

Meeting Minutes

Financial and Cash Management Task Force



Meeting Name:	Financial and Cash Management Task Force
Date:	September 30, 2008
Time:	3:00 to 5:00
Location:	Cabinet Room, The Capitol
Requestor:	Christina Smith, Assistant Director

Attendees:

Name	Entity
CFO Alex Sink	DFS
COS Jim Cassady	DFS
COS Ken Granger	DMS
David Taylor	AEIT
Jerry McDaniel	LASPBS
Larry Fuchs	Consultant
Kimberly McMurray	DFS
Christina Smith	DFS
Donna O'Neal	DFS

Agenda:

- Introductions
- Review Task Force Charter (requires Task Force approval)
- Review Future Proposed Meeting Schedule (requires Task Force approval)
 - Tuesday, October 21st, 3:00 P.M. – 5:00 P.M.
 - Wednesday, November 12th, 3:00 P.M. – 5:00 P.M.
 - Wednesday, December 10th, 3:00 P.M. – 5:00 P.M.
 - Wednesday, December 17th, 3:00 P.M. – 5:00 P.M.
- Status of Work Groups
- Other items of Interest
- Adjourn

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DISCUSSION

The Financial and Cash Management Task Force Project Charter was reviewed, discussed and approved. CFO Sink made a motion to approve. It was seconded. It was approved without objection.

The proposed future meeting dates were reviewed and approved. CFO Sink made a motion to approve. It was seconded. It was approved without objection.

Status of work groups was given.

ACTION ITEMS

Action	Responsible	Due Date
Update Project Charter	Christina Smith	10/14/2008