

INTERAGENCY ADVISORY COUNCIL
ON
LOSS CONTROL MEETING

May 3, 2006
9:30 A.M.-11:30 A.M.

Hermitage Centre
1st Floor, Conference Room
1801 Hermitage Boulevard
Tallahassee FL 32308

OPENING REMARKS:

Jim McClay, CPCU, ARM
Risk Services Administrator

Shanaz Sharifpour, Chairperson was unable to attend the meeting due to illness. Jim McClay opened the meeting and asked everyone to introduce themselves and the agency they represented.

PRESENTATION OF:

February 1, 2006 Minutes

The February 1, 2006, IAC Meeting Minutes were presented for acceptance. Safety Coordinator, Roger McDaniel from the Department of Corrections made a motion to accept. Alternate Safety Coordinator, Marianne A. Trussell from the Department of Transportation seconded the motion.

OLD BUSINESS:

Jim mentioned the importance of completing the Safety Coordinator/Alternate Appointment Forms and returning them to Risk Services, for our records to be updated.

NEW BUSINESS:

Jim McClay brought to everyone's attention, the Florida Administrative Code 69L-3.004. Handouts were provided for future reference to the ruling on First Report Injury or Illness.

He encouraged everyone to participate in the up coming Safety Academy, Safety Campaign Awards, and to respond to the Customer Satisfaction Survey.

Rick Hart, Loss Prevention Insurance Administrator, Department of Financial Services, Division of Risk Management gave a presentation of several examples that could be beneficial to Safety Coordinators and Alternates, regarding STARS reports.

GUEST SPEAKERS:

Mark Fuller

Dan Jones

Mark Fuller, Deputy Chief of Operations, from the Department of Community Affairs, Division of Emergency Management, Emergency Operations Center, gave an in depth presentation on “Hurricane Preparedness” covering not only the work emergency plan, but also the importance of having a plan for the employee’s family. His presentation will be available to those who request it.

Dan Jones, Management Review Specialist, from the Department of Financial Services, Division of Risk Management, provided extensive details on the claim process that a property coordinator should follow when submitting a claim for damages to state buildings/property.

CLOSING REMARKS:

The next Interagency Advisory Council meeting will be held on August 2, 2006, 9:30 A.M.-11:30 A.M., in the 1st Floor Conference Room of the Hermitage Centre, 1801 Hermitage Boulevard, Tallahassee, FL 32308.

ADJOURNMENT:

Roger McDaniel from the Department of Corrections made a motion to adjourn the meeting. Dave Vermette from the Department of State seconded the motion.

IAC MEMBERS

PRESENT:

Billings, Martha	(ELD)	(850) 414-2064
Brown, Lynette	(HSMV)	(850) 488-7888
Bull, Charlotte	(JAC)	(850) 488-2415
Caballero, Beatriz	(FPC)	(850) 488-3417
Clemmer, Jo-Ann	(DFS)	(850) 413-4756
Croghan, Matt	(AGR)	(850) 921-1102
Desotell, Tory	(DFS)	(850) 245-2312
Emerson, Chris	(DOE)	(850) 245-5046
Folks, Geraldine	(ADMH)	(850) 488-9675
Hart, Rick	(DFS)	(850) 413-4769

Holmes, Kai	(PSC)	(850) 413-7709
Johnson, Chris	(FDLE)	(850) 410-8316
King, Shawn	(DMA)	SC: 865-0471
Lester, Trilly	(DFS)	(850) 413-4700
Long, Tom	(SCS)	(850) 487-2373
McClay, Jim	(DFS)	(850) 413-4776
McDaniel, Roger	(DOC)	(850) 410-4273
Mills, Cat	(DVA)	(727) 518-3202
Trussell, Donald	(DEP)	(850) 245-2312
Marianne A. Trussell	(DOT)	(850) 245-1504
Vermette, Dave	(SCS)	(850) 245-6580
Warren, Deena	(DFS)	(850) 413-4781
Williams, Homer L.	(DOE)	(850) 245-9174
Wright-Davis, Sheila	(DOR)	(850) 921-1204

VISITORS:

Andrews, Laura	(AHCA)	(850) 291-0047
Fontaine, Jan	(DCF)	(850) 921-8935
Fuller, Mark	(DCA)	(850) 921-8935
Hales, Lori	(FSU)	Not Provided
Lemno, Anthony	(DOR)	(850) 488-1104
Martin, Pam	(DFS)	(850) 413-4704
Ochalek, Larry	(DOL)	(850) 487-7730
Segers, Shannon	(DFS)	(850) 413-4750
Waymon, Tarolyn	(APD)	(850) 414-6967

RISK MANAGEMENT
EMAIL ADDRESSES:

Trilly Lester: trilly.lester@fldfs.com
Pam Martin: pam.martin@fldfs.com
Shannon Segers: shannon.segers@fldfs.com
Jim McClay: jim.mcclay@fldfs.com
Rick Hart: rick.hart@fldfs.com
Deena Warren: deena.warren@fldfs.com
Jo-Ann Clemmer: joann.clemmer@fldfs.com