ENTERPRISE PROJECT GOVERNANCE - ROLES AND RESPONSIBILITIES

Enterprise Financial Business Operations Officer

- Provides strategic vision
- Sets priorities across enterprise projects
- Chairs the council meetings
- Maintains communication with all Project Sponsors

Enterprise Financial Council

- Approves Project Charter for enterprise projects
- Provides oversight on all enterprise projects
- Monitors for potential issues with scope and funding

Project Sponsor

- Creates and enacts the Project Charter and associated scope documents
- Chairs the Steering Committee
- Ultimately accountable as the approval authority for actions and decisions coming from the steering committee

Project Steering Committee (Sub-set of Enterprise Financial Council)

- Serves as the top level in the Enterprise Project issue escalation process
- Monitors the progress and health of the Enterprise project and holds the Project Director accountable for project performance in meeting the established goals and objectives

Project Director

- Resolve issues that can be addressed at their level when necessary, escalates issues to the Steering Committee
- Has accountability for monitoring and assisting multiple Project Managers
- Utilizes appropriate Project Management tools and techniques in efforts to monitor, assess and support the enterprise project with a focus on removing or minimizing external obstacles

Project Manager

- Responsible for implementing unique endeavors with a beginning and end
- Manages/expends resources over time to deliver the products and services identified in the Project Charter
- Resolves issues that can be addressed at their level, and when necessary, escalates issues to the Project Director
- Utilizes appropriate Project Management tools and techniques in an effort to initiate, plan, execute, control, and close their project