

Suggestion List

31-Jul-09

| AGENCY | SUGG # | CREATED | SUBMITTER | SUBMITTER PHONE | MONEY SAVED | MONEY SAVED FREQUENCY | CLOSED? | CLOSED DATE |
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Agency for Health Care Administration

2383

5/8/2009

Y

7/10/2009

I told the partners at the architecture and interior design firm that I work for that the State & the Federal government could save A LOT OF MONEY if the forms we are required to fill out when creating proposals for bid opportunities on public projects were the same. Sometimes called RFQ or RFI (Request for Proposal or Information)- these are required for most State and Federal bids, but not all. The GSA has a form called SF330 (Standard Form) - this has replaced the SF254 and SF255 in most states, but not all. It's not easily found on their website - when you type SF 330 in the search box, there are 64 answers - there should be one. North Carolina still uses the SF 254, which we haven't used in at least 5 years. There are also many versions - the 2004 and 2007 updates seem to be the most popular. Then, there is the PQS or Professional Qualifications Supplement - not a standard form from any of Florida's K-12 schools, colleges and universities. If there was one form for all Federal and one form for State of Florida, AND they were easily accessible on a website, it would save so much time and money for the hard-working companies that have to create these proposals. The company I work for was founded in Tampa in 1990. There has not been a standard form in the history of this company. Thank you,

Has Merit?: Y **Explanation:**

Implementation:

Steps Taken:

Efficiency:

2430

5/13/2009

0

Recurring

Y

7/15/2009

Set the default setting on all state agency copiers/printers to "duplex", "greyscale". When people need single sided copies or color copies they can still select those options. This should save \$\$ in several ways - the cost of paper, the cost of ink, the cost of mailing/shipping, the cost of storing and archiving documents, the cost of rent associated with space needed to store and archive documents. It will also save trees!

Has Merit?: Y **Explanation:**

Implementation: Features and functions of all copiers will need to be assessed and evaluated. IT will need to coordinate any effort to implement.

Steps Taken:

Efficiency: Assessment will have to be determined first to see how efficiency would be increased and the amount of monetary savings.

2492

5/19/2009

Y

7/15/2009

Any local, state, or federal agency can post items onto www.govdeals.com. The site allows items to be bid on nationwide. The state should consider buying and selling items on this site to save and earn some money.

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Has Merit?: Y **Explanation:**
Implementation:
Steps Taken:
Efficiency:

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| 2739 | 6/16/2009 | | | | | | Y | 7/10/2009 |
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When designing forms, do not include color images or text. Forms can be copied rather than printed when multiple copies are needed and still look just as good, but more economically! Also, reduce the amount of gray/black boxes, as that just uses more toner/ink. Design fax cover sheets with a minimum of text/artwork. They scan through faster and save on toner/film on the receiving end.

Has Merit?: Y **Explanation:**
Implementation:
Steps Taken:
Efficiency:

Agency for Work Force Innovation

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|------|----------|--|--|--|-----------|--|---|----------|
| 2378 | 5/7/2009 | | | | Recurring | | Y | 7/1/2009 |
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We are using computers to fill out forms on our computer. We then print out those forms to provide a paper trail. We then send those forms to imaging where they are scanned into an electronic image for our data archives.

Then we shred those paper forms to ensure security.

Simply put...quit wasting paper...

We start with an digital format... we print it and then scan it... BACK into a Digital format... and then destroy the form...

Suggestion: Set up a data base system that allows us to enter the information directly into the imaging system thereby eliminating the waste of PAPER and Printer supplies. This would also eliminate the cost associated with the manual scanning of Thousands of forms each day. Also eliminating the cost associated with shredding the forms we are creating. There is nothing more frustrating than being told we need to reduce our paper usage when this is happening.

Has Merit?: Y **Explanation:** Possibly. This suggestion was previously identified in a recent analysis of the Agency's call center environment and is already under consideration for possible implementation.

Implementation: Currently the Agency's imaging system has the capability to receive document entry directly into the system which is incorporated in the suggestion. However, the existing process is not user friendly. The first step would be to work closely with the existing vendor to explore ways to streamline this process or identify changes in infrastructure that may be needed and to evaluate cost and benefits. If not feasible, the next step would be to consider whether another vendor would need to be procured or consider this process when the automated benefits system is redesigned.

Steps Taken: The Agency is in the early planning stages of identifying and categorizing mainframe documents that will be directly sent to the Agency's imaging system.

Efficiency: Efficiency can be potentially increased through the implementation of this suggestion by reducing costs associated with scanning, paper handling, and shredding. Additionally, the reduction in manual processes can possibly increase agent availability and productivity as well as create an opportunity to achieve overall cost savings.

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| | 2740 | 6/16/2009 | | | | Recurring | Y | 7/10/2009 |
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When designing forms, do not include color images or text. Forms can be copied rather than printed when multiple copies are needed and still look just as good, but more economically! Also, reduce the amount of gray/black boxes, as that just uses more toner/ink. Design fax cover sheets with a minimum of text/artwork. They scan through faster and save on toner/film on the receiving end.

Has Merit?: Y **Explanation:** The Agency operates various programs that inform the public and others of important information and instructions. There are times when color and gray/black boxes on documents and forms help to better inform customers. Other forms and documents, largely internal, do not merit color or gray/black boxes. Program areas will need to make the most appropriate determination of when it is appropriate to use color or gray/black boxes and artwork to meet customer and Agency needs.

Implementation: Executive management has mandated agency users on a previous Get Lean suggestion to print in gray/scale, duplex to reduce costs

Steps Taken: See above

Efficiency: Unable to determine

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| | 2817 | 6/29/2009 | | | | | Y | 7/29/2009 |
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I have a money saving suggestion, it may be a small one that some may not think will have a huge impact but every little bit helps. In my particular process, we are constantly receiving correspondence from other state's and we receive paper clips on almost all of our correspondence. So much so that we have bowls of them sitting around our office, in our file room and stuffed in empty drawers. I also worked for another service center and we had a similar issue so I am suspecting that this over-abundance is not limited to just our office, but perhaps is a state wide issue. I was thinking that perhaps somehow the paper clips could be re-distributed among other state offices and this would eliminate the need to purchase them from an outside agency.

I don't know if this would be a cost effective effort or not, but thought it was noteworthy.

Thank you for your consideration.

Has Merit?: Y **Explanation:**

Implementation:

Steps Taken:

Efficiency:

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|--|------|----------|--|--|--|-----------|---|-----------|
| | 2883 | 7/1/2009 | | | | Recurring | Y | 7/15/2009 |
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In an effort to reduce utility costs; installing motion detectors to control lighting in areas/halls/rooms that have emergency lighting and rooms that have windows will save electricity. This is currently being done in some handicapped bathrooms.

Has Merit?: Y **Explanation:**

Implementation: Steps taken are very minimal: 1. Identify areas in which you can safely use motion detectors. 2. Purchase motion detectors for the identified areas. 3. Have your maintenance person or electrician install the motion detectors.

Steps Taken: same as above

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SUGGESTION

Efficiency: Actual monetary savings cannot be determined because we also implemented other energy saving measures at the same time. However, we can say that all our initiatives have created a reduction of 26,640 KW in the Caldwell Building over the last 11 months in spite of the fact the building is now operating 7 days a week compared to last year when the building was operating 5 days a week. The building functions at the same level of efficiency while at the same time using less energy which saves the State of Florida money and reduces our Carbon Foot Print.

Department of Children and Families

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| | 2796 | 6/23/2009 | | | | | Y | 7/1/2009 |
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Why are the multiple programs and agencies that administer the Medicaid and waiver programs? Woudn't it be cheaper to have one agency to do all of the waiver programs and then subcontract that out to the private sector like united Healthcares Evercare product line. It seems like a waste to have elder agencies over 11 of them 13 offices for the Agency for persons with disabilities and yet none seem to get anything done or even answer the telephone most of the time. Try calling them sometime, all of the money goes to the agency and not the services for consumers. I am speaking as a provider that has had to jump through hoops to complete waiver applications in order to meet the needs of the actual consumers. You even have to submit background checks for each application at the cost of about \$100.00 for each application. Come on, do you think it would have a differant result in one hour of the background check 3 times? It would seem logical that if you got rid of all of the agencies and their payroll, office cost etc., had one agency like the AHCA let them contract out the services to the private sector like evercare who inturn contract out the services at cheaper rates it would save so much money and produce more jobs and better outcomes for elder and disabled consumers in Florida. I don't understand the red tape and middle men needed for all of these agencies who don't even work with the actual individuals and are "paper pushers" for the most part. Evercare does a MUCH BETTER PROCESS with their credentialing then the agencies do and are much faster in meeting consumer needs. They even ask for general liability, workers compensation etc., from their providers. The state agencies ask for redundant forms which has nothing to do with anything other then pretty much business ownership and tax IDs along with background checks. I wonder how many providers they use that don't even have workers compensation coverage or liability coverage to protect consumers. It seems that they have job justification on their minds vs helping the elderly and disabled consumers. What a waste of money to have such middle management who do nothing and yet money for services to the elderly and disabled are used up with the office and their salary. I do not work for evercare but I do know they do a much better job then all of your state agencies combined. I say get rid of all the medicaid and waiver agencies and let the Agency for Healthcare Administration and the private sector do it better and cheaper with BETTER OUTCOMES FOR THE CONSUMERS.

Has Merit?: Y **Explanation:** This is an issue for the Agency for Health Care Administration (Medicaid Waiver).

Implementation:

Steps Taken:

Efficiency:

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|--|------|-----------|--|--|-----------|--|---|----------|
| | 2822 | 6/29/2009 | | | Recurring | | Y | 7/1/2009 |
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I have a money saving suggestion, it may be a small one that some may not think will have a huge impact but every little bit helps. In my particular process, we are constantly receiving correspondence from other state's and we receive paper clips on almost all of our correspondence. So much so that we have bowls of them sitting around our office, in our file room and stuffed in empty drawers. I also worked for another service center and we had a similar issue so I am suspecting that this over-abundance is not limited to just our office, but perhaps is a state wide issue. I was thinking that perhaps somehow the paper clips could be re-distributed among other state offices and this would eliminate the need to purchase them from an outside agency.

I don't know if this would be a cost effective effort or not, but thought it was noteworthy.

Thank you for your consideration.

Has Merit?: Y **Explanation:** Surplus supplies are regularly re-distributed between offices.

Implementation: Email notification of surplus property/supplies. This is already being done.

Steps Taken: Surplus supplies are regularly re-distributed between offices.

Efficiency:

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| | 2853 | 6/30/2009 | | | | Recurring | Y | 7/1/2009 |
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INSTEAD OF TRAVELING ALL OVER THE STATE FOR MEETINGS YOU COULD SIGN UP FOR A WEBSITE THAT LETS YOU HOLD AN UNLIMITED AMOUNT OF MEETINGS ONLINE FOR A LOW MONTHLY PRICE.

I ONLY SUGGEST BECAUSE I HAVE HEARD OF WWW.GOTOMEETINGS.COM SEEMS LOGICAL AND COULD SAVE A LOT

Has Merit?: Y **Explanation:**

Implementation: Video Conferencing and Breeze are already used on regular statewide basis.

Steps Taken: Video Conferencing and Breeze are already used on regular statewide basis.

Efficiency:

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|--|------|----------|--|--|--|--|---|----------|
| | 2885 | 7/1/2009 | | | | | Y | 7/7/2009 |
|--|------|----------|--|--|--|--|---|----------|

In an effort to reduce utility costs; installing motion detectors to control lighting in areas/halls/rooms that have emergency lighting and rooms that have windows will save electricity. This is currently being done in some handicapped bathrooms.

Has Merit?: Y **Explanation:** A good suggestion. However, implementation would require additional funding, statewide, which is not available.

Implementation:

Steps Taken:

Efficiency:

Department of Corrections

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|--|------|-----------|--|--|--|------|---|-----------|
| | 2588 | 5/26/2009 | | | | Once | Y | 7/13/2009 |
|--|------|-----------|--|--|--|------|---|-----------|

At the Lancaster Correctional Institution a female Sergeant enter confinement and gased inmates in a cell that was un-ruly. The Sgt. failed to turn off the A/C unit and gas numerous inmates whom where behaving them selves. Why is a Control Room Sergeant leaveing their post to enter a all male confinement unit. DC policy states that any time inmates are gased in a confinement that has A/C, the system will be turned off. This is the second such case. The last case within the last 90 days, Two Sgt's and a Lt. gased inmates so bad they had to go and get a fan to get the gas out of the confinement unit. This is a miss-use of Chemical agents.

Has Merit?: Y **Explanation:**

Implementation: Has been referred to the Inspector General for appropriate handling.

Steps Taken: See above

Efficiency: N/A

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| | 2749 | 6/16/2009 | | | | Recurring | Y | 7/13/2009 |
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Has Merit?: Y **Explanation:**

Implementation: Review of forms to ensure design is simple and easily copied.

Steps Taken: Review is ongoing.

Efficiency: Operational expense savings

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| | 2825 | 6/29/2009 | | | | | Y | 7/13/2009 |
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I don't know if this would be a cost effective effort or not, but thought it was noteworthy.

Thank you for your consideration.

Has Merit?: Y **Explanation:**

Implementation:

Steps Taken:

Efficiency:

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|--|------|-----------|--|--|--|--|---|-----------|
| | 2856 | 6/30/2009 | | | | | Y | 7/13/2009 |
|--|------|-----------|--|--|--|--|---|-----------|

INSTEAD OF TRAVELING ALL OVER THE STATE FOR MEETINGS YOU COULD SIGN UP FOR A WEBSITE THAT LETS YOU HOLD AN UNLIMITED AMOUNT OF MEETINGS ONLINE FOR A LOW MONTHLY PRICE.

I ONLY SUGGEST BECAUSE I HAVE HEARD OF WWW.GOTOMEETINGS.COM SEEMS LOGICAL AND COULD SAVE A LOT

Has Merit?: Y **Explanation:**

Implementation:

Steps Taken:

Efficiency:

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Has Merit?: Y **Explanation:**

Implementation: Coordination with the agency's procurement office.

Steps Taken: Coordination with the agency's procurement office.

Efficiency: Cost savings to expense budget.

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| 2556 | 5/20/2009 | | | | | | Y | 7/15/2009 |
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This applies to all state operations. The consumer suggests the state look at all free "perks" provided to state employees at taxpayer expense. Perks would include any free additional hotel night stays when away on state business, as well as receiving air miles at taxpayer expense.

Has Merit?: Y **Explanation:**

Implementation:

Steps Taken:

Efficiency:

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|------|-----------|--|--|---|------|--|---|----------|
| 2590 | 5/26/2009 | | | 0 | Once | | Y | 7/2/2009 |
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The Rails to Trails should be required to cut the grass at the inter-sections along the Rails to Trail in Trenton, Chiefland, and Cross City. At each inter-section where a highway is, a minimum of 100 feet on each side should be cleared for traffic and taxpayers who utilized the trail.

The current staff on mows a small area and rides around hiding. Put them to work. Even the inmate work crews are not being uses to enhance the trails beauty.

Has Merit?: Y **Explanation:** Potentially. If person provided name/contact we could meet with them to discuss and look at their specific issue with them.

Implementation: Would have to increase area w/in mowing contractor's contract or do in-house. Require additional man-hours, staff time, fuel use etc.

Steps Taken: Regional Manager will inspect on 5/29/09 and make a determination after the site visit.

Efficiency: None. Will cost more to mow/maintain a larger area at all trail/road intersections.

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| 2605 | 5/26/2009 | | | 0 | Once | | Y | 7/15/2009 |
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Occasionally awards are given for superior job performance. In the past luncheons were held. This is nice but I believe a better and more appreciated alternative exists. Rather than spend money on a frame or plaque, send a letter of congratulations and a pass for a day or half day off. Formal recognition and plaques are nice, but after a while the wall gets full and most end up in a file cabinet.

I'd much rather spend the afternoon at home with my dog or in the garden than just about anything else.

Has Merit?: Y **Explanation:**

Implementation: Unsure. I have forwarded the suggestion to the Division of Administrative Services for further investigations.

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Steps Taken:

Efficiency:

2709 6/16/2009 Y 7/2/2009

FWC should thin this timber before trying to burn it. They are trying to burn areas that have not had fire in them for many years and are killing the trees and reducing the value of them. Over the last 3 years they have burned up a million dollars worth of timber. This timber could have been sold and revenue received for the state. Jobs would also have been retained within the private sector. The woods would be easier for them to burn after the timber is thinned.

Has Merit?: Y **Explanation:**

Implementation:

Steps Taken:

Efficiency:

2752 6/16/2009 Y 7/15/2009

When designing forms, do not include color images or text. Forms can be copied rather than printed when multiple copies are needed and still look just as good, but more economically! Also, reduce the amount of gray/black boxes, as that just uses more toner/ink. Design fax cover sheets with a minimum of text/artwork. They scan through faster and save on toner/film on the receiving end.

Has Merit?: Y **Explanation:**

Implementation:

Steps Taken:

Efficiency:

2859 6/30/2009 Recurring Y 7/2/2009

INSTEAD OF TRAVELING ALL OVER THE STATE FOR MEETINGS YOU COULD SIGN UP FOR A WEBSITE THAT LETS YOU HOLD AN UNLIMITED AMOUNT OF MEETINGS ONLINE FOR A LOW MONTHLY PRICE.

I ONLY SUGGEST BECAUSE I HAVE HEARD OF WWW.GOTOMEETINGS.COM SEEMS LOGICAL AND COULD SAVE A LOT

Has Merit?: Y **Explanation:**

Implementation: We currently utilize teleconferencing as well as video conferencing.

Steps Taken: We currently utilize teleconferencing as well as video conferencing.

Efficiency: Save expense budget from reduced travel costs.

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| | 2891 | 7/1/2009 | | | | | Y | 7/2/2009 |
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In an effort to reduce utility costs; installing motion detectors to control lighting in areas/halls/rooms that have emergency lighting and rooms that have windows will save electricity. This is currently being done in some handicapped bathrooms.

Has Merit?: Y **Explanation:**

Implementation: This requires coordination through DMS. We are currently in a DMS managed facility.

Steps Taken:

Efficiency:

Department of Health

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| | 2830 | 6/29/2009 | | | | | Y | 7/22/2009 |
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I have a money saving suggestion, it may be a small one that some may not think will have a huge impact but every little bit helps. In my particular process, we are constantly receiving correspondence from other state's and we receive paper clips on almost all of our correspondence. So much so that we have bowls of them sitting around our office, in our file room and stuffed in empty drawers. I also worked for another service center and we had a similar issue so I am suspecting that this over-abundance is not limited to just our office, but perhaps is a state wide issue. I was thinking that perhaps somehow the paper clips could be re-distributed among other state offices and this would eliminate the need to purchase them from an outside agency.

I don't know if this would be a cost effective effort or not, but thought it was noteworthy.

Thank you for your consideration.

Has Merit?: Y **Explanation:** Purchasing rules are determined by DMS. They need to review for feasibility.

Implementation:

Steps Taken:

Efficiency:

Department of Highway Safety

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|--|------|-----------|--|--|-----------|--|---|----------|
| | 2755 | 6/16/2009 | | | Recurring | | Y | 7/2/2009 |
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Has Merit?: Y **Explanation:**

Implementation: Steps already underway.

Steps Taken: The majority of forms used by the Department of Highway Safety and Motor Vehicles have a limited amount of artwork. In addition, gray boxes do not appear when printing many of our online forms. Through our Department correspondence units, we often direct customers to our website for online forms and additional information or email the form saving both printing and mailing

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costs, while providing faster service. In addition, the Department has undertaken an effort to minimize the number of forms used internally by automating routing and approval processes. The Department has also encouraged members to minimize color printing and has encouraged double sided printing as cost saving measures.

Efficiency: Automated routing and approval of processes will reduce associated staff time and also reduce postage and paper costs while simplifying record keeping.

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| 2831 | 6/29/2009 | | | 5000 | Once | | Y | 7/2/2009 |
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I don't know if this would be a cost effective effort or not, but thought it was noteworthy.

Thank you for your consideration.

Has Merit?: Y **Explanation:**

Implementation: See below

Steps Taken: In addition to more closely monitoring the purchase of office supplies, the Department has undertaken an initiative to further offset supply costs. In February 2009, the Department's Headquarters held a building-wide supply swap. Excess items and items no longer used by a particular area were gathered and displayed in the Department's auditorium. Support staff throughout the building were able to view the items and take what was needed. This initiative was a great success and will continue. Additional supply saving measures are also in place at the Department that help reduce costs and also contribute to the Department's efforts to go green.

Efficiency: N/A

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| 2862 | 6/30/2009 | | | | Recurring | | Y | 7/2/2009 |
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INSTEAD OF TRAVELING ALL OVER THE STATE FOR MEETINGS YOU COULD SIGN UP FOR A WEBSITE THAT LETS YOU HOLD AN UNLIMITED AMOUNT OF MEETINGS ONLINE FOR A LOW MONTHLY PRICE.

I ONLY SUGGEST BECAUSE I HAVE HEARD OF WWW.GOTOMEETINGS.COM SEEMS LOGICAL AND COULD SAVE A LOT

Has Merit?: Y **Explanation:**

Implementation: See below

Steps Taken: The Department has implemented strict travel guidelines to ensure only mission critical travel is conducted. In addition, the Department currently uses Adobe Connect as a web meeting provider. This service helps further reduce the need for travel and allows for meetings and collaboration over the web.

Efficiency: Reduces the need for travel and provides the capability to interact and conduct meetings across the state.

| | | | | | | | | |
|------|----------|-------|--|--|-----------|--|--|----------|
| 2894 | 7/1/2009 | 15000 | | | Recurring | | | 7/2/2009 |
|------|----------|-------|--|--|-----------|--|--|----------|

| AGENCY | SUGG # | CREATED | SUBMITTER | SUBMITTER PHONE | MONEY SAVED | MONEY SAVED FREQUENCY | CLOSED? | CLOSED DATE |
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In an effort to reduce utility costs; installing motion detectors to control lighting in areas/halls/rooms that have emergency lighting and rooms that have windows will save electricity. This is currently being done in some handicapped bathrooms.

Has Merit?: Y **Explanation:**

Implementation: See below

Steps Taken: The Department has motion sensors installed on many of its switches. In addition, in fixtures with multiple bulbs, extra bulbs have been removed. This provides for a cost savings through reduced energy use. The Department has reduced energy consumption in the Kirkman Building by 16% and Statewide by 9%. We will continue to monitor.

Efficiency: N/A

Department of Law Enforcement

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|------|-----------|--|--|--|-----------|--|---|----------|
| 2082 | 4/23/2009 | | | | Recurring | | Y | 7/9/2009 |
|------|-----------|--|--|--|-----------|--|---|----------|

I suggest that the television and lights only be used while the Cafeteria and seating areas are in use (M-f) 6:00ish am - 2:00pm (but I think a Cafeteria staff person could be responsible to turn off the television and lights when they left each day.

Has Merit?: Y **Explanation:**

Implementation: Please see the steps taken below

Steps Taken: The Cafeteria Manager was asked to turn off the television in the dining room when the cafeteria closed for the day (usually around 2:00pm). Random checks of the television after hours indicated the television was being turned off as requested. According to the Department of Management Services, the dining room lights are on the same circuit as various emergency lighting and therefore required to remain on at all times.

Efficiency: DMS would be the agency to answer this question.

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|------|-----------|--|--|--|-----------|--|---|----------|
| 2451 | 5/13/2009 | | | | Recurring | | Y | 7/9/2009 |
|------|-----------|--|--|--|-----------|--|---|----------|

Set the default setting on all state agency copiers/printers to "duplex", "greyscale". When people need single sided copies or color copies they can still select those options. This should save \$\$ in several ways - the cost of paper, the cost of ink, the cost of mailing/shipping, the cost of storing and archiving documents, the cost of rent associated with space needed to store and archive documents. It will also save trees!

Has Merit?: Y **Explanation:**

Implementation: Please see comment below.

Steps Taken: Per FDLE's Print Shop Personnel, all printers and copiers should be set to duplex and gray scale. If there is a need for one-sided or color, the setting can be changed.

Efficiency: Unable to determine at this time

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|------|-----------|--|--|--|-----------|--|---|-----------|
| 2757 | 6/16/2009 | | | | Recurring | | Y | 7/10/2009 |
|------|-----------|--|--|--|-----------|--|---|-----------|

When designing forms, do not include color images or text. Forms can be copied rather than printed when multiple copies are needed and still look just as good, but more economically! Also, reduce the amount of gray/black boxes, as that just uses more toner/ink. Design fax cover sheets with a minimum of text/artwork. They scan through faster and save on toner/film on the receiving end.

| AGENCY | SUGG # | CREATED | SUBMITTER | SUBMITTER PHONE | MONEY SAVED | MONEY SAVED FREQUENCY | CLOSED? | CLOSED DATE |
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Has Merit?: Y **Explanation:**

Implementation: We are already implementing this suggestion.

Steps Taken: All printers and copiers are pre-set to duplex(set on two-sided to save paper and storage space for paper records) and gray scale(set on black and white to save color tone/ink). They scan through faster and save on toner/film on the receiving end. Only when color prints or copies are required are the settings changed.

Efficiency: We use less paper and less ink and toner.

2833 6/29/2009 Recurring Y 7/10/2009

I have a money saving suggestion, it may be a small one that some may not think will have a huge impact but every little bit helps. In my particular process, we are constantly receiving correspondence from other state's and we receive paper clips on almost all of our correspondence. So much so that we have bowls of them sitting around our office, in our file room and stuffed in empty drawers. I also worked for another service center and we had a similar issue so I am suspecting that this over-abundance is not limited to just our office, but perhaps is a state wide issue. I was thinking that perhaps somehow the paper clips could be re-distributed among other state offices and this would eliminate the need to purchase them from an outside agency.

I don't know if this would be a cost effective effort or not, but thought it was noteworthy.

Thank you for your consideration.

Has Merit?: Y **Explanation:**

Implementation: Place this suggestion in the FDLE monthly Informant newsletter under TIPS.

Steps Taken: Most members reuse paper clips, as evidenced by the fact that the Department rarely purchase them. The Department will consider issuing a reminder to members via the agency newsletter reminding/informing them to share excessive paper clips with other sections to further limit potential purchases.

Efficiency: By using re-using the paper clips it also helps with the Department's GO Green initiative.

2864 6/30/2009 Recurring Y 7/10/2009

INSTEAD OF TRAVELING ALL OVER THE STATE FOR MEETINGS YOU COULD SIGN UP FOR A WEBSITE THAT LETS YOU HOLD AN UNLIMITED AMOUNT OF MEETINGS ONLINE FOR A LOW MONTHLY PRICE.

I ONLY SUGGEST BECAUSE I HAVE HEARD OF WWW.GOTOMEETINGS.COM SEEMS LOGICAL AND COULD SAVE A LOT

Has Merit?: Y **Explanation:**

Implementation: We have already implemented a similar web-based program.

Steps Taken: The suggestion to use a web-based meeting and collaboration service is a good one. It was previously recognized and implemented by FDLE last year. We chose WebEx.

Efficiency: We have seen a reduction in travel cost and the amount of time our members spend on the road. We have also experienced the convenience of being able to quickly solve problems, interact with customers, and provide face to face interaction and collaboration services at a moment's notice.

| AGENCY | SUGG # | CREATED | SUBMITTER | SUBMITTER PHONE | MONEY SAVED | MONEY SAVED FREQUENCY | CLOSED? | CLOSED DATE |
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|--|------|----------|--|--|--|--|---|----------|
| | 2896 | 7/1/2009 | | | | | Y | 7/9/2009 |
|--|------|----------|--|--|--|--|---|----------|

In an effort to reduce utility costs; installing motion detectors to control lighting in areas/halls/rooms that have emergency lighting and rooms that have windows will save electricity. This is currently being done in some handicapped bathrooms.

Has Merit?: Y **Explanation:**

Implementation:

Steps Taken:

Efficiency:

Department of Management Services

| | | | | | | | | |
|--|------|-----------|--|--|------|--|---|-----------|
| | 2042 | 4/22/2009 | | | Once | | Y | 7/21/2009 |
|--|------|-----------|--|--|------|--|---|-----------|

I think the State of Florida could run it's own payroll and human resources department cheaper than what we pay Convergys approx 50 million every year.

Has Merit?: Y **Explanation:** Is this properly assigned to your Department? Yes, with the caveat that the Bureau of State Payrolls processes payroll for the State of Florida. People First contributes to this process by preparing and submitting the file interfaces necessary to run each payroll but is not the sole entity responsible for processing state payroll.

Implementation: Per the EquaTerra study, a project of this scale would have staffing (150 to 200 new full time positions), technology (ability of State to maintain complex infrastructure), and cost (\$22 to \$45 million up-front costs) implications. It may also require a significant transition time period (2 to 4 years).

Steps Taken:

Efficiency: N/A

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|--|------|-----------|--|--|--|--|---|-----------|
| | 2781 | 6/18/2009 | | | | | Y | 7/17/2009 |
|--|------|-----------|--|--|--|--|---|-----------|

There is a very popular community of Internet users called "freecycleers".(<http://www.freecycle.org/>) The objective is to share things or ask for things. In this instance, if your printer was running low on ink and there were no supplies in the cabinet, you would post an entry for a "NEEDED: HP Mod XX Cyan cartridge". By the same token, if you change printers you can post an entry that says "OFFERED: HP Model XX cartridges, all colors." It is all FREE, under the radar so to speak of any bureaucracy, the transaction between the 2 parties involved. It could be used for many many things that are gathering dust in one place, being purchased new in another.

Has Merit?: Y **Explanation:** Suggest AEIT and DEP

Implementation:

Steps Taken:

Efficiency:

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|--|------|-----------|--|--|--|---|--|-----------|
| | 2784 | 6/19/2009 | | | | Y | | 7/21/2009 |
|--|------|-----------|--|--|--|---|--|-----------|

| AGENCY | SUGG # | CREATED | SUBMITTER | SUBMITTER PHONE | MONEY SAVED | MONEY SAVED FREQUENCY | CLOSED? | CLOSED DATE |
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SUGGESTION

This suggestion pertains to workforce boards. I work for the Region 8 workforce board; we are eligible to participate in the Florida Retirement System. However, we are not "State" employees (paid by a State agency) and as such we are not eligible to participate in the State insurance program. If workforce boards were given the opportunity to choose to participate in the state insurance programs, we could potentially save considerable dollars that could go back into programs. Our workforce board currently "piggybacks" onto the City of Jacksonville insurance programs; we submit a check to them each pay period to cover the cost of insurance for our employees. Why can't we do this with the State? Additionally, it would put our employees on the same level (with regard to insurance cost) as the AWI employees who work in our centers doing the exact same job. I understand not all workforce boards are organized in the same manner therefore this suggestion would apply to those who are eligible to participate in the FRS.

Has Merit?: Y **Explanation:** Without comparing the current insurance premium rates and benefit levels we cannot know if this will result in a savings for the workforce board. Premium rates are closely related to the level of benefits and the demographics of the covered group. The difference between the workforce board's current premium and the state group premium may be due to the relative value of the benefits, differences in group demographics and/or relative administrative efficiency. Administrative costs may increase for the state group program and the enrollment system would need to be programmed to accept enrollees from a new entity. An actuarial analysis and an assessment of the implementation costs is necessary to determine if a savings is possible.

Implementation:

Steps Taken:

Efficiency:

| | | | | |
|------|-----------|-----------|---|----------|
| 2834 | 6/29/2009 | Recurring | Y | 7/1/2009 |
|------|-----------|-----------|---|----------|

I have a money saving suggestion, it may be a small one that some may not think will have a huge impact but every little bit helps. In my particular process, we are constantly receiving correspondence from other state's and we receive paper clips on almost all of our correspondence. So much so that we have bowls of them sitting around our office, in our file room and stuffed in empty drawers. I also worked for another service center and we had a similar issue so I am suspecting that this over-abundance is not limited to just our office, but perhaps is a state wide issue. I was thinking that perhaps somehow the paper clips could be re-distributed among other state offices and this would eliminate the need to purchase them from an outside agency.

I don't know if this would be a cost effective effort or not, but thought it was noteworthy.

Thank you for your consideration.

Has Merit?: Y **Explanation:** Due to the low cost of the commodity, I would suggest that the person distribute the excess supplies to nearby government offices and avoid any travel or shipping expense that would negate the savings of sharing these supplies.

Implementation: The suggestion is specific to the agency in which the person makes the suggestion. We certainly encourage the agency to provide the excess supplies to other governmental agencies when practical.

Steps Taken: The value of the commodity in the suggestion is low and there is no way to estimate the amount of savings.

Efficiency: Unknown

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|------|-----------|-----------|---|----------|
| 2865 | 6/30/2009 | Recurring | Y | 7/2/2009 |
|------|-----------|-----------|---|----------|

INSTEAD OF TRAVELING ALL OVER THE STATE FOR MEETINGS YOU COULD SIGN UP FOR A WEBSITE THAT LETS YOU HOLD AN UNLIMITED AMOUNT OF MEETINGS ONLINE FOR A LOW MONTHLY PRICE.

I ONLY SUGGEST BECAUSE I HAVE HEARD OF WWW.GOTOMEETINGS.COM SEEMS LOGICAL AND COULD SAVE A LOT

Has Merit?: Y **Explanation:**

| AGENCY | SUGG # | CREATED | SUBMITTER | SUBMITTER PHONE | MONEY SAVED | MONEY SAVED FREQUENCY | CLOSED? | CLOSED DATE |
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Implementation: SUNCOM currently offers WebEx webconference services at a flat monthly cost of \$100 per month for each user. We are doing the market research and developing a procurement which will offer a webconference service with integrated audio (VoIP or dial in). Unlike the existing service offered by SUNCOM where audio costs \$0.035/min per participant, this new procurement will bundle the and web and audio at a minimal charge.

Steps Taken: In August 2009, SUNCOM ordered an Enterprise Named Host service from WebEx at a cost of \$4,000 per month for 100 Named Hosts. SUNCOM eligible users can order one or more Named Hosts for \$100 per month for each Named Host.
The URL for more info about this service is:
http://dms.myflorida.com/suncom/suncom_products_and_pricing/conference_services/web_conference_services/webconference_services_webex/_services_webex/

Efficiency: The estimated savings are variable for each customer depending upon the number of meetings which are conducted using webconferencing instead of traveling to a meeting room.

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|------|----------|--|--|--|-----------|--|---|----------|
| 2897 | 7/1/2009 | | | | Recurring | | Y | 7/1/2009 |
|------|----------|--|--|--|-----------|--|---|----------|

In an effort to reduce utility costs; installing motion detectors to control lighting in areas/halls/rooms that have emergency lighting and rooms that have windows will save electricity. This is currently being done in some handicapped bathrooms.

Has Merit?: Y **Explanation:**

Implementation: Request funding from the legislature for capital improvements. Improvements may also be attained by entering into Energy Performance Contracts

Steps Taken: DMS is currently upgrading the lighting and controls in many of its facilities though performance contracting. Currently 17 facilities have been upgraded, and many more will be upgraded in the near future.

Efficiency: Unknown

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|------|----------|--|--|--|--|--|---|----------|
| 2924 | 7/7/2009 | | | | | | Y | 7/9/2009 |
|------|----------|--|--|--|--|--|---|----------|

Travel Reimbursement. Presently travel is reimbursed for mileage travel rather than mileage travel minus your normal daily commute. Example, an employee normally travels dailey 98 miles roundtrip. On one specific day of the week this employee will travel to a satelite office. The commute is 50 miles roundtrip. This employee will be paid for the 50 mile travel because it is not his normal location. I suggest the travel trip should be deducted from the normal daily commute and the difference paid to the employee. In this case no mileage would be paid to the employee and the employee would actual enjoy a 50 mile shorter commute on that day. The state would benefit by saving \$22.25 on this example trip weekly and over the year would save \$1,157.00.

Has Merit?: Y **Explanation:** This would be a policy decision made by the Legislature.

Implementation:

Steps Taken:

Efficiency:

Department of Revenue

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|------|-----------|--|--|--|--|--|---|----------|
| 2760 | 6/16/2009 | | | | | | Y | 7/8/2009 |
|------|-----------|--|--|--|--|--|---|----------|

When designing forms,do not include color images or text. Forms can be copied rather than printed when multiple copies are needed and still look just as good, but more economically! Also, reduce the amount of gray/black boxes, as that just uses more toner/ink. Design fax cover sheets with a minimum of text/artwork. They scan through faster and save on toner/film on the receiving end.

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Has Merit?: Y **Explanation:**

Implementation:

Steps Taken:

Efficiency:

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|--|------|-----------|--|--|--|--|---|-----------|
| | 2814 | 6/29/2009 | | | | | Y | 7/20/2009 |
|--|------|-----------|--|--|--|--|---|-----------|

I have a money saving suggestion, it may be a small one that some may not think will have a huge impact but every little bit helps. In my particular process, we are constantly receiving correspondence from other state's and we receive paper clips on almost all of our correspondence. So much so that we have bowls of them sitting around our office, in our file room and stuffed in empty drawers. I also worked for another service center and we had a similar issue so I am suspecting that this over-abundance is not limited to just our office, but perhaps is a state wide issue. I was thinking that perhaps somehow the paper clips could be re-distributed among other state offices and this would eliminate the need to purchase them from an outside agency.

I don't know if this would be a cost effective effort or not, but thought it was noteworthy.

Thank you for your consideration.

Has Merit?: Y **Explanation:**

Implementation:

Steps Taken:

Efficiency:

| | | | | | | | | |
|--|------|-----------|--|--|--|--|---|-----------|
| | 2836 | 6/29/2009 | | | | | Y | 7/20/2009 |
|--|------|-----------|--|--|--|--|---|-----------|

I have a money saving suggestion, it may be a small one that some may not think will have a huge impact but every little bit helps. In my particular process, we are constantly receiving correspondence from other state's and we receive paper clips on almost all of our correspondence. So much so that we have bowls of them sitting around our office, in our file room and stuffed in empty drawers. I also worked for another service center and we had a similar issue so I am suspecting that this over-abundance is not limited to just our office, but perhaps is a state wide issue. I was thinking that perhaps somehow the paper clips could be re-distributed among other state offices and this would eliminate the need to purchase them from an outside agency.

I don't know if this would be a cost effective effort or not, but thought it was noteworthy.

Thank you for your consideration.

Has Merit?: Y **Explanation:**

Implementation:

Steps Taken:

Efficiency:

| | | | | | | | | |
|--|------|-----------|--|--|--|---|--|-----------|
| | 2867 | 6/30/2009 | | | | Y | | 7/20/2009 |
|--|------|-----------|--|--|--|---|--|-----------|

| AGENCY | SUGG # | CREATED | SUBMITTER | SUBMITTER PHONE | MONEY SAVED | MONEY SAVED FREQUENCY | CLOSED? | CLOSED DATE |
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INSTEAD OF TRAVELING ALL OVER THE STATE FOR MEETINGS YOU COULD SIGN UP FOR A WEBSITE THAT LETS YOU HOLD AN UNLIMITED AMOUNT OF MEETINGS ONLINE FOR A LOW MONTHLY PRICE.

I ONLY SUGGEST BECAUSE I HAVE HEARD OF WWW.GOTOMEETINGS.COM SEEMS LOGICAL AND COULD SAVE A LOT

Has Merit?: Y **Explanation:**

Implementation:

Steps Taken:

Efficiency:

| | | | | | | | | |
|------|----------|--|--|--|--|--|---|-----------|
| 2916 | 7/2/2009 | | | | | | Y | 7/28/2009 |
|------|----------|--|--|--|--|--|---|-----------|

The agency was not listed above. The should stop sending through CSENET, since this is set up to generate 3 pages. Or have CSENET process only 1 page per transmittal.

Has Merit?: Y **Explanation:** Not sure. We have been unable to duplicate the situation the writer is referring to in any testing scenarios, but we continue to research this. This suggestion could result in savings if we are able to confirm that the system is printing in triplicate. We have requested specific examples from some sites that have identified that this may be happening. Once responses are received, we will evaluate the transactions. Currently, there are edits in Florida to prevent duplicate transactions from printing so there are a few potential issues: 1) there may be a problem with the designated drip printer at the sites. CSENet requires a dedicated printer. If other documents are being printed on the CSENet printer, and if the transaction is interrupted during print, it will print again. 2) the edit for the duplicate program may be broken, 3) Some actions generate multiple CSENet transactions - for example, a change of venue in another state will generate 2 or 3 transactions for the same case; a change of local office address, a change of worker, a change of FIPS code. The transactions may look the same but will have slight differences and could be mistaken as the same transaction.

Implementation:

Steps Taken:

Efficiency:

| | | | | | | | | |
|------|----------|--|--|---|------|--|---|-----------|
| 2923 | 7/7/2009 | | | 0 | Once | | Y | 7/27/2009 |
|------|----------|--|--|---|------|--|---|-----------|

CHILD SUPPORT ENFORCEMENT. In Collier County when we close a case we are using multiple forms (DOR-8 to Clerk of Court, STIP to withdraw with order for withdrawal to our Legal Services Provider, costs letter to noncustodial parent).

The Microsoft Word costs letter provided by _____ on the East Coast can pull up the information from our FLORIDA system. Meanwhile, the DOR-8 and Microsoft Word STIP have to be filled in by hand. These forms aren't works of art as they are, so I don't know why they can't be endowed with the same macros to pull the data from FLORIDA. Time is money.

PS I don't want this construed as a complaint or someone punished or devalued because this wasn't done before - we have to be free to express ideas going forward else nothing will improve. That's a best business practice!

Has Merit?: Y **Explanation:**

Implementation: The procedure described is not the Program's standard procedure, but was a local process followed by that office. Their local practice does result in duplication of a form sent automatically by our

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Fish and Wildlife Commission

| | | | | | | | | |
|--|------|-----------|--|--|--|--|---|-----------|
| | 2842 | 6/29/2009 | | | | | Y | 7/23/2009 |
|--|------|-----------|--|--|--|--|---|-----------|

I have a money saving suggestion, it may be a small one that some may not think will have a huge impact but every little bit helps. In my particular process, we are constantly receiving correspondence from other state's and we receive paper clips on almost all of our correspondence. So much so that we have bowls of them sitting around our office, in our file room and stuffed in empty drawers. I also worked for another service center and we had a similar issue so I am suspecting that this over-abundance is not limited to just our office, but perhaps is a state wide issue. I was thinking that perhaps somehow the paper clips could be re-distributed among other state offices and this would eliminate the need to purchase them from an outside agency.

I don't know if this would be a cost effective effort or not, but thought it was noteworthy.

Thank you for your consideration.

Has Merit?: Y **Explanation:**

Implementation:

Steps Taken:

Efficiency:

Office of Financial Regulation

| | | | | | | | | |
|--|------|-----------|--|--|--|--|---|----------|
| | 2768 | 6/16/2009 | | | | | Y | 7/7/2009 |
|--|------|-----------|--|--|--|--|---|----------|

When designing forms, do not include color images or text. Forms can be copied rather than printed when multiple copies are needed and still look just as good, but more economically! Also, reduce the amount of gray/black boxes, as that just uses more toner/ink. Design fax cover sheets with a minimum of text/artwork. They scan through faster and save on toner/film on the receiving end.

Has Merit?: Y **Explanation:** A lot of the forms and documents used by this agency are electronic and are printed primarily on an as-needed basis. This suggestion would probably better serve the global community of state government if acted upon by DMS.

Implementation:

Steps Taken:

Efficiency:

| | | | | | | | | |
|--|------|-----------|--|--|--|--|---|----------|
| | 2843 | 6/29/2009 | | | | | Y | 7/7/2009 |
|--|------|-----------|--|--|--|--|---|----------|

I have a money saving suggestion, it may be a small one that some may not think will have a huge impact but every little bit helps. In my particular process, we are constantly receiving correspondence from other state's and we receive paper clips on almost all of our correspondence. So much so that we have bowls of them sitting around our office, in our file room and stuffed in empty drawers. I also worked for another service center and we had a similar issue so I am suspecting that this over-abundance is not limited to just our office, but perhaps is a state wide issue. I was thinking that perhaps somehow the paper clips could be re-distributed among other state offices and this would eliminate the need to purchase them from an outside agency.

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Has Merit?: Y **Explanation:** Although there may be merit to this suggestion, it needs to be addressed by DMS. However, it may cost more to coordinate an effort for collecting and distributing than just purchasing the clips at a relatively inexpensive price.

Implementation:

Steps Taken:

Efficiency:

| | | | | | | | | |
|------|-----------|--|--|--|--|--|---|----------|
| 2874 | 6/30/2009 | | | | | | Y | 7/7/2009 |
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Has Merit?: Y **Explanation:** This suggestion has been passed on to management. We currently hold some meeting via conference calls and the agency has minimized the travel we do.

Implementation: This is a management decision

Steps Taken: This suggestion has been passed on to management.

Efficiency: This suggestion has been passed on to management.

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|------|----------|--|--|--|--|--|---|----------|
| 2907 | 7/1/2009 | | | | | | Y | 7/7/2009 |
|------|----------|--|--|--|--|--|---|----------|

In an effort to reduce utility costs; installing motion detectors to control lighting in areas/halls/rooms that have emergency lighting and rooms that have windows will save electricity. This is currently being done in some handicapped bathrooms.

Has Merit?: Y **Explanation:** Although there may be merit to this suggestion, our agency is housed in a DMS-controlled facility. DMS makes decisions regarding lighting.

Implementation:

Steps Taken:

Efficiency:

State Court System

| | | | | | | | | |
|------|-----------|--|--|--------|-----------|--|---|----------|
| 2810 | 6/30/2009 | | | 100000 | Recurring | | Y | 7/7/2009 |
|------|-----------|--|--|--------|-----------|--|---|----------|

INSTEAD OF TRAVELING ALL OVER THE STATE FOR MEETINGS YOU COULD SIGN UP FOR A WEBSITE THAT LETS YOU HOLD AN UNLIMITED AMOUNT OF MEETINGS ONLINE FOR A LOW MONTHLY PRICE.

I ONLY SUGGEST BECAUSE I HAVE HEARD OF WWW.GOTOMEETINGS.COM SEEMS LOGICAL AND COULD SAVE A LOT

| AGENCY | SUGG # | CREATED | SUBMITTER | SUBMITTER PHONE | MONEY SAVED | MONEY SAVED FREQUENCY | CLOSED? | CLOSED DATE |
|--------|--------|---------|-----------|--------------------|-------------|--------------------------|---------|-------------|
|--------|--------|---------|-----------|--------------------|-------------|--------------------------|---------|-------------|

Has Merit?: Y **Explanation:**

Implementation: The SCS already has a video conferencing network in place that is utilized as much as possible to limit travel for meetings.

Steps Taken: See above.

Efficiency:

| | | | | | |
|------|----------|------|-----------|---|----------|
| 2913 | 7/1/2009 | 5000 | Recurring | Y | 7/7/2009 |
|------|----------|------|-----------|---|----------|

In an effort to reduce utility costs; installing motion detectors to control lighting in areas/halls/rooms that have emergency lighting and rooms that have windows will save electricity. This is currently being done in some handicapped bathrooms.

Has Merit?: Y **Explanation:**

Implementation: The Supreme Court has already been installing motion detectors in many of its rooms, especially ones that have been renovated.

Steps Taken: See above.

Efficiency:

State University System

| | | | | | |
|------|-----------|--|--|---|-----------|
| 1714 | 3/23/2009 | | | Y | 7/16/2009 |
|------|-----------|--|--|---|-----------|

I suggest that we eliminate waste at all Florida colleges and universities by holding weekday classes over four days instead of five. It is a waste of resources to have some classes meet three days a week for 50 minutes instead of twice a week for 75 minutes. This measure would eliminate one day of driving, providing savings in gas for students and benefiting the environment at the same time. Whereas I am not in favor of the four-day week for K-12, I think it would be irresponsible for colleges and universities to continue the present course of wasteful spending.

Has Merit?: Y **Explanation:**

Implementation:

Steps Taken:

Efficiency:

| | | | | | |
|------|-----------|---|------|---|----------|
| 2808 | 6/29/2009 | 0 | Once | Y | 7/1/2009 |
|------|-----------|---|------|---|----------|

I have a money saving suggestion, it may be a small one that some may not think will have a huge impact but every little bit helps. In my particular process, we are constantly receiving correspondence from other state's and we receive paper clips on almost all of our correspondence. So much so that we have bowls of them sitting around our office, in our file room and stuffed in empty drawers. I also worked for another service center and we had a similar issue so I am suspecting that this over-abundance is not limited to just our office, but perhaps is a state wide issue. I was thinking that perhaps somehow the paper clips could be re-distributed among other state offices and this would eliminate the need to purchase them from an outside agency.

I don't know if this would be a cost effective effort or not, but thought it was noteworthy.

Thank you for your consideration.

| AGENCY | SUGG # | CREATED | SUBMITTER | SUBMITTER PHONE | MONEY SAVED | MONEY SAVED FREQUENCY | CLOSED? | CLOSED DATE |
|--------|--------|---------|-----------|--------------------|-------------|--------------------------|---------|-------------|
|--------|--------|---------|-----------|--------------------|-------------|--------------------------|---------|-------------|

Has Merit?: Y **Explanation:**

Implementation: Already implemented, we reuse paperclips as needed and keep in a general area, cost savings is minimal

Steps Taken: Already implemented, we do not received that many paperclips, but we do reuse paperclips as needed and keep in a general area, cost savings is minimal

Efficiency: Easier access to supplies

| | | | | | | | | |
|------|-----------|--|--|--|--|--|---|----------|
| 2878 | 6/30/2009 | | | | | | Y | 7/1/2009 |
|------|-----------|--|--|--|--|--|---|----------|

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I ONLY SUGGEST BECAUSE I HAVE HEARD OF WWW.GOTOMEETINGS.COM SEEMS LOGICAL AND COULD SAVE A LOT

Has Merit?: Y **Explanation:**

Implementation:

Steps Taken:

Efficiency:

| | | | | | | | | |
|------|----------|--|--|--|--|--|---|----------|
| 2880 | 7/1/2009 | | | | | | Y | 7/1/2009 |
|------|----------|--|--|--|--|--|---|----------|

In an effort to reduce utility costs; installing motion detectors to control lighting in areas/halls/rooms that have emergency lighting and rooms that have windows will save electricity. This is currently being done in some handicapped bathrooms.

Has Merit?: Y **Explanation:**

Implementation:

Steps Taken:

Efficiency:

Total Suggestions: 63