

INTERAGENCY ADVISORY COUNCIL
ON
LOSS CONTROL MEETING

November 1, 2006
9:30 A.M.-11:30 A.M.
Hermitage Centre
1st Floor, Conference Room
1801 Hermitage Boulevard
Tallahassee FL 32308

OPENING REMARKS:

Shanaz Sharifpour, Chairperson

Shanaz Sharifpour, IAC Chairperson, opened the meeting by asking everyone to introduce themselves and the agency they represented.

PRESENTATION OF:

August 2, 2006 Minutes

The August 2, 2006, IAC Meeting Minutes were presented for acceptance. Safety Coordinator, Wayne Clotfelter, from the Department of Children & Families made a motion to accept the minutes. Safety Coordinator, Dave Vermette, from the Department of State seconded the motion.

NEW BUSINESS:

Presentation of 2005/2006
Safety Awareness Campaign
Awards

Pam Martin, Assistant Director of the Division of Risk Management, presented the 2005/2006 Safety Awareness Campaign Awards to all the winners. Individual certificates were made available to all team members who participated. Award summaries along with photos from the ceremony are attached and also may be viewed on Risk Services' website.

<http://www.riskservices@fldfs.com>

After the presentation of the awards, most of the Safety Coordinators and Alternates voted and agreed on the three suggestions presented for updating the Loss Prevention/Loss

Control Improvements Section of the Annual Report to the Governor.

Suggestion I: The Governor's Executive Order directed all State agencies in Florida to comply with the most current Occupational Safety and Health (OSHA) standards found in 29 CFR 1910, General Industry, and 29 CFR 1926, Construction.

Suggestion II: Draft an LBR on behalf of the IAC for Funding to evaluate and develop a program to reduce the frequency of a category with a high annual expense such as slips, trips, and falls. The following year use the results of the evaluation to draft a second LBR to request funds for each agency to implement the program.

Suggestion III: Draft an LBR to provide each agency with an FTE or contract position to serve as a full-time Safety Coordinator and an operating budget.

The suggestions are being written by the IAC Annual Report Committee.

CLOSING REMARKS:

The next Interagency Advisory Council meeting will be held on February 7, 2007, 9:30 A.M.-11:30 A.M., in the 1st Floor Conference Room of the Hermitage Centre, 1801 Hermitage Boulevard, Tallahassee, FL 32308.

ADJOURNMENT:

Safety Coordinator Alternate, Arlan Davis, from the Department of Corrections made a motion to adjourn the meeting. Safety Coordinator, Tom Clemons, from the Department of Management Services seconded the motion.

IAC MEMBERS

PRESENT:

Billings, Martha	ELD	850.414.2064
Brewer, Uneeda	DOH	850.245.4444
Crofts, Marilyn	HSMV	850.617.3343
Croghan, Matt	DACS	850.921.1102
Clemons, Tom	DMS	850.413.7190
Clotfelter, Wayne	DCF	850.488.6263
Davis, Arlan	DOC	850.410.1279
Emerson, Chris	DOE	850.245.5046
Fisher, Kip	PRIDE	7276391276
Holmes, Kai	PSC	850.413.7709
Horne Jr, Mallory	HSMV	850.617.3194
Jacoby, James	FAMU	SC 286.3442
Johnson, Chris	FDLE	850.410.8316

King, Shawn	DMA	SC: 865.0471
Kinghorn, Col Jesse	DMA	904.823.0200
Long, Tom	SCS	850.487.2373
McDonnell, Michael J.	FPC	850.488.3417
Monroe, Robert	AWI	850.245.7260
Ochalek, Larry	DOL	850.487.7730
Pitts, Douglas	DOL	850.487.7777
Sharifpour, Shanaz	DOT	850.245.1510
Trussell, Donald	DEP	850.245.2312
Tucker, Harriet	DFS	850.413.4434
Vermette, Dave	DOS	850.245.6580
Wiggins, David	DMS	850.9227535
Wright-Davis, Sheila	REV	8509211204

VISITORS:

Allen, Kenneth	UFL	352.392.1591
Brazell, Wanda	DFS	850.413.4702
Bundage, Kim	DEP	850.245.2309
Clemmer, Jo-Ann	DFS	850.413.4756
Contos, Nick	DEP	850.245.8914
Ervin, Sherry G.	DEP	850.245.2095
Gilmore, Argatha	TPD	850.8914244
Guyton, Irish	AHCA	850.488.2964
Hales, Lori	FSU	850.644.7683
Helms, Rich W.	DCF	850.663.7468
Higman, Charles	FWC	850.697.2298
Himmer, Amanda	DEP	850.245.2327
Himmer, Burt	DEP	850.251.3100
Hotchkiss, LeAnne	FSU	850.644.7683
Johnson, Victor	DOH	850.245.4544
Lease, Lynn	COT	850.891.5586
Martin, Pam	DFS	850.413.4704
McClay, Jim	DFS	850.413.4776
Morrone, Todd	UFL	352.392.1591
Noble, Rufus	DEP	850.245.2307
Polk, Clabe	DEP	850.245.2887
Radel, Lanette	DEP	850.245.2011
Segers, Shannon	DFS	850.413.4750
Simpson, Russell	DEP	904.807.3304
Sinelli, Amy	AGR	850.410.0937
Smith, Ramone	AWI	850.245.7469
Sole, Michael	DEP	850.245.2036
St. Jean, Danielle	DFS	850.413.4781
Steiner, Lea-An	UFL	352.392.1591
Strong, Greg	DEP	904.807.3201
Walls, Bill	DEP	850.245.2886

Warren, Jim	DCF	850.663.7536
Yarborough, Robbie	DEP	850.245.2536

RISK MANAGEMENT
EMAIL ADDRESSES:

Trilly Lester:	trilly.lester@fldfs.com
Pam Martin:	pam.martin@fldfs.com
Shannon Segers:	shannon.segers@fldfs.com
Jim McClay:	jim.mcclay@fldfs.com
Danielle St. Jean:	danielle.stjean@fldfs.com
Jo-Ann Clemmer:	joann.clemmer@fldfs.com

2005/2006 Judges



Assistant Division Director Pam Martin, Division Chief Nancy Herndon, Captain Argatha Gilmore, W. Lynn Lease – Safety & Training Supervisor, City of Tallahassee

Best Safety Awareness Event

WINNER

Florida Department of Agriculture and Consumer Services

Description of Entry: “Safe-T-Fits” – Third Annual Agency Safety Fair

The “Safe-T-Fits” slogan was selected from 170 entries for the Safety Fair held on October 14, 2005. The event promoted employee awareness of costly and frequently occurring worker’s compensation claims. The fair featured presentations and informational booths developed by in-house personnel and volunteers. Approximately 1350 (almost 30% of the entire agency) employees attended the event that was held in seven locations through out Florida.



(L-R) Matthew Croghan, Assistant Division Director Pam Martin, Amy Sinelli

Team Members: Rene Ash, Matthew Croghan, Rick Harvey, Brenda Posthumus, John Reeves, Bill Marlowe, Pam Gordon, Connie Riherd, Amy Sinelli

1st Runner Up

Department of Environmental Protection

Description of Entry: “Annual Safety Awareness Day: Show Your Commitment to Safety”

This is the 16th year of this event. Each participant was given a shirt with “Think Safety” on it thus promoting becoming a walking billboard for employee health and safety all year.



(L-R) Assistant Division Director Pam Martin, Rufus Noble, Kim Bundage, Amanda Himmer

Team Members: Amanda Himmer, Paula Mueller, Jeff Russell, Kim Bundage, Rufus Noble, Karyn McIntyre, Lynda Watson, Ray Linch, Gwenn Godfrey, Betty Clark, Sue Oshesky

Best Safety Awareness Campaign

WINNER

Department of Children and Families – Florida State Hospital

Description of Entry: Application for the Best Safety Awareness Campaign

“Reducers Team”

The “Reducers” team was formed as part of Florida State Hospital’s strategic planning process to reduce and eliminate the use of seclusion and restraint when a person severed in the hospital is experiencing a psychiatric crisis. During these crises, the staff is highly exposed to worker’s compensation injuries.



(L-R) Jim Warren, Assistant Division Director Pam Martin, Richard Wilhelms

Team Members: Diane James, Josefine Baluga, Donna Coley, Eileen Murray, Adam L. Wasserman, Larry Annis, Jon Cameron, Marguerite Morgan, Annie Jackson, Paul Coley, Michael Thompson, Steve Lacy

1st Runner Up

Department of Military Affairs

Description of Entry: “Safety Never Quits”

The Intent of this action is to bring awareness to all state and federal employees working in DMA.



(L-R) Shawn King, Assistant Division Director Pam Martin, Col. Jesse Kinghorn

Team Members: COL Jesse Kinghorn, LTC Christopher Shedd, Mr. Shawn King, SGM Susan Pinson, CW3 Mike Starnes, CPT Tammy Peters

2nd Runner Up University of Florida – Environmental Health & Safety

Description of Entry: “5 Minute Ergonomics Presentation For Computer Workstations”

This 5 minute presentation covers the basic goals of posture, your chair, keyboard, pointing device, monitor and document platforms in an ergonomic workstation.



(L-R) Lea-An Steiner, Assistant Division Director Pam Martin, Todd Morrone

Team Members: Todd Morrone, Lea-An Steiner, Glenn Ketcham, Robert Parks, Karen Navitsky, Jennifer Blades

Best Safety Training Program

WINNER

Department of Environmental Protection

Description of Entry: "Distance Training Facilitation"

Description of Entry: Beginning in FY 02-03 DEP's Office of Public Education and Training began using a distance training system to provide training for division officers in remote locations. The system is user friendly, flexible, cost effective and provides training at times convenient to the employee's work demands. The training provided by this system is available free to all DEP employees. Since its inception, it has delivered over 4,800 hours of training to 1238 DEP employees and other associated state and local agencies.



(L-R) Assistant Division Director Pam Martin, Bill Walls, Clabe Polk, SGT Burt Himmer

Team Members: Clabe Polk, SGT Burt Himmer, Meghan Shoaf, Stacy Newsome, Bill Walls

1st Runner Up

University of Florida – Environmental Health & Safety

Description of Entry: “Hurricane Preparedness for The University of Florida Community”

This 17 minute video covers preparation for hurricanes at the University of Florida workplace and for their employees in their homes.



(L-R) Lea-An Steiner, Assistant Division Director Pam Martin, Kenneth Allen

Team Members: Kenneth Allen, Lea-An Steiner, Glenn Ketcham

2nd Runner Up Florida Department of Agriculture and Consumer Services

Description of Entry: “Safe Lifting: Awareness Campaign and Training for Supervisors and Employees”

In FY 2006 a lifting awareness campaign was initiated to reduce WC injuries. The results so far are a reduction of lifting claims from an average claim of \$6,700 to \$1,800 or a 70% reduction.



(L-R) Matthew Croghan, Assistant Division Director Pam Martin, Amy Sinelli

Team Members: Matthew Croghan, Rick Harvey, Brenda Posthumus, Julie Zobel, Rene Ash

Most Creative

WINNER

Florida Department of Agriculture and Consumer Services

Description of Entry: “Safe-T-Fits”
– Third Annual Agency Safety Fair

The “Safe-T-Fits” slogan was selected from 170 entries for the Safety Fair held on October 14, 2005. The event promoted employee awareness of costly and frequently occurring worker’s compensation claims. The fair featured presentations and informational booths developed by in-house personnel and volunteers. Approximately 1350 (almost 30% of the entire agency) employees attended the event that was held in seven locations through out Florida.



(L-R) Matthew Croghan, Amy Sinelli,
Assistant Division Director Pam Martin

Team Members: Rene Ash, Matthew Croghan, Pam Gordon, Rick Harvey, Bill Marlowe, Brenda Posthumus, John Reeves, Connie Riherd, Amy Sinelli, Mike Gresham

1st Runner Up

Department of Children and Families - Florida State Hospital

Description of Entry: Application for the Best Safety Awareness Campaign

“Reducers Team”

The “Reducers” team was formed as part of Florida State Hospital’s strategic planning process to reduce and eliminate the use of seclusion and restraint when a person severed in the hospital is experiencing a psychiatric crisis. During these crises, the staff is highly exposed to worker’s compensation injuries.



(L-R) Assistant Division Director Pam Martin, Jim Warren, Richard Wilhelms

Team Members: Diane James, Josefin Baluga, Donna Coley, Eileen Murray, Adam L. Wasserman, Larry Annis, Jon Cameron, Marguerite Morgan, Annie Jackson, Paul Coley, Michael Thompson, Steve Lacy

2nd Runner Up

University of Florida – Environmental Health & Safety

Description of Entry: “Hurricane Preparedness for The University of Florida Community”

This 17 minute video covers preparation for hurricanes at the University of Florida workplace and for their employees in their homes.



(L-R) Lea-An Steiner, Assistant Division Director Pam Martin, Kenneth Allen

Team Members: Kenneth Allen, Lea-An Steiner, Glenn Ketcham

Safety Program of the Year

WINNER

Department of Environmental Protection

DEP's employees are involved in activities that include everything from flying airplanes to diving to law enforcement and high risk hazardous exposures. To reduce these extreme exposures, DEP has created one of the most inventive and inclusive "safety cultures" in state government. This "safety culture" starts with a written safety policy and philosophy which includes a positive safety attitude, consistency and follow up emphasizing a caring, productive environment for its employees. One of their motto's is "Accidents don't just happen, they are caused".

DEP has won every other award we offer and this is the culmination of all the hard work DEP and their safety coordinators have accomplished over many years.



(L-R) Robbie Yarborough, Assistant Division Director Pam Martin, Rufus Noble, Michael Sole, Donald Trussell, Kim Bundage, Greg Strong, Nick Contos, Lanette Radel, Amanda Himmer, SGT Burt Himmer, Sherry Ervin, Russell Simpson, Bill Walls, Clabe Polk, Charles Higman

Team Members: Donald Trussell, Lanette Radel, Nancy Mould, Capt. Gary Wiser, Julie Roberts, Al Poppell, Sherry Ervin, Michael Pacione, Jerry Weinrich, Pat McPhaul, Clay Hall, Nick Contos, June Manning, Joseph Smyth, Valerie Huegel, Russell Simpson, Lisa Kelley, Mike Downs, Arlene Sword, Randal Landers, Gordon Romeis, Kenton Brown, SGT Burt Himmer, Jeff Russell, Rufus Noble, Scott Campbell, Carmen McDonald, Mark Smith, Thelma Proctor, Ken Kubeck, Amanda Himmer, Bill Walls, Charles Higman, Terri Messler, Marsha Connell

1st Runner Up

Florida Department of Law Enforcement

The FDLE safety program was established in 1983. The main goal of their Safety Committee is to promote safety awareness through training, education, and recognition programs. These include a safety website, which was created in 2004, training videos, and safety equipment training.

The Workers' Compensation reduction was 55%.



(L-R) Assistant Division Director Pam Martin, Chris Johnson

Team Members: Chris Jonson, Rick Ward, Ken Tucker, Barry Funck, Zabrina Riggins, Jeremiah Bortle, Sam Catalani, Susan Kuhn, Jeff Hutcheon, David Duplantis, Dennis Roadruck, Justin Greenwell, Sharon Priest, Kathleen Crowe, Heather Earhart, Mark Pellham, Carol Herring, Matt Sears, Matt Ruddell, Janet Patkowa, Rachel Truxell, Stephanie Hurm, John Pickle, Toshia Butler, Wayne Thompson, Kay Pafford, Judy Stock, William Clark, Patty Koppenhaver, Mike Granger, Kim Murphy

2nd Runner Up Department of Lottery

The Lottery Safety Awareness Committee is aimed at increasing awareness and safety and reducing the number of claims through the use of safety education programs, tracking and investigating causal factors for Workers' Compensation claims to formulate and implement preventative measures, and conducting annual safety assessments at all Lottery offices.

The Workers' Compensation reduction was 69%.



(L-R) Doug Pitts, Assistant Division Director Pam Martin, Larry Ochalek

Team Members: Doug Pitts, Lyn Jones, Mike Miller, John Fraser, Kelly Logan, Renee Phillips, Larry Ochalek