

INTERAGENCY ADVISORY COUNCIL  
ON  
LOSS CONTROL MEETING

August 2, 2006  
9:30 A.M.-11:30 A.M.

Hermitage Centre  
**1<sup>st</sup> Floor, Conference Room**  
1801 Hermitage Boulevard  
Tallahassee FL 32308

OPENING REMARKS:  
Jim McClay, CPCU, ARM  
Risk Services Administrator

Jim opened the meeting today for Shanaz Sharifpour, IAC Chairperson, by asking everyone to introduce themselves and the agency they represented.

PRESENTATION OF:  
May 3, 2006 Minutes

The May 3, 2006, IAC Meeting Minutes were presented for acceptance. Safety Coordinator, Roger McDaniel from the Department of Corrections made a motion to accept. Safety coordinator, Mallory Horne Jr., from the Department of Highway Safety & Motor Vehicles seconded the motion.

OLD BUSINESS:

Jim reminded everyone that the submissions for the Safety Awareness Campaign Awards are due August 31, 2006. Donald Trussell of DEP suggested and Jim has changed the Safety Program of the Year Award to allow each submission a 5-minute presentation to the judges regarding their agency's safety program or place the presentation on a DVD to be reviewed by the judges. Jim mentioned the importance of completing the Safety Coordinator/Alternate Appointment Forms and returning them to Risk Services, for our records to be updated. Safety Evaluation Surveys will be sent out in Sept., they will be completed on line this year. UserID and Passwords will be given to everyone. Notices will be sent out.

NEW BUSINESS: Jim asked everyone present if any new business needed to be discussed; no one responded.

GUEST SPEAKERS:  
Shanaz Sharifpour, DOT

Shanaz gave a very interesting and informative presentation regarding Pandemic Flu Risk. Handouts were made available with several websites containing valuable information. For questions regarding the topic, please contact Shanaz at 850.245.1510.

CLOSING REMARKS:

The next Interagency Advisory Council meeting will be held on November 1, 2006, 9:30 A.M.-11:30 A.M., in the 1<sup>st</sup> Floor Conference Room of the Hermitage Centre, 1801 Hermitage Boulevard, Tallahassee, FL 32308.

ADJOURNMENT:

Roger McDaniel from the Department of Corrections made a motion to adjourn the meeting. Dave Vermette from the Department of State seconded the motion.

IAC MEMBERS  
PRESENT:

Folks, Geraldine	ADMH	850.488.9675
Holmes, Kai	PSC	850.413.7709
Horne Jr, Mallory	HSMV	850.617.3194
Inman, Helen	APD	850.414.6967
Johnson, Chris	FDLE	850.410.8316
King, Shawn	DMA	SC: 865.0471
Kuhn, Tammie	DOH	850.245.4309
Lester, Trilly	DFS	850.413.4700
Long, Tom	SCS	850.487.2373
McDaniel, Roger	DOC	850.410.4273
McQueen, Keisha	FAMU	SC: 2863442
Monroe, Robert	AWI	850.245.7260
O'Neal, Dana	JAC	850.488.2415 x 232
Ochalek, Larry	DOL	850.487.7730
Sharifpour, Shanaz	DOT	850.245.1510
Taliaferro, Jimmy	AHCA	850.922.8444
Trussell, Donald	DEP	850.245.2312
Trussell, Marianne A.	DOT	850.245.1504
Tucker, Harriet	DFS	850.413.4434
Vermette, Dave	DOS	850.245.6580
Waymon, Tarolyn	APD	850.414.6967

Williams, Homer L.	DOE	850.245.9174
Wiser, Captain Gary	DEP	850.245.8038

VISITORS:

Andrews, Laura	AHCA	850.291.0047
Bushee, Jerry	AWI	850.921.3528
Clemmer, Jo-Ann	DFS	850.413.4756
Fontaine, Jan	DCF	850.921.8935
Honcell, Donna	AGR	850.488.1645
Martin, Pam	DFS	850.413.4704
McClay, Jim	DFS	850.413.4776
Segers, Shannon	DFS	850.413.4750
St. Jean, Danielle	DFS	850.413.4781

RISK MANAGEMENT  
EMAIL ADDRESSES:

Trilly Lester:	<a href="mailto:trilly.lester@fldfs.com">trilly.lester@fldfs.com</a>
Pam Martin:	<a href="mailto:pam.martin@fldfs.com">pam.martin@fldfs.com</a>
Shannon Segers:	<a href="mailto:shannon.segers@fldfs.com">shannon.segers@fldfs.com</a>
Jim McClay:	<a href="mailto:jim.mcclay@fldfs.com">jim.mcclay@fldfs.com</a>
Danielle St. Jean:	<a href="mailto:danielle.stjean@fldfs.com">danielle.stjean@fldfs.com</a>
Jo-Ann Clemmer:	<a href="mailto:joann.clemmer@fldfs.com">joann.clemmer@fldfs.com</a>