www.myfloridacfo.com/Risk/RiskServices/index.htm