

## **Legislative Outline Enterprise Governance**

- (1) Intro - Florida Enterprise Financial Business Operations Act
- (2) Definitions
  - a. Enterprise business process
  - b. Functional Owner (as defined in Section 215.92)
- (3) Establishment of Enterprise Financial Business Operations Agency
  - a. Administratively housed in Department of Financial Services
  - b. Agency Head is Governor and Cabinet
  - c. Duties and Responsibilities
    - Develop and implement strategies for re-engineering
    - Establish policies and procedures that promote the standardization of enterprise business processes
    - Develop a Strategic Enterprise Financial Business Operations Plan and revise annually
    - Provide law and funding recommendations to the Governor and Cabinet in support of standardized enterprise business processes
- (4) Establishment of Enterprise Financial Business Operations Officer
  - a. Appointed by Governor and Cabinet,
  - b. Four year term
  - c. 7 years experience in the administration of a State Agency's personnel, purchasing or financial operations (similar to AEIT Director?)
- (5) Establishment of the Council
  - a. Identify members
  - b. Duties and responsibilities are to support agency
  - c. Establish a sub-council that is chaired by the AEIT Director or designee
  - d. Purpose/intent of sub-council
- (6) Strategic Enterprise Business Plan
  - a. Purpose/Intent
  - b. Plan must include the following:
    - Enterprise business process diagrams
    - Recommendations on enterprise business process improvements
    - Enterprise reporting needs
    - Enterprise policies
    - Enterprise data management plan
    - Enterprise technology architecture plan
    - Current life cycle costs
  - c. Phased-in Implementation timeline

### **Strike**

Section 215.91 Florida Financial Management Information System; board; council

Section 215.95 Financial Management Information Board

Section 215.96 Coordinating council and design and coordination staff

### **Revise**

Section 215.92 Definitions relating to Florida Financial Management Information System Act

Section 215.93 Florida Financial Management Information System.

Section 215.94 Designation, duties, and responsibilities of functional owners.--

## Proposed Language

### (1) Intro to Florida Enterprise Financial Business Operations Act

### (2) Definitions

- (3) Agency for Enterprise Financial Business Operations.--Effective July 1, 2009 there is created the Agency for Enterprise Financial Business Operations. The head of the agency shall be the Governor and Cabinet. The agency will be administratively housed within the Department of Financial Services. The agency shall be a separate budget entity that is not subject to control, supervision, or direction by the Department of Financial Services in any manner, including but not limited to purchasing, transactions involving real or personal property, personnel, or budgetary matters.
- (4) The agency shall have an Enterprise Financial Business Operations Officer, which shall for purposes of this section be referred to as the officer, who must:
- (a) Have a degree from an accredited postsecondary institution; and
  - (b) Have at least 7 years of executive-level experience in managing the administration of a State Agency's purchasing, personnel, or financial operations.
  - (c) The Governor and Cabinet shall appoint the Enterprise Financial Business Operations Officer by a majority vote consisting of at least three affirmative votes, with both the Governor and the Chief Financial Officer on the prevailing side.
  - (d) The officer will **serve at the pleasure** of the Governor and Cabinet.
- (5) Enterprise Financial Council. – Effective July 1, 2009 there is established an Enterprise Financial Council, which shall for purposes of this section be referred to as the council, that is to provide assistance to the agency in the execution of its duties and responsibilities.
- (a) The Council members shall include but not be limited to the following:
    - (i) Cash Management subsystem functional owner or designee;
    - (ii) Financial Management subsystem functional owner or designee;
    - (iii) Purchasing subsystem functional owner or designee;
    - (iv) Personnel subsystem functional owner or designee;
    - (v) Planning and Budgeting subsystem functional owner or designee;
    - (vi) Representative for the State Agencies' Administrative Service Directors
    - (vii) Representative for the Attorney General
    - (viii) Representative for the Agricultural Commissioner
    - (ix) Executive Director for Agency for Enterprise Information Technology or designee.
  - (b) The Executive Director for Agency for Enterprise Information Technology or designee has the authority to establish and chair an enterprise financial sub-council that will perform in an advisory capacity to the Enterprise Financial Council on information technology matters.
  - (c) The members of the sub-council shall include but not be limited to the following:
    - (i) Cash Management subsystem technical subject matter expert;
    - (ii) Financial Management subsystem technical subject matter expert;
    - (iii) Purchasing subsystem technical subject matter expert;
    - (iv) Personnel subsystem technical subject matter expert;
    - (v) Planning and Budgeting subsystem technical subject matter expert;
    - (vi) Representative for the State Agencies Chief Information Officers;
- (6) The agency, assisted by the Enterprise Financial Council, shall have the following duties and responsibilities:

- (a) Develop and implement strategies for the re-engineering of enterprise business processes that strengthen and standardize the financial and accounting practices of the state;
  - (b) Plan and establish policies that promote the standardization of enterprise business processes and improve enterprise reporting;
  - (c) Develop an Enterprise Strategic Financial Business Operations Plan and update annually;
  - (d) Make recommendations to the agency head and the Legislature concerning law and funding requests that support the standardization of enterprise business processes
- (7) The Enterprise Strategic Financial Business Operations Plan shall include but not be limited to the following:
- (a) An Enterprise Business Process Plan that documents the current enterprise business processes being followed by the State Agencies and provide recommendations on enterprise business process improvements that support standardization, internal controls, or enhanced financial reporting;
  - (b) An Enterprise Reporting Plan that documents the financial reporting that is currently provided with the enterprise business processes and provide recommendations that enhance enterprise reporting;
  - (c) An Enterprise Data Management Plan that documents the current data management for the Financial Management Information Systems defined in Section 215.93 F.S. and provide recommendations on measures to improve data security, data integrity between systems, or elimination of data redundancy between systems
  - (d) An Enterprise Technology Architecture Plan that documents the hardware, software and information technology environments that are currently being used by the Financial Management Information Systems defined in Section 215.93 F.S. and provide recommendations on measures to improve access control, system performance, or hardware or software acquisitions that support the standardization of enterprise business processes;
  - (e) Recommendations on enterprise policies and procedures that support the standardization of enterprise business processes and/or enterprise reporting;
  - (f) Documentation on the life cycle costs to maintain the current Financial Management Information Systems defined in Section 215.93 F.S. and any cost impact that is associated with recommendations provided in the Strategic Financial Business Operations Plan